



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Meeting Agenda

Personnel Relations Board

Chair DeWayne Cornelious, At Large (1)
Vice Chair Louis Neira Heystek, At Large (1)
Orval Badger, At Large (1)
James Andrew Browne, At Large (1)
Chike Udemezue, At Large (1)

Wednesday, July 13, 2022

9:00 AM

City Hall, Human Resources Conference Room

Special Meeting

1. CALL TO ORDER

2. ROLL CALL

Chair Cornelious, Vice Chair Heystek, Members Badger, Browne, Udemezue

3. PUBLIC COMMENTS

The public is invited to make any comments related to Agenda items or other items of public interest at this time. The Board is prohibited from responding to such comments or discussing items not on the Agenda, but will defer items to staff.

4. ELECTION OF OFFICERS

Election of Chair and Vice Chair for the period of July 1, 2022 through June 30, 2023.

5. APPROVAL OF MINUTES

5.A. April 21, 2022 meeting

6. EMPLOYMENT LISTS

Employment lists are established through civil service procedures for the purpose of providing eligible candidates for vacant positions. Lists are generally active for one year, unless extended by the Board.

6.A. None

7. ADOPTION/REVISION OF CLASSIFICATIONS

Classification specifications are established, and periodically updated, to define job duties and establish minimum qualification requirements.

7.A. Finance Director (revision)

- 7.B. Assistant Finance Director (revision)
- 7.C. Finance Manager (revision of Financial Services Manager)
- 7.D. Financial Analyst (new)
- 7.E. Community Development Director (revision)
- 7.F. Assistant Community Development Director (revision of Deputy Community Development Director)
- 7.G. Library Director (revision)
- 7.H. Assistant Library Director (new)
- 7.I. Library Services Manager (revision of Library Services Manager)
- 7.J. Library Aide (new)
- 7.K. Public Works Director (revision)
- 7.L. Assistant Public Works Director (revision)
- 7.M. Public Works Services Manager (revision of Deputy Public Works Director)

8. HUMAN RESOURCES MANAGER REPORT

Recruitment/Human Resources Department activities and events of the past quarter are summarized.

- 8.A. HR Activities: April - June 2022
- 8.B. Informational Listing: April - June 2022

9. MEMBER COMMENTS

10. ADJOURNMENT

*The public is invited to speak on any item listed on the Agenda.
If special accommodations are required for the disabled,
please call Human Resources at 577.3396 or TDD 577.3343.*