

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, APRIL 6, 7:00 P.M.
MEETING MINUTES
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:02 p.m.

PRESENT

Chair Wagner, Commissioners Azevedo, Bolar, Fox, Shapiro, and Secretary Donnelly

ABSENT

Commissioners Borton, Hutchison, Udemezue, and Zuber

GUESTS

Evelyn Gonzalez

Kristian Jaochico, CSUEB Student

Anjanette Jaochico, CSUEB Student

APPROVAL OF AGENDA OF APRIL 6, 2016, MEETING

MSC (Azevedo/Shapiro) to approve the agenda moving item 11A. up to follow Public Comments.
(5 Ayes, 0 Nays, 4 Absent)

APPROVAL OF MINUTES OF MARCH 2, 2016, MEETING

MSC (Bolar/Fox) to approve Minutes as submitted. (5 Ayes, 0 Nays, 4 Absent)

GUEST PRESENTATION

None

PUBLIC COMMENTS

None

REPORTS

A. Oral Commissioner Park Visit Reports

- Commissioner Bolar reported that the reseeding of the fields at Pacific Recreation Complex has not commenced. Bolar noted McCartney Park is being prepared for the fence installation around Washington Elementary School.
- Commissioner Azevedo noted a decrease in the amount of litter at Halcyon Park. He commented on the progress of Siempre Verde.
- Commissioner Shapiro noted some equipment missing from the par course at Marina Park. Shapiro shared he observed the equipment being installed at the small dog park, but did not see any equipment being installed in the large dog park.
- Commissioner Fox reported the walkways behind the tennis courts at Cherry Grove Park need to be repaved. Fox noted the fence surrounding the tot lot at Memorial Park has been removed and recommended the fence be replaced on the parking lot side of the play structure to prevent children from running in front of cars.
- Commissioner Wagner would like to see the piles of wood chips at Washington Manor spread around the park or disposed of rather than piled in the corner. Wagner commented that the fencing material on the backstop of Stenzel Park's South field was a nice addition.

B. Oral Park and Open Space Operations and Maintenance Update

Secretary Donnelly reported on behalf of Deputy Public Works Director, Jennifer Auletta.

- Concrete pads for new benches at Washington Manor Park are in the process of being installed. Completion of the bench installation is expected mid-April.
- Several apparatuses were installed at the Dog Park.
- Two pieces of exercise equipment were removed from the par course at Marina Park. Replacement parts have been ordered and are covered by the equipment warranty.
- City staff, in conjunction with the Friends of San Leandro Creek and StopWaste, will be installing a “lawn conversion” at Root Park on April 9.
- Public Works was notified of a split tree toward the back of Bonaire Park. A few large limbs were on the ground, but the rest of the tree is standing. Removal of the tree has not been explored due to a nesting white hawk.

CONSENT ITEMS

MSC (Bolar/Azevedo) to approve the consent items as submitted. (5 Ayes, 0 Nays, 4 Absent)

CORRESPONDENCE

None

ORAL REPORT OF SECRETARY

A. Recreation and Human Services Calendar of Meetings and Events

- Secretary Donnelly shared that the Farmer’s Market began on Wednesday, April 6 and will take place every Wednesday until October 19.
- The Watershed and Earth Day Festival will be held on April 9 at Root Park.
- Shredding and Techno Trash Recycling Event will be held on April 9. Examples of recyclables include: documents, CDs, DVDs, floppy disks, audio & video tapes, cell phones and empty toner cartridges.
- The Summer Recreation Activities Guide will be released and registration will begin on April 21.

B. Oral Update on Current Projects

- Secretary Donnelly reported that the Thrasher Park preconstruction meeting took place and a timeline should be established in the coming weeks.
- Donnelly shared that the new completion date for the Siempre Verde Park renovation is now scheduled for August with an opening celebration in September.
- Secretary Donnelly recapped the Annual Egg Hunt. Approximately 1,200 people were in attendance. Donnelly shared evaluation feedback with Commissioners.
- A soft launch of the new registration software, ACTIVE Net will happen on April 14. The public can currently set-up online accounts via www.sanleandrorec.org. Secretary Donnelly encouraged Commissioners to set-up accounts and to provide feedback on the process.
- Donnelly recapped the first Youth in Government Day, which was held on March 31, 2016.

COMMITTEE REPORTS

A. Community Gardens

- Commissioner Fox reported he spoke with Jeanette Dong, Recreation and Human Services Director. Dong shared with Fox that she submitted some proposed changes to the General Plan.

UNFINISHED BUSINESS

- A. Discussion on Cherry Festival Parade and Commissioner responsibilities
- Evelyn Gonzalez reviewed Commissioner day-of assignments and parade logistics.
 - Commissioners discussed parade entries and answered questions from California State University, East Bay students regarding the parade.
 - Commissioner Shapiro provided an update on parade judges.

NEW BUSINESS

- A. Discussion regarding delivery method of Commission Agenda and Minutes
- Commissioners discussed the pros and cons of receiving packets via postal mail and electronically. Following the discussion, Commissioners decided to receive Commission packets electronically with printed copies available at each meeting. MSC (Azevedo/Shapiro) to receive Commission packets electronically. (5 Ayes, 0 Nays, 4 Absent)

REPORT OF CHAIR

- Chair Wagner thanked Commissioner Bolar for filling in as Chair at the March meeting. Wagner shared he was honored with a scholarship given in his name at a conference he attended in March.

COMMISSION COMMENTS

- Commissioner Fox would like to explore the possibility of an adult bike event.
- Other Commissioners shared their comments regarding the possibility of an adult bike event.

ADJOURNMENT

MSC (Bolar/Wagner) to adjourn the meeting at 8:03 p.m. (5 Ayes, 0 Nays, 4 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary