

**AMENDMENT NUMBER ONE TO CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SAN LEANDRO AND
REBUILDING TOGETHER OAKLAND EAST BAY**

This **Amendment Number One** ("Amendment") is made by and between the City of San Leandro ("City") and Rebuilding Together Oakland East Bay ("Consultant") (together sometimes referred to as the "Parties") as of June 29, 2018, and amends that certain Consulting Services Agreement ("Agreement") dated March 1, 2017, between the Parties.

WHEREAS, City and Consultant have executed the Agreement, pursuant to which Consultant has provided certain consulting services to residents of Trailer Haven Mobile Home Community in San Leandro for home assessments with the purpose of determining necessary home repairs or modifications or small repairs, or landscape beautification and primary critical needs of homeowners in owner-occupied mobile homes; and

WHEREAS, the Parties desire to amend the Agreement to extend the Appendix A Timeline from June 30, 2018 to June 30, 2019; and

WHEREAS, the Parties desire to amend the Agreement to reallocate funds within the contract Budget (Exhibit B) to continue needed Project Management and Operation funding so that unused Contract Services and Construction Costs can be administered.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Exhibit A of the Agreement
 - a. "Performance Measures" is hereby amended and replaced with the attached Exhibit A.
 - b. "Timelines" is hereby amended and replaced with the attached Exhibit A.
2. Exhibit B of the Agreement entitled "Compensation Schedule & Reimbursable Expenses" is hereby amended and replaced with the attached Exhibit B.
3. All other terms shall remain in full force and effect.

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

SIGNATURES ON FOLLOWING PAGE

The Parties have executed this Amendment as of the date first written above. The persons whose signatures appear below certify that they are authorized to sign on behalf of the respective Party.

CITY OF SAN LEANDRO

Rebuilding Together Oakland East Bay

Jeff Kay, City Manager

Lisa Malul, Executive Director

Attest:

Marian Handa, Interim City Clerk

Approved as to Fiscal Authority:

David Baum, Finance Director

010-41-004-5120

Account Number

Approved as to Form:

Richard D. Pio Roda, City Attorney

EXHIBIT A

PERFORMANCE MEASURES

Rebuilding Together Oakland East Bay will complete approximately 20 mobile home rehabilitation projects (at approximately \$5,000/mobile home) by July 31, 2019. This number is based on its experience with the following factors: 1) the number of owners in a community that are willing to allow or be interested in having outsiders assist them; 2) the collective scope of repairs that are assessed as essential during project previews; 3) the repairs that can be accomplished within the financial scope of the contract.

TIMELINES

<u>ACTIVITY</u>	<u>COMPLETION DATE</u>
Identify potential sites.	December 31, 2018
Receive contact information	December 31, 2018
Preparation of internal Administrative Tracking	December 31, 2018
Outreach-mail/phone/email with homeowners	December 31, 2018
Assist applicants with applications	Ongoing
Preview homes to determines scopes of work	April 2019
Prepare and schedule project work	April 2019
Meet with City Planning and obtain permits	Ongoing
Complete all work projects	July 31, 2019

EXHIBIT B: COMPENSATION SCHEDULE & REIMBURSABLE EXPENSES

A BUDGET ITEM	B APPROVED BUDGET	C BUDGET CHANGES add or (subtract)	D 2017-2019 AMENDED BUDGET
DELIVERY COSTS			
Project Management			
Executive Director	12,000	4,638	16,638
Program Manager	3,000	11,595	14,595
Bookkeeper	2,000	1,160	3,160
Fringe 12%	960	1,932	2,892
Subtotal Project Management Salaries/Fringe	\$17,960	\$19,325	\$37,285
Operating Expenses			
Insurance	1,000	1,000	2,000
Mileage/Gas	600	600	1,200
Subtotal Operating Expenses	\$1,600	\$1,600	\$3,200
Total Management & Operating Expenses	\$19,560	\$20,925	\$40,485
Contract Services			
Labor	35,880		35,880
Permits and Fees	8,295		8,295
Physical Inspections	12,330		12,330
Communications, Outreach and Tracking	11,000	(6,000)	5,000
Total Contract Services	\$67,505	(\$6,000)	\$61,505
Construction Costs			
Project Materials (including rentals)	62,935	(14,925)	48,010
Total Construction Costs	\$62,935	(\$14,925)	\$61,505
Total Management & Operating Expenses	\$19,560	\$20,925	\$40,485
Total Contract Services	\$67,505	(\$6,000)	\$61,505
Total Construction Costs	\$62,935	(\$14,925)	\$48,010
BUDGET TOTAL	\$150,000		\$150,000