



CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD AGENDA

Special Meeting

Thursday, August 13, 2015 – 5:30 p.m.

City Hall, Human Resources Conference Room
Second Floor, 835 East 14th Street, San Leandro, California

	<i>ITEM</i>	<i>NOTES</i>
I.	CALL TO ORDER	
II.	ROLL CALL: Chair Louis Heystek, Vice-Chair Pete Ballew, Member James Browne, and Member O.B. Badger	
III.	PUBLIC COMMENTS: The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda, but will defer items to staff.	
IV.	MINUTES: Approval of Minutes of April 16, 2015 regular meeting	
V.	NOMINATION OF OFFICERS: Approval of Chairperson and Vice-Chairperson for the period July 1, 2015 through June 30, 2016.	
VI.	EMPLOYMENT LISTS: Employment lists are established through civil service procedures for the purpose of providing eligible candidates for vacant positions. Lists are generally active for one year, unless extended by the Board. No extensions are requested at this time	
VII.	ADOPTION/REVISION OF CLASSIFICATIONS: Classification specifications are established, and periodically updated, to define job duties and establish minimum qualification requirements. <ul style="list-style-type: none"> • Police Services Technician (revision) • Purchasing Technician (new) • Assistant Recreation & Human Services Director (new) 	
VIII.	HUMAN RESOURCES MANAGER REPORT: Recruitment/HR Department activities and events of the past quarter are outlined. <ul style="list-style-type: none"> • PRB Vacancy • HR Activities, April - July, 2015 • Informational Listing, April - July, 2015 	
IX.	MEMBER COMMENTS:	

**The public is invited to speak on any item listed on the Agenda.
If special accommodations are required for the disabled, please call Human Resources at
577.3396 or TDD 577.3343.**