

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, OCTOBER 5, 7:00 P.M.
MEETING MINUTES
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:03 p.m.

PRESENT

Chair Wagner, Commissioners Azevedo, Bolar, Fox, Shapiro, Udemezue, Zuber and Secretary Donnelly

ABSENT

Commissioners Hutchison
District 3 – VACANT

GUESTS

David Newcomb, LotaData
Apu Kumar, Lota Data
R. Yamamura
T. Treskin
A. Schoenfeld

APPROVAL OF AGENDA OF OCTOBER 5, 2016, MEETING

MSC (Bolar/Zuber) to approve the agenda as submitted. (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)

APPROVAL OF MINUTES OF SEPTEMBER 7, 2016, MEETING

MSC (Zuber/Bolar) to approve Minutes as submitted. (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)

GUEST PRESENTATIONS

- A. David Newcomb, LotaData – Recreation and Human Services App and Data Dashboard
- Representatives from LotaData provided a demonstration of an internal data dashboard that they are developing for use by the Recreation and Human Services Department. The tool is being created to determine who is using Department programs and facilities to assist staff in determining the needs of the community. Secretary Donnelly told Commissioners this demonstration would lead to a future conversation regarding the monthly reports provided as consent items.
 - David Newcomb demonstrated the various filtering capabilities within the tool by plotting the data on a map of San Leandro and the surrounding areas. He showed Commissioners additional visual representations of demographic and budgetary data. He informed Commissioners that this data is being gathered through the Recreation and Human Services registration system.
 - Commissioner Shapiro expressed interest in tracking event attendance and other activities that do not require registration. A discussion between David Newcomb and Commissioners ensued regarding how to track attendance of such events.
 - Commissioner Wagner asked if the data could be reviewed by Commissioners on a personal computer. Apu Kumar addressed the option of providing a read-only or external view of the information.
 - Commissioner Zuber asked LotaData representatives if Public Works information could be included in this dashboard. Jennifer Auletta, Deputy Public Works Director

told Commissioners that a mobile 311 tool will be launched in the near future, but does not interface with the LotaData app and data dashboard.

PUBLIC COMMENTS

- Terry Treskin and Ruth Yamamura, students of an exercise course at the Senior Community Center, requested that the enrollment policy for classes be reviewed to provide additional clarification regarding when classes will be cancelled. They also shared a copy of the monthly senior newsletter.

REPORTS

A. Oral Commissioner Park Visit Reports

- Commissioner Bolar commented on the Siempre Verde Park Grand Opening event. He said the event was well attended. Commissioner Shapiro was impressed with the amenities of the park.
- Commissioner Wagner reported that Bonaire Park was in good condition. He noticed the new shade structure at Washington Manor Park and he saw a number of tai chi participants utilizing the new concrete tai chi pad.

B. Oral Park and Open Space Operations and Maintenance Update

- The restroom building at Thrasher Park received new exterior doors. Plans are in process to replace the interior doors and paint the walls.
- A tree was removed at Cherry Grove. Due to public complaints, two new trees were planted at the park.
- Urinals are being replaced at Thrasher Park and Washington Manor Park.
- The volleyball courts at Marina Park, as well as one picnic area, are now ADA accessible. Commissioner Zuber asked Jennifer Auletta about the ADA project and the recommendation process. Auletta shared additional information on the City's current ADA plan.

CONSENT ITEMS

MSC (Shapiro/Fox) to approve the consent items as submitted. (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)

CORRESPONDENCE

None

ORAL REPORT OF SECRETARY

A. Recreation and Human Services Calendar of Meetings and Events

- A flu shot clinic will be held on Monday, October 10 at the Senior Community Center. The shots are free with Medicare, Part B and \$5.00 for all others.
- The Annual Halloween Carnival is scheduled for Sunday, October 30 at the Marina Community Center from 1:00pm-4:00pm.

B. Oral Update on Current Projects

- Secretary Donnelly informed the Commission that the Recreation and Human Services Department hired a new Administrative Assistant III, Susan Ralston.

COMMITTEE REPORTS

A. Community Gardens

- No report

UNFINISHED BUSINESS

- A. Discussion on Siempre Verde Park Rededication Event
- Commissioner Azevedo would have liked Commissioners to be more involved in the ribbon cutting ceremony. He provided positive comments on the park layout and enjoyed the tai chi demonstration.
 - Commissioner Wagner noticed the park had no dog bag dispenser.
 - Commissioner Bolar told the Commission that the bathroom uses well-water to flush the toilets.

NEW BUSINESS

- A. Discussion on Kaboom! Playground Build and Commissioner Responsibilities
- The Kaboom! Playground Build will benefit Grover Cleveland Park. It will take place on November 4, 2016. Preparation of the site will occur on November 2 and 3, 2016.
 - Commissioner Fox provided an update from Design Day. He encouraged Commissioners to volunteer on the Prep Days and Build Day.
- B. Election of the Chair/Vice Chair
- Chair Wagner nominated Vice-Chair Bolar for Chair. Traditionally, the Vice-Chair of the Recreation and Parks Commission assumes the role of Chair. MSC (Shapiro/Azevedo) to elect Commissioner Bolar as Chair of the Recreation and Parks Commission (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)
 - Commissioner Fox nominated Commissioner Zuber as Vice-Chair of the Recreation and Parks Commission MSC (Shapiro/Bolar) to elect Commissioner Bolar as Vice-Chair (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)

REPORT OF CHAIR

Chair Wagner summarized his time as chair and congratulated Commissioner Bolar on his new role.

COMMISSION COMMENTS

- Commissioner Shapiro thanked Chair Wagner for his leadership.

ADJOURNMENT

MSC (Udemezue/Fox) to adjourn the meeting at 7:58 p.m. (7 Ayes, 0 Nays, 1 Absent, 1 Vacant)

Respectfully submitted,

Jasmine Donnelly, Secretary