

**CITY OF SAN LEANDRO  
RECREATION AND PARKS COMMISSION  
WEDNESDAY, MARCH 2, 7:00 P.M.  
MEETING MINUTES  
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:02 p.m.

**PRESENT**

Commissioners Azevedo, Bolar, Fox, Shapiro, Udemezue, Zuber and Secretary Donnelly

**ABSENT**

Chair Wagner, Commissioners Borton and Hutchison

**GUESTS**

None

**APPROVAL OF AGENDA OF MARCH 2, 2016, MEETING**

MSC (Fox/Shapiro) to approve the agenda as submitted. (6 Ayes, 0 Nays, 3 Absent)

**APPROVAL OF MINUTES OF FEBRUARY 3, 2016, MEETING**

MSC (Azevedo/Zuber) to approve Minutes as submitted. (6 Ayes, 0 Nays, 3 Absent)

**GUEST PRESENTATION**

None

**PUBLIC COMMENTS**

None

**REPORTS**

A. Oral Commissioner Park Visit Reports

- Commissioner Azevedo observed significant amounts of litter at Halcyon Park.
- Commissioner Shapiro shared information regarding a parent/tot swing he observed at a park in another city.
- Commissioner Zuber spoke with skate park users while visiting Thrasher Park. The users shared their experiences at the skate park with Commissioner Zuber and informed Zuber of some minor improvements and repairs that should be made to the existing equipment.
- Commissioner Fox commented on some construction he noticed on Leonard Drive near Cherry Grove Park. Deputy Public Works Director, Jennifer Auletta, commented that the curb along the edge of the park was being replaced due to tree root damage. Fox reported the walkways behind the tennis courts at Cherry Grove Park need to be repaved. Deputy Public Works Director shared that the walkways are on School District owned property.
- Commissioner Bolar noticed McCartney Park is being prepared for the fence installation around Washington Elementary School. Commissioner Shapiro mentioned he was told that the fencing around schools will eliminate public access to the school sites. Deputy Public Works Director shared that the City has agreements with the School District for joint venues, which makes facilities available to the public in exchange for the maintenance of the property.

**B. Oral Park and Open Space Operations and Maintenance Update**

- Deputy Public Works Director, Jennifer Auletta shared with Commissioners that the work being done at Heron Bay is complete. This work included the installation of new benches, trimming, and repairs to the kiosk. The same benches installed at Heron Bay will also be ordered for installation at Marina Park.
- Auletta informed the Commission that a piece of equipment is being added to the dog park.
- Auletta reported that the Luster Knight Memorial Fountain had been re-powder coated and minor repairs had been made to the fountain mechanism.
- Deputy Public Works Director also informed Commissioners that a new turf maintenance contract was awarded to Rubicon Landscape.

**CONSENT ITEMS**

A discussion ensued regarding the Park Development Fee Report. MSC (Udemezue/Shapiro) to approve the consent items as submitted. (6 Ayes, 0 Nays, 3 Absent)

**CORRESPONDENCE**

A. California Parks and Recreation Official Magazines were distributed to Commissioners.

**ORAL REPORT OF SECRETARY**

**A. Recreation and Human Services Calendar of Meetings and Events**

- Secretary Donnelly shared with Commissioners that fields opened for play on March 1, however, play will be weather dependent.
- The Youth Advisory Commission will host Color Up San Leandro, a fundraiser for their mini-grant program on March 12 at Marina Park.
- The State of the City Address will be held on March 28 at the Senior Community Center at 6:30pm.
- The annual Egg Hunt for children 10 years old and under will take place on March 26 at Marina Park at 10:00 am. This event is made possible by a generous donation from the San Leandro Optimist Club.
- Youth in Government Day recognizes the importance of encouraging youth to take interest in local government. San Leandro teens will be introduced to decision-making activities and meaningful youth engagement at the municipal level on March 31. Applications are still being accepted.

**B. Oral Update on Current Projects**

- Secretary Donnelly reported that summer hiring of part-time staff will begin next month and shared with Commissioners that due to closure of Chabot Park, Day Camp will be held at Farrelly Pool and renamed Camp Hooty Hoo.
- Donnelly shared that the purchase order for the installation of benches at Washington Manor Park has been opened and the project is moving forward.
- The Siempre Verde Park renovation project has been delayed by the wet weather. The completion date is now scheduled for late-July 2016 instead of June. The rough grading and installation of new storm drain pipes is almost complete. The metal entrance arch and the restroom are currently being built off-site.

## **COMMITTEE REPORTS**

### **A. Community Gardens**

- Commissioner Fox reported he will reach out to Jeanette Dong, Recreation and Human Services Director, to schedule a meeting to review the documents surrounding Community Gardens in San Leandro.

## **UNFINISHED BUSINESS**

### **A. Discussion on Cherry Festival Parade and Commissioner responsibilities**

- Secretary Donnelly reported the parade application is available online. Donnelly also shared some of the notable applications that have been received to date.
- Commissioner Shapiro will provide an update on parade award judges at the April meeting.

## **NEW BUSINESS**

None

## **REPORT OF CHAIR**

None

## **COMMISSION COMMENTS**

- Commissioner Udemzue commented on the length of the Commission meetings.
- Commissioner Fox would like to explore the possibility of an adult bike event.

## **ADJOURNMENT**

MSC (Shapiro/Fox) to adjourn the meeting at 8:10 p.m. (6 Ayes, 0 Nays, 3 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary