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## CITY OF SAN LEANDRO

### ***GUIDELINES FOR CITIZEN APPOINTMENTS TO AIRPORT RESEARCH GROUPS, ADVISORY COMMITTEES, AND FORUMS***

Citizen appointments to any airport research group will be for a period of four years. Appointments to any advisory committee or community forum will be for a period of two years. The City Council will retain the discretion of extending an appointment as appropriate, depending upon the subject and term of the group or forum. At the end of a term, an appointee will continue to serve until a successor has been selected.

Any vacancies in any group, committee, or forum, from whatever cause arising, shall be filled by appointment by the City Council.

When an appointment is necessary for citizen representation to a group, committee or forum, the ~~City Council Airport Committee~~ City's elected representative on the Oakland Airport/Community Noise Management Forum (Noise Forum) will direct staff to announce the application period to the community. That announcement may be by direct mail to interested individuals or homeowner groups, by advertisement in the local newspaper, or other method as appropriate.

Any person desiring to be considered for an appointment to any airport research group, advisory committee or forum shall complete an application as provided by the City. The application will request the individual's name and contact information; present employer; any City Boards or Commissions served on; relevant education, experience or training; and qualifications to serve in that capacity.

The ~~Airport Committee~~ City's elected representative on the Noise Forum will review the applications that have been received, conduct an interview if needed, and recommend an individual to be considered for appointment ~~direct staff to invite appropriate applicants to an interview by a Subcommittee of the Airport Committee. The application of an intended appointee shall be distributed to all members of the City Council prior to the scheduling of an appointment by motion on a City Council agenda. Based on information provided by the applicant and the recommendation of the subcommittee interview, a recommendation will be made to the City Council for the appointment by motion at a City Council meeting.~~

Should the ~~Airport Committee~~ City Council deem it appropriate to direct a citizen appointee to vacate their appointment, such direction will be approved by the City Council, and a notice will be sent to the appointee in writing from the Mayor or City Manager, identifying the date when said appointment will terminate.

If an appointee ~~absents themselves from~~fails to attend three consecutive regular meetings of any group, committee or forum, unless by permission of the City Council ~~Airport Committee~~, or is convicted of a crime involving moral turpitude, or ceases to be a resident of the City, ~~the~~ the appointee's ~~ment~~ position shall become vacant and shall be so declared by the Council.

Appointees to any research group, advisory committee or forum shall receive no compensation for their services.