



CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD AGENDA

Special Meeting

Thursday, October 15, 2015, – 5:30 p.m.

City Hall, Human Resources Conference Room
Second Floor, 835 East 14th Street, San Leandro, California

	<i>ITEM</i>	<i>NOTES</i>
I.	CALL TO ORDER	
II.	ROLL CALL: Chair Louis Heystek, Vice-Chair Pete Ballew, Member Jane Abelee, Member O.B. Badger, and Member James Browne.	
III.	PUBLIC COMMENTS: The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda, but will defer items to staff.	
IV.	MINUTES: Approval of Minutes of April 16, 2015 regular meeting and the August 13, 2015 Special Meeting	
V.	EMPLOYMENT LISTS: Employment lists are established through civil service procedures for the purpose of providing eligible candidates for vacant positions. Lists are generally active for one year, unless extended by the Board. No extensions are requested at this time.	
VI.	ADOPTION/REVISION OF CLASSIFICATIONS: Classification specifications are established, and periodically updated, to define job duties and establish minimum qualification requirements. <ul style="list-style-type: none"> • Tree Trimmer II (revision) • Environmental Protection Specialist I/II (revision) 	
VII.	HUMAN RESOURCES MANAGER REPORT: Recruitment/HR Department activities and events of the past quarter are outlined. <ul style="list-style-type: none"> • HR Activities, August - October • Informational Listing, August - October 	
VIII.	MEMBER COMMENTS:	

**The public is invited to speak on any item listed on the Agenda.
If special accommodations are required for the disabled, please call Human Resources at
577.3396 or TDD 577.3343.**