

## City of San Leandro

Civic Center, 835 E. 14th Street  
San Leandro, California 94577  
[www.sanleandro.org](http://www.sanleandro.org)



May 19, 2016

Ms. Lara Calvert-York, Executive Director  
Spectrum Community Services  
2621 Barrington Ct.  
Hayward, CA 94545-1100

Dear Lara:

Thank you for hosting the San Leandro Human Services Commission on April 21, 2016 at the San Leandro Senior Community Center. As you are aware, our visit was a required site visit per funding from the City of San Leandro. The commissioners requested that I share the following observations:

- Improve signage with an emphasis on 'all are welcome'
- Donation canister should be larger/more visible
- Increase outreach efforts (suggestions included churches, senior housing facilities, etc.)
- Provide outreach materials in multiple languages
- Increase meal variety to include diverse options representative of the San Leandro population

The Human Services Commissions appreciates your efforts to make a difference in the San Leandro community. If you have any questions feel free contact me.

Best Regards,

  
Jeanette Dong, Director  
Recreation and Human Services Department