



CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD AGENDA

Special Meeting

Thursday, December 3, 2015 – 6:00 p.m.

City Hall, Human Resources Conference Room
Second Floor, 835 East 14th Street, San Leandro, California

	<i>ITEM</i>	<i>NOTES</i>
I.	CALL TO ORDER	
II.	ROLL CALL: Chair Louis Heystek, Vice-Chair Pete Ballew, Member Jane Abelee, Member O.B. Badger and Member James Browne.	
III.	PUBLIC COMMENTS: The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda, but will defer items to staff.	
IV.	MINUTES: Approval of Minutes of the October 15, 2015 regular meeting	
VII.	ADOPTION/REVISION OF CLASSIFICATIONS: Classification specifications are established, and periodically updated, to define job duties and establish minimum qualification requirements. <ul style="list-style-type: none">• <i>Revision</i> - Administrative Specialist - Police• <i>New</i> - Emergency Services Specialist• <i>New</i> – Deputy City Manager	
VIII.	HUMAN RESOURCES MANAGER REPORT:	
IX.	MEMBER COMMENTS:	

The public is invited to speak on any item listed on the Agenda.
If special accommodations are required for the disabled, please call Human Resources at
577.3396 or TDD 577.3343.