



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Meeting Agenda

Personnel Relations Board

Chair Louis Neira Heystek, At Large
Vice Chair Carolina Altamirano, At Large
DeWayne Cornelious, At Large
Silin Huang, At Large
Gopal Krishnan, At Large

Thursday, February 1, 2024

5:30 PM

City Hall, Human Resources Conference Room
(enter from the East 14th Street entrance)

Special Meeting

1. CALL TO ORDER

2. ROLL CALL

Chair Heystek, Members Altamirano, Cornelious, Heystek, Huang, Krishnan

3. PUBLIC COMMENTS

The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda but will defer items to staff.

4. APPROVAL OF MINUTES

4.A. July 20, 2023 meeting

4.B. August 29, 2023 special meeting

5. EMPLOYMENT LISTS

Employment lists are established through civil service procedures for the purpose of providing eligible candidates for vacant positions. Lists are generally active for one year, unless extended by the Board.

5.A. Police Sergeant

6. ADOPTION/REVISION OF CLASSIFICATIONS

Classification specifications are established, and periodically updated, to define job duties and establish minimum qualification requirements.

6.A. Public Works Administrative Manager (new)

7. HUMAN RESOURCES DIRECTOR REPORT

Recruitment/Human Resources Division activities and events of the past quarter are summarized.

- 7.A. Human Resources Activities Report: July – December 2023
- 7.B. Informational Listing of Personnel Actions: July – December 2023

8. MEMBER COMMENTS

9. ADJOURN

If special accommodations are required for the disabled, please call Human Resources at 510-577-3396.