

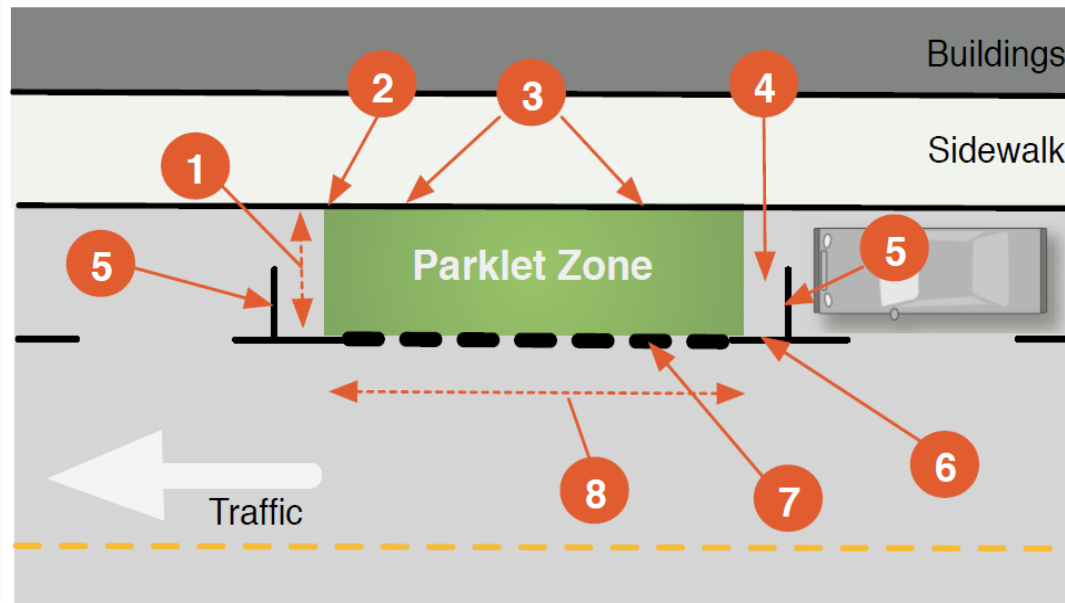
# Proposed San Leandro Pilot Parklet Program

City of San Leandro  
Facilities and Transportation Committee Meeting  
May 17, 2016

# What are Parklets?

- Temporary use of public right-of-way such as parking spaces for seating or bike racks

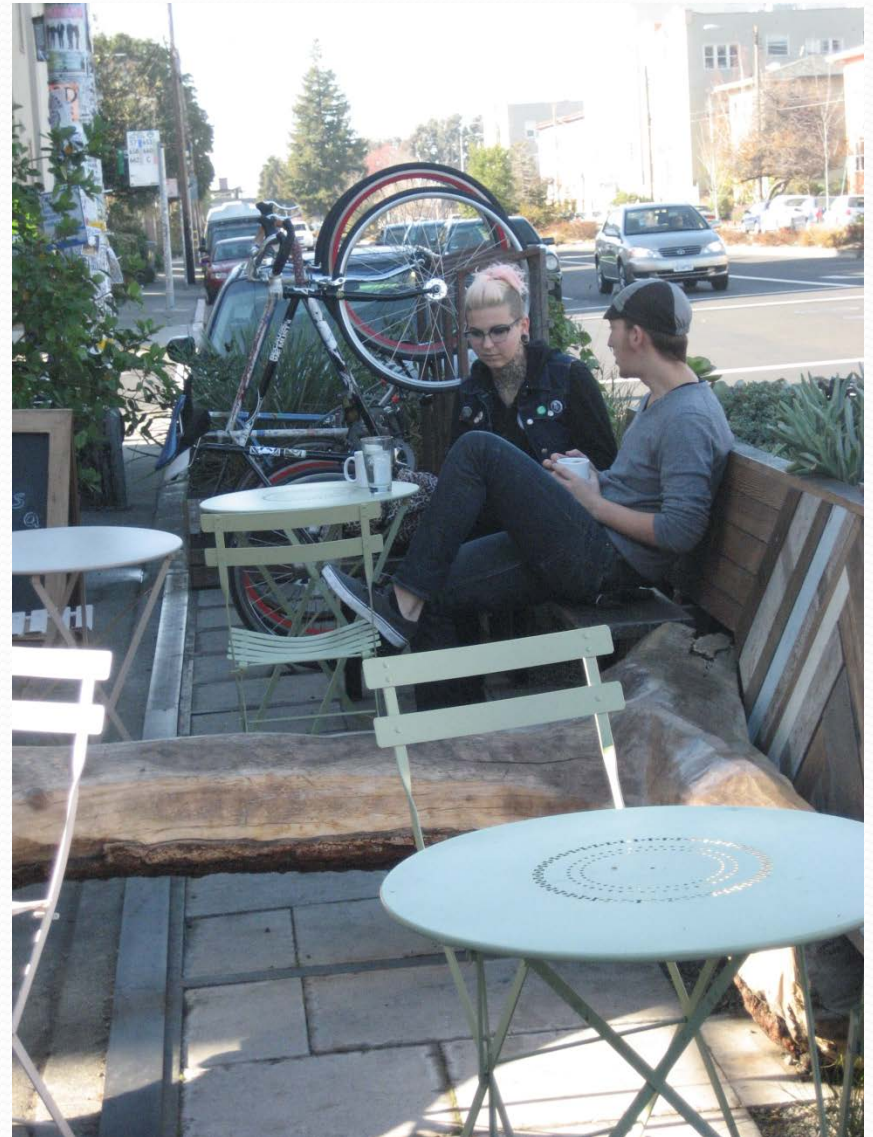
## DESIGN AND PLACEMENT GUIDELINES



1. Max of 6' width.
2. Maintain curbline drainage.
3. Parklet decking flush with curb, 1/2" gap max.
4. 4' distance from parklet to wheel stop.
5. 3' Wheel stop installed 1' from curb
6. Reflective soft hit posts.
7. Visually permeable outside edge. Railing may be required.
8. Generally 2 parking spots per parklet, expansion may be considered.

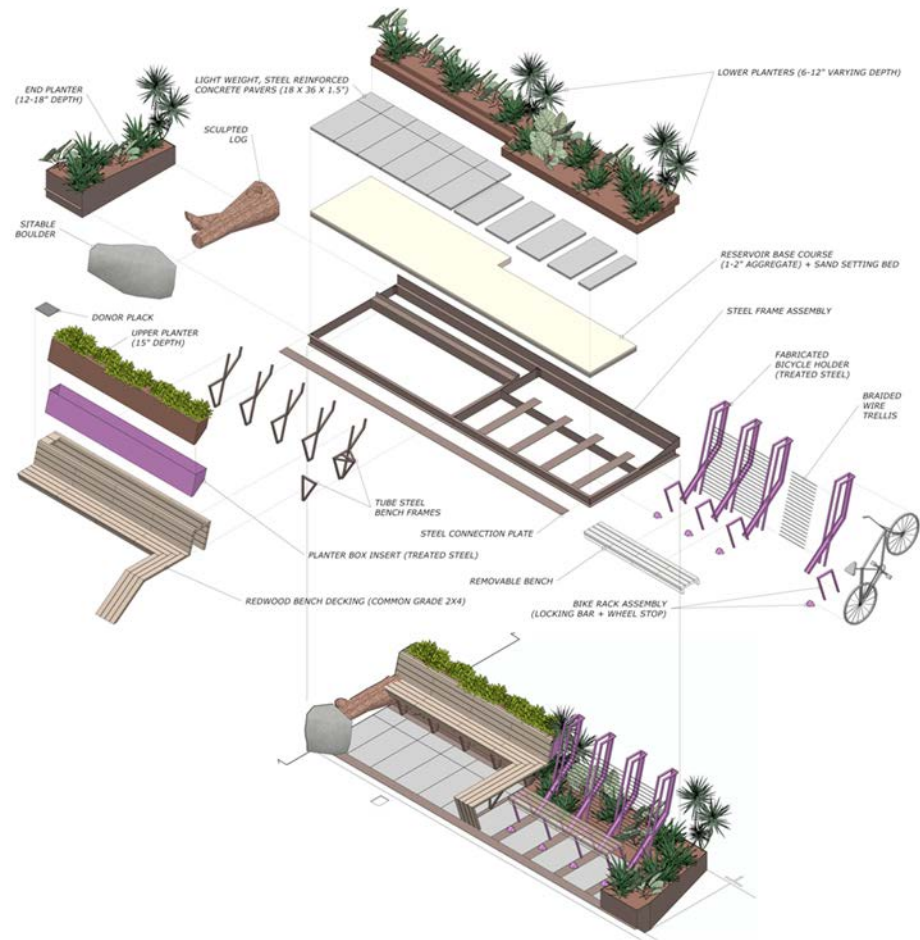
# Suitable Location

- Parklet site is at least one parking spot in from a corner.
- Proposed location has a posted speed limit of 25mph or less (is preferred).
- Proposed street has parking lanes and minimal slope.
- Proposed location does not block a hydrant, utilities, and is not within a disabled parking space.



# Clear and Well-Thought Out Design

- Parklet contributes to the beauty and character of the neighborhood, economic development, and openspace.
- Material can easily be installed, maintained, and removed if necessary.
- Design is innovative and unique as well as it meets all guidelines.
- Design meets current ADA standards
- Must submit final construction documents within 6 months of permit being submitted.
- Table service is not permitted and alcohol is not allowed on the Parklets.





# Community Support

- Demonstrate support from immediate neighbors and relevant community or merchant groups, such as letters of support and/or petition from relevant parties
- Local business or agency adjacent to a parklet should be identified as the lead responsible party and main contact



# Oakland Pilot Parklet Program

## Finance Department:

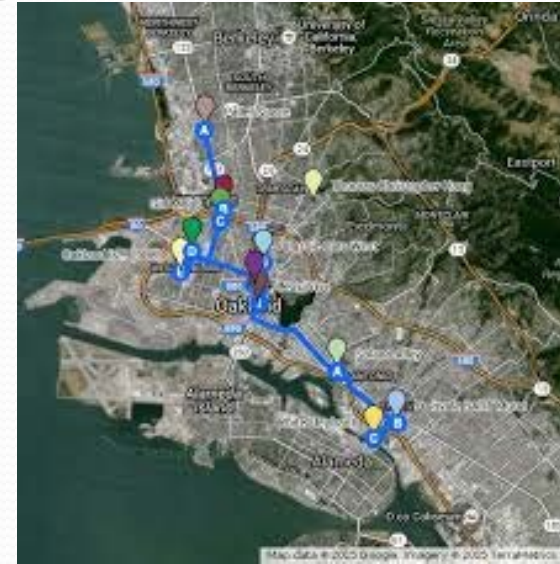
- Application - \$150
- Minor encroachment permit - \$1,133.73
- If at a parking meter - \$14,442/year

## Community Development & Building:

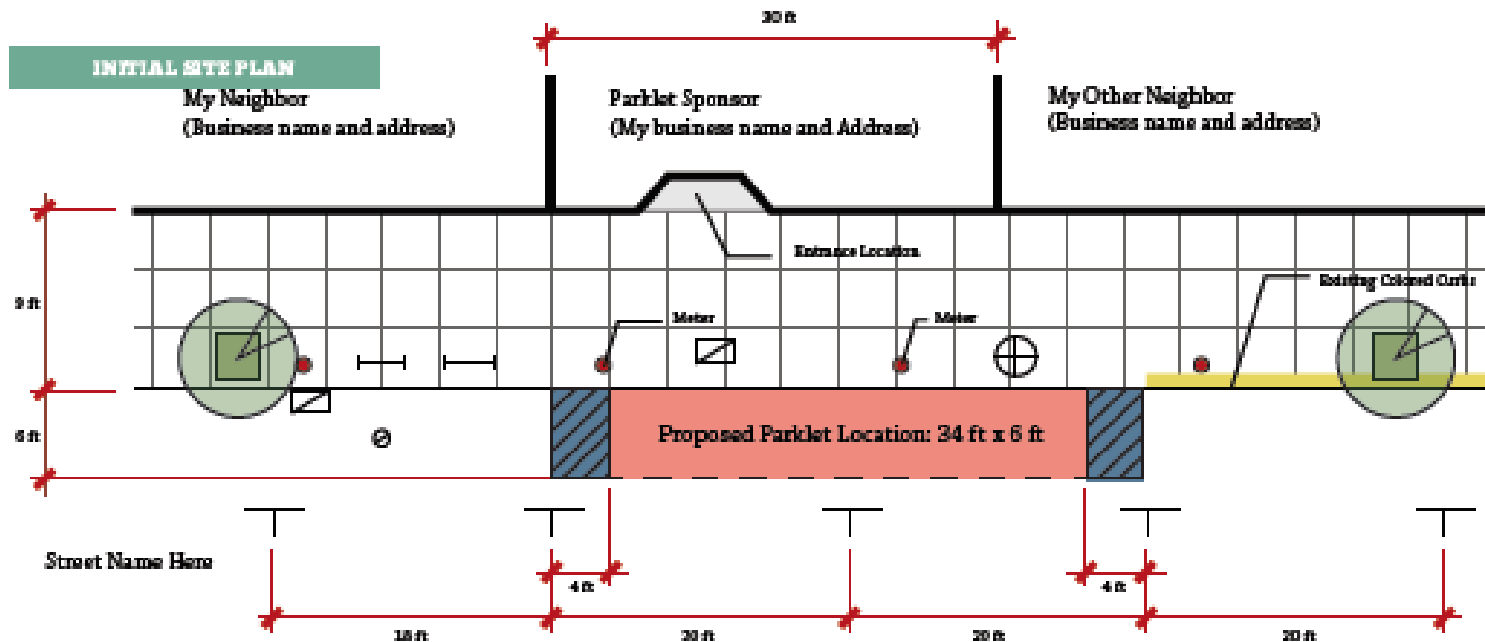
- Strategic planning to help choose parklets
- Reviewing and issuing encroachment permit and maintenance agreement

## Public Works:

- Approving 2 parking spaces for each parklet
- Reviewing traffic and general safety criteria



# Oakland Pilot Parklet Program



## Legend

● Existing Parking Meter

— Existing Bike Rack

□ Existing Utility  
(on sidewalk next to street)

— Existing Parking Space Marking

4 ft Required Parklet setback  
(part to be included in parklet area)

⊕ Existing Street Light

⊙ Existing Street Tree

North Arrow

# San Francisco Parklet Program

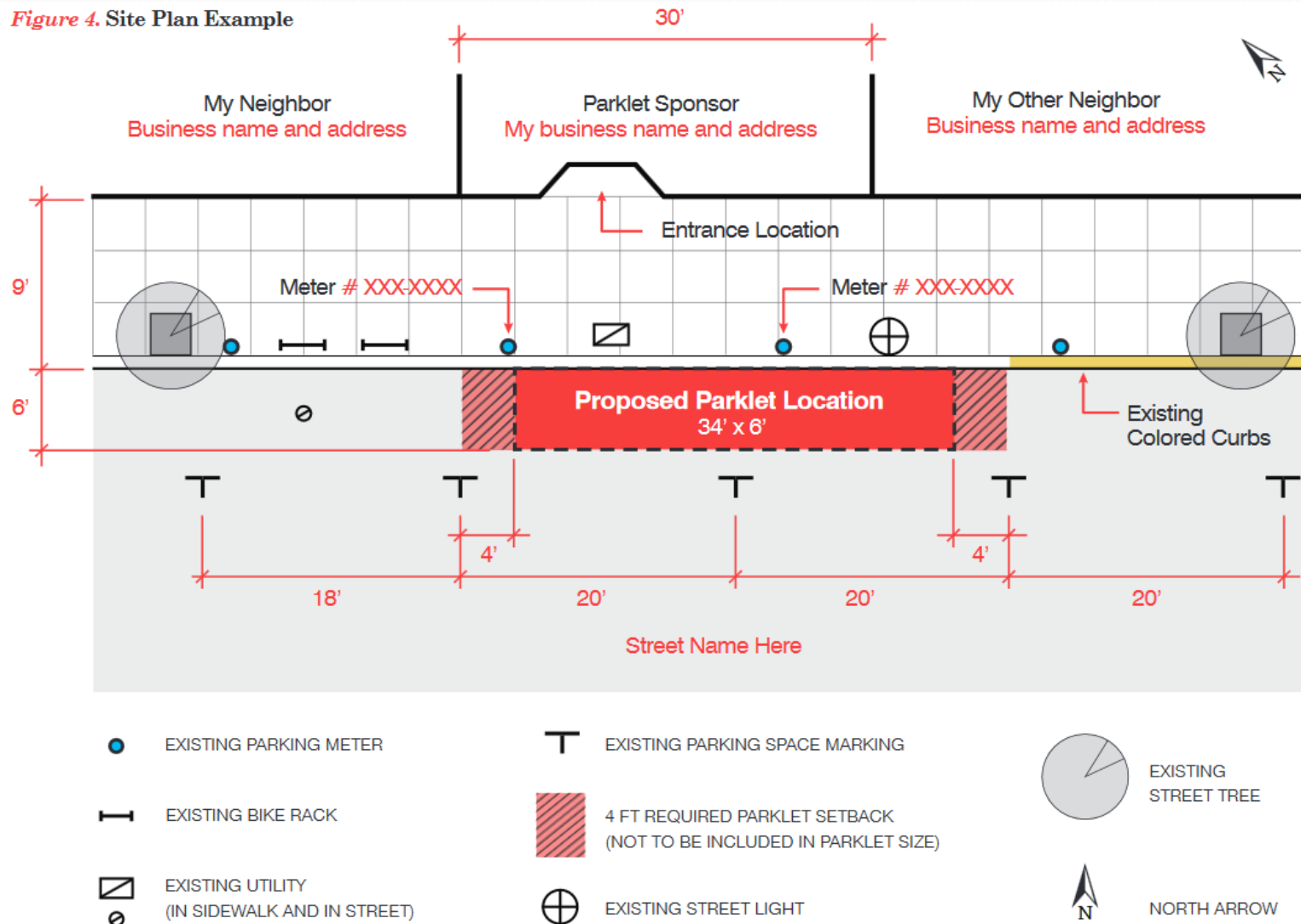
- Request for proposals
- Preliminarily reviewed by inter-agency in the City
- Notice of application, application submittal, and a public hearing may be necessary
- Final review process by inter-agency before an annual permit is issued
- Appropriate location and design parameters shall be followed





# San Francisco Parklet Program

Figure 4. Site Plan Example



# Program Comparison

Items	Oakland	San Francisco
Pilot Program	Yes	No
Codified Program	No	Yes
Temporary Sidewalk Extensions	Yes	Yes
Application Fee	\$150.00	
Base Fee		\$791.00
Additional Base Fee per Parking Space		\$285.00
Remove up to 2 Metered Spaces		\$650.00
Additionally remove metered space		\$325.00
Minor Encroachment Permit	\$1,133.73	
Design Review Exemption Fee	\$57.38	
Inspection Fee	\$127.00	
Design, Materials and Installations	\$7,000.00 to \$12,000.00	\$5,000.00 to \$15,000.00
Annual Renewal Fee	\$127.00	\$245.52
Lost Meter Revenue	\$14,442.44	
Carry \$1M Liability Insurance	Yes	Yes
Sign Maintenance Agreement	Yes	Yes
Public Noticw Process	Yes	Yes
Potential Public Hearing/Meeting	Yes	Yes
Building Code	SF Building Code	CA Building Code
ADA Requirements	Yes	Yes

# Proposed San Leandro parklet pilot program

- Based on the experiences learned from City of Oakland and City of San Francisco, San Leandro may test a pilot project for implementing parklets at suitable locations
- An ordinance may be established to formalize and simplify the reviewing and implementing process



# Questions and Answers?

