IN THE CITY COUNCIL OF THE CITY OF SAN LEANDRO

RESOLUTION NO. 2025-XXX

RESOLUTION TO APPROVE THE REDISTRIBUTION OF REMAINING CITY COUNCIL TRAVEL AND TRAINING FUNDS

WHEREAS, the City of San Leandro City Council has previously allocated funds for travel and training purposes; and

WHEREAS, the City Council Member Handbook includes a policy that states any unused Travel and Training Budget funds shall be pooled and held for one fiscal year; and

WHEREAS, after reviewing the current balance of remaining funds in the Tavel and Training Budget funds, it has been determined that there are unused funds remaining at the end of FY 2024-25; and

WHEREAS, the Council believes that a fair and equitable redistribution of these remaining funds is in the best interest of the members of the Council and will help support their professional development and duties; and

WHEREAS, the Council decided at its November 18, 2024 meeting that Councilmembers Aguilar and Simon would have a 50 percent reduction in their Travel and Training Budget Funds, equivalent to $5,000 for FY 2024-25 and that these reductions may be applied into FY 2025-26; and

WHEREAS, it is proposed that the remaining funds FY 2024-25 be equally divided among each Councilmember.

NOW, THEREFORE, the City of San Leandro City Council does **RESOLVE** that:

1. The remaining balance of the travel and training funds be redistributed equally among all Councilmembers, resulting in $2,144.63 being allocated to their respective pooled funds account 010-11-01x-5515 as of the date of this resolution.

2. Councilmembers will be entitled to use said funds for travel, training, or related professional development activities, in accordance with existing guidelines, only after they exhaust their regular travel and training budget first.

3. Councilmember Aguilar's travel and training funds for FY 2025-26 will be reduced by $4,981.89 pursuant to the Council's action on November 18, 2024.

4. Councilmember Simon's travel and trailing funds for FY 2025-26 will be reduced by $3,856.63 pursuant to the Council's action on November 18, 2024.

5. The City Council will be notified of the final amount allotted to them in the annual fiscal year-end report on Councilmember travel and training expenditures.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

DRAFT

Introduced by Councilmember _____ and passed and adopted this 8th day of December 2025 by the following vote:

AYES: ()

NOES: ()

ABSENT: ()

ATTEST: _____
Sarah Bunting, CMC
Acting City Clerk

DRAFT