

Subject: Finance Committee RFP Input

Date: 26 March 2018

To: Finance Committee Members, Finance Managers

Councilmember Input	Scope	Staff Input	Scope
Mayor Cutter	Section	CM Kay	Section
<ul style="list-style-type: none">• Define revenue/expenditure assumptions; "best practice"	a	<ul style="list-style-type: none">• 10-year forecast	h
<ul style="list-style-type: none">• Model labor contracts/impacts of adding staff ("4th man on the truck")	c	<ul style="list-style-type: none">• Flexible based models: 1%, 2%, or 5% decrease/increase	d
	d	<ul style="list-style-type: none">• Illustrate sensitivity to top local economic drivers	g
<ul style="list-style-type: none">• Mindful of obligating future councils	c	<ul style="list-style-type: none">• Adjustable model as current data changes: Kaiser North, value-adde	e
<ul style="list-style-type: none">• PERS obligations modeled	b	<ul style="list-style-type: none">• No "right" model--provide insight to policy options for consideration	e
			e
<ul style="list-style-type: none">• Adjustable model if a parcel tax is added		<ul style="list-style-type: none">• "Bottom-Line" Analysis: What's Left in GF• Clarify assumptions where year-to-year variance exists (e.g. Property Transfer Tax revenues)	a
Councilmember Lee		Director Baum	
<ul style="list-style-type: none">• Product ownership	n	<ul style="list-style-type: none">• Excel based	n
<ul style="list-style-type: none">• Document methodology	h	<ul style="list-style-type: none">• Enhanced forecasting	a
<ul style="list-style-type: none">• Flexibility to add future revenues (Shoreline)	f	<ul style="list-style-type: none">• Establish baselines to inform future discussions (revenue generation	l
<ul style="list-style-type: none">• Model PERS obligations, Salary changes, Benefits	c	<ul style="list-style-type: none">• RFP drafted and brought back to committee	k
Councilmember Hernandez		Budget Manager Perini	
<ul style="list-style-type: none">• Include local, state, and federal economic env't	m	<ul style="list-style-type: none">• Current model has considerable detail	NA
<ul style="list-style-type: none">• Issue a RFP, not sole source	k		
<ul style="list-style-type: none">• "Best Practice" for modeling salary increases (3%?)	a		
<ul style="list-style-type: none">• Model policy options if public safety costs must be reduced	e		