



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Human Services Commission

*Chair Zachary James Borja, District 6*

*Vice Chair Tiare G. Peña, District 2*

*Jessi A. Bailey, District 5*

*Beatrice C. Cardenas-Duncan, At Large (5)*

*Darlene Daevu, District 4*

*Maira Fry, At Large (1)*

*Erin Ouborg, District 1*

*James M. Reed, At Large (4)*

*Susan Snell, District 3*

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Wednesday, April 26, 2023

7:00 PM

City Hall, Sister Cities Gallery

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#### 1. ROLL CALL

The meeting was called to order at 7:00PM

Present 7: Borja, Pena, Snell, Fry, Reed, Cardenas-Duncan, Ouborg

Absent 2: Daevu (excused), Bailey (excused)

Additional attendance 1: Tom Liao (Community Development Director)

#### 1.A. Introductions - Newly Appointed and Continuing Commissioners

Chair Borja introduced himself and explained his role in the Commission.

Followed by introductions from continuing Commissioner Peña, newly appointed Commissioner Cardenas-Duncan, continuing Commissioner Fry, newly appointed Commissioner Reed, newly appointed Commissioner Ouborg, continuing Commissioner Snell, Community Development Director Tom Liao, and introductions concluded with Secretary Naranjo.

#### 2. APPROVAL OF AGENDA OF APRIL 26, 2023

Motion: Commissioner Peña

Second: Commissioner Cardenas-Duncas

Ayes: 6

Nays: 0

Abstentions: 1

#### 3. APPROVAL OF MINUTES OF APRIL 4, 2023

Motion: Commissioner Peña

Second: Commissioner Snell

Ayes: 6

Nays: 0

Abstentions: 1

#### 3.A. Draft Minutes of the Human Services Commission Special Meeting of April 4, 2023

Attachments: [April 4, 2023 Draft Minutes](#)

#### 4. PUBLIC COMMENTS

Naranjo informed the Commission that no public comments were received via eComment; the Commission was advised by email during the afternoon.

#### 5. CORRESPONDENCE

None.

#### 6. GUEST PRESENTATIONS

##### 6.A. Eviction Moratorium - Update regarding Eviction Moratorium in San Leandro

Tom Liao provided brief update regarding Eviction Moratorium. Staff went to council to make recommendations during February of this year and on February 28, 2023 the City Council voted 5-2 to extend eviction moratorium in the City for another year. Extension took affect on March 23, 2023. In addition to extending the moratorium, City Council will be given updates every 90 days by staff to determine early termination of extension if needed. Liao explained the scope of the City's eviction moratorium. New Information will come on May 15 during a City Council meeting. More information regarding the eviction moratorium can be found on the City of San Leandro website. Liao then answered questions from Commissioners Snell, Cardenas-Duncan, and Ouborg.

#### 7. ORAL REPORT OF SECRETARY

No actions taken. On behalf of The City, Naranjo congratulated and welcomed new Commissioners. The City looks forward to working with them to support the health and wellbeing of San Leandro residents.

Mayor Juan Gonzáles III delivered his first State of the City Address on April 25th at the Senior Community Center. The address is uploaded on YouTube. Our Mayor discussed the three City priorities, which are Public Safety, Infrastructure, and Housing and homelessness.

The City of San Leandro is preparing to release a Request for Proposals to identify a consultant to work with staff and the Senior Commission to develop an Age-Friendly Action Plan. As a reminder, Age-Friendly Action Plans are one of AARP's areas of advocacy. The belief is that people of all ages benefit from the adoption of policies and programs that make neighborhoods walkable, feature transportation options, enable access to key services, provide opportunities to participate in community activities, and support housing that's affordable and adaptable. Well-designed, age-friendly communities foster economic growth and make for happier, healthier residents of all ages. In addition to this important milestone, the following significant steps have taken place:

On November 7th of this year, our City Council approved a proclamation committing the City of San Leandro to be an Age-friendly city.

Information about our Age-friendly plan was included in the time capsule drop on December 2, 2023, which is scheduled to be opened when San Leandro turns 200 in 2072.

Several hundred San Leandro residents provided input via a survey about what is necessary to achieve the Age-friendly vision.

The City of San Leandro applied and was accepted to be part of the Age-Friendly Network.

The Warming Center program located at the First United Methodist Church will end on April 30th. We appreciate the City’s collaboration with First United Methodist Church, Housing Consortium of the East Bay, and April Showers. The City is actively assessing needs and capacity to provide similar support in the summer and for next winter. A report that includes utilization numbers, demographics, success and challenges will be submitted by the warming center operator shortly. Updates from the report will be shared with this Commission at a future meeting.

Lastly, as a reminder, this Commission’s recommendations for CAP/CDBG funding went to the City Council for consideration at the May 1st City Council Meeting. All who are able to attend are encouraged to do so. Naranjo also announced proclamations for Older Americans Month and Mental Health Month will be given during the May 1st City Council meeting.

**8. UNFINISHED BUSINESS**

- Naranjo will provide clarity on "Unfinished Business" agenda item
- Commission will discuss revisions to score sheet section of the CAP/CDBG application
- Commission will discuss ethics parameter by board and non-profits

**9. NEW BUSINESS**

9.A. Discuss adding volunteer and funding needs and opportunities to future agendas

Items to be added to May meeting for further discussion:

-Volunteering opportunities

Motion: Commissioner Snell  
Second: Commissioner Cardenas-Duncan  
Ayes: 7  
Nays: 0  
Abstentions: 0

-Funding needs

Motion: Commissioner Ouborg  
Second: Commissioner Pena  
Ayes: 7  
Nays: 0  
Abstentions: 0

**10. REPORT OF CHAIR**

Chair Borja thanked Commissioners, both continuing and newly appointed, further elaborates on meeting processes.

**11. COMMISSION COMMENTS**

Commissioner Peña welcomes new Commissioners and expressed her excitement to work with everyone and thanks Pedro for his contribution to the Commission. Commissioner Cardenas-Duncan expressed her gratitude for her position on the Commission and is excited for the work to come. Commissioner Fry welcomed everyone. Commissioner Reed expressed his excitement to work with everyone. Commissioner Ouborg shared everyone's sentiments and paid respect to Commissioners past and present. She is also excited to work with everyone. Commissioner Snell welcomed everyone.

**12. ADJOURNMENT**

Motion: Commissioner Snell  
Second: Commissioner Cardenas-Duncan  
Ayes: 7  
Nays: 0  
Abstentions: 0

Adjournment: 8:13PM