

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, SEPTEMBER 2, 7:00 P.M.
MEETING MINUTES
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:05 p.m.

PRESENT

Commissioners Azevedo, Bolar, Fox, Shapiro, Udemezue, Wagner, Zuber and Secretary Donnelly

ABSENT

Chair Hutchison and Commissioner Borton

GUESTS

APPROVAL OF AGENDA OF SEPTEMBER 2, 2015, MEETING

MSC (Bolar/Fox) to approve the agenda moving item 6F. Park Development Fee Report to New Business. (7 Ayes, 0 Nays, 2 Absent)

APPROVAL OF MINUTES OF JULY 1, 2015, MEETING

Commissioner Zuber noted that she had submitted a memo sharing her park visit report. MSC (Fox/Azevedo) to approve Minutes with the written notice indicated . (7 Ayes, 0 Nays, 2 Absent)

PUBLIC COMMENTS

None

GUEST PRESENTATION

None

REPORTS

A. Commissioner Park Visit Reports

- Commissioner Bolar said all looks well. He was approached by an individual at McCarney Park asking why the park was watered every day. Commissioner Udemezue stated he visits Washington Manor Park every day. He had no report. Commissioner Azevedo reported that Halcyon looks good and the new trees are a looking good. He also mentioned Toyon looks good. Shapiro noticed downed tree stumps in the Frisbee golf course near the creek. They appeared to be rotted. Commissioner Zuber said Grover Cleveland looks to be clean and in good condition. She reported an issue with the drinking fountain valve. Warden Park also looks clean and in good condition. She notice a branch that had broken off of a tree that did not make a clean cut. Fox visited Memorial Park and Marina Park. He reported Marina looks extremely green and inquired about the water schedule. Commissioner Wagner inquired about the damaged backstop at Halcyon Park. He also commented that Bonaire looks gorgeous and he noticed a few dry patches at Burrell Field.

B. Park and Open Space Operations and Maintenance Update

- Parks Supervisor McKee reported that the bathrooms at the San Leandro Ball Park are coming along. They are waiting on the windows. He also shared that the new bleachers for Stenzel Park should be shipped in 4-6 weeks.

CONSENT ITEMS

MSC (Bolar/Azevedo) to approve the consent items as submitted. (7 Ayes, 0 Nays, 2 Absent)

CORRESPONDENCE

None

REPORT OF SECRETARY

Recreation and Human Services Calendar of Meetings and Events:

- Secretary Donnelly shared that there would be two community meetings regarding replacement of the play equipment at Thrasher Park. Meeting would be held on September 10 and September 16, 2015.
- A recap of summer programs was discussed. Secretary Donnelly shared that summer camps were well attended and the new teen pop-up program, Teen Takeover exceeded expectations. Commissioner Shapiro complimented staff and suggested doing outreach to schools in 2016 prior to summer beginning.
- Secretary Donnelly inquired on the past history of how the commission ran chair and vice chair elections. Commissioners Shapiro and Wagner shared the duties of the positions and the history of the election process.

COMMITTEE REPORTS

- A. Community Gardens
No report.

UNFINISHED BUSINESS

- A. Siempre Verde Park Master Plan Project
Secretary Donnelly shared that the bid for the project had been awarded and construction was scheduled to begin in mid-October. In addition to the planned renovations, all additives to the project will be included as well. There will be a groundbreaking ceremony, but no date has been determined at this time.
- B. San Leandro Bike Party
Commissioner Shapiro shared the history of the group and some of the feedback from past events. Secretary Donnelly went over the schedule of events for the day, September 13. She requested that Commissioners who were interested in assisting with the sign-in should arrive at 9:00 a.m. If Commissioners were going to assist with the ride itself, the arrival time was 12:30 p.m. She also shared some of the marketing efforts of staff.

NEW BUSINESS

- A. Appointment of New Recreation and Human Services Director
Secretary Donnelly reported the City Manager formally announced the new Recreation and Human Services Director, Jeanette Dong who will begin on September 25, 2015.
- B. Need for Tai Chi Space
Commissioners decided to postpone this discussion to October to further discuss when Chair Hutchison is present. Commissioner Fox said he sees a need for three tai chi spaces – at Thrasher, Washington Manor Park, and Siempre Verde.
- C. Park Development Fee Report
Secretary Donnelly shared that a request was received from community members to have benches installed at Washington Manor Park near the basketball courts. In a discussion with Public Works, the fee for the benches was relatively nominal, and would be an eligible project for park development fees since Washington Manor Park has no

existing benches. Commissioners discussed the request for benches. Commissioner Wagner requested a motion to support the installation of benches at Washington Manor Park (Udemezue/Bolar) (7 Ayes, 0 Nays, 2 Absent)

REPORT OF CHAIR

None

COMMISSION COMMENTS

None

ADJOURNMENT

MSC (Bolar/Azevedo) to adjourn the meeting at 8:11 p.m. (7 Ayes, 0 Nays, 2 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary