



CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD

Regular Meeting Agenda

Thursday, April 20, 2017 – 5:30 p.m.

City Hall, Human Resources Conference Room
Second Floor, 835 East 14th Street, San Leandro, California

	<i>ITEM</i>	<i>NOTES</i>						
I.	CALL TO ORDER							
II.	ROLL CALL: Chair Louis Heystek, Vice-Chair James Browne, Member Jane Abelee, Member O.B. Badger, Member E. Dewayne Cornelious							
III.	PUBLIC COMMENTS: The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda, but will defer items to staff.							
IV.	MINUTES: Approval of Minutes of the January 19, 2017 meeting							
V.	EMPLOYMENT LISTS: Employment lists are established through civil service procedures for the purpose of providing eligible candidates for vacant positions. Lists are generally active for one year, unless extended by the Board. <div style="text-align: center; margin-top: 10px;"> <table> <tr> <th></th><th><u>Expiration</u></th><th><u>Extension</u></th></tr> <tr> <td>• Deputy City Clerk</td><td>6/21/17</td><td>12/21/17</td></tr> </table> </div>		<u>Expiration</u>	<u>Extension</u>	• Deputy City Clerk	6/21/17	12/21/17	
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• Deputy City Clerk	6/21/17	12/21/17						
VI.	ADOPTION/REVISION OF CLASSIFICATIONS: Classification specifications are established and periodically updated to define job duties and establish minimum qualification requirements. <ul style="list-style-type: none"> • Operator-in-Training/Plant Operator I/II (revision) • Community Services Specialist (revision) • Community Services Officer (revision) • Consideration of Flexible Language for Minimum Qualifications 							
VII.	HUMAN RESOURCES MANAGER REPORT: Recruitment/HR Department activities and events of the past quarter are summarized. <ul style="list-style-type: none"> • HR Activities, January - March • Informational Listing, January – March 							
VIII.	MEMBER COMMENTS:							

The public is invited to speak on any item listed on the Agenda.
If special accommodations are required for the disabled, please call Human Resources at
577.3396 or TDD 577.3343.