

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, FEBRUARY 1, 2017, 7:00 P.M.
MEETING MINUTES
CITY HALL, SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:02 p.m.

PRESENT Chair Bolar, Commissioners Azevedo, Hutchison, Schoenfeld, Shapiro, Udemezue, Zuber and Secretary Donnelly

ABSENT Commissioners Wagner

GUESTS Evelyn Gonzalez

APPROVAL OF AGENDA OF JANUARY 4, 2017

MSC (Shapiro/Azevedo) to approve the agenda moving item 11A. to follow Public Comments. (7 Ayes, 0 Nays, 1 Absent)

APPROVAL OF MINUTES OF NOVEMBER 2, 2016

MSC (Shapiro/Schoenfeld) to approve the Minutes as submitted. (7 Ayes, 0 Nays, 1 Absent)

GUEST PRESENTATIONS

PUBLIC COMMENTS

REPORTS

A. Commissioner Park Visit Reports

- Commissioner Schoenfeld noticed that there was a significant amount of standing water in the parking lot at Bonaire Park. Schoenfeld also passed along compliments to the staff that keeps the parks looking nice.
- Commissioner Zuber shared a complaint from NextDoor about vehicles driving on the lawn at Toyon Park. Due to the weather, the vehicles have done significant damage to the turf. Deputy Public Works Director, Jennifer Auletta, responded that Public Works knew about the turf damage, but with the weather, there wasn't much that could be done. As the weather improves, the turf will be watched to see if it recovers from the damage. If not, reseeding the lawn has been discussed.

B. Park and Open Space Operations and Maintenance Update

- Deputy Public Works Director Jennifer Auletta informed Commissioners that sports fields were being prepared for the upcoming field season.
- Auletta also informed the Commission that park restroom partitions are being installed at Stenzel Park and potentially Memorial Park.
- The piles of tree chippings will be spread throughout parks when the weather improves.
- MySL is a mobile application to report issues to Public Works by members of the public.
- San Leandro Unified School District has resumed oversight of Pac 1 & 2. The joint use agreement was due for renewal and after review, the District decided to take back the oversight of the facility. The fields will still be rented to field user groups through the District.

CONSENT ITEMS

Secretary Donnelly gave an explanation of the decline in overall program participation numbers from 2015 to 2016.

MSC (Azevedo/Zuber) to approve the consent items as submitted. (7 Ayes, 0 Nays, 1 Absent)

CORRESPONDENCE

ORAL REPORT OF SECRETARY

A. Recreation and Human Services Calendar of Meetings and Events

- AARP tax appointments will be offered at the Marina Community Center on Fridays and the Senior Community Center on Tuesdays for seniors and low income individuals through April 14.
- Secretary Donnelly encouraged Commissioners to look through the Spring Activity Guide. A number of new classes are being offered such as Japanese cooking classes and hula dance classes.
- San Leandro's Got Talent, the annual Youth Advisory Commission fundraiser, will take place at the Marina Community Center on February 18 at 7:00pm.

B. Update on Current Projects

- Capital improvement projects (CIP) are in the prioritization process for the 2017-2019 biennial budget. Included on the CIP list are a number of park and community facility projects. Funding decisions will be known when City Council adopts and approves the biennial budget in June.
- The Recreation and Human Services Department is hiring for park specialists through February 8. Hiring for summer camp staff is expected to begin in early April.
- Senior Services Supervisor, Diane Atienza, resigned due to relocation.

COMMITTEE REPORTS

UNFINISHED BUSINESS

A. Discussion on Cherry Festival Parade and Commissioner Responsibilities

- Community member Evelyn Gonzalez discussed the idea of a task-oriented committee with the Commission. She requested a few Commissioners join the committee to provide parade planning assistance. Commissioners Schoenfeld, Bolar, Azevedo, and Shapiro expressed interest.
- Gonzalez provided a parade planning update. The application for entries will be mailed to all past participants.
- Commissioners discussed the parade awards. There were no additions or deletions to the award list. Commissioner Shapiro reminded the Commission of the past challenges of announcing the awards on the Community Stage. A discussion ensued on where and how to announce the award winners. Shapiro suggested approaching staff to see if the parade awards could be announced on the Main Stage.

NEW BUSINESS

A. Discussion on Monthly Consent Items and Review of Report Formats

- Secretary Donnelly reiterated the purpose of the monthly reports and why the Commission needs to review and discuss the current formats.
- Commissioner Shapiro would like to see utilization reports along with analytical reports. Shapiro stated he likes to know about new programs within the department and is interested in public feedback on programs and events.

- Commissioner Zuber was interested in community feedback on programs and events, and would like to receive event and activity promotion.
- A discussion around pre- and post- activity guide reports ensued. The discussion wrapped up with Secretary Donnelly agreeing to bring some various report formats to the March Commission meeting.

REPORT OF CHAIR

COMMISSION COMMENTS

- Commissioner Schoenfeld was pleased by the comments made on Yelp regarding San Leandro Parks.
- Commissioner Azevedo asked where to direct park users for lost and found items. Azevedo also commented on the Climatec project and Lynda.com, an online database of over 900 classes.
- Commissioner Shapiro was pleased with the response time of community services.

ADJOURNMENT

MSC (Azevedo/Udemezue) to adjourn the meeting at 8:38 p.m. (7 Ayes, 0 Nays, 1 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary