



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Draft Minutes

### Rules Committee

*Mayor Pauline Russo Cutter  
Councilmember Peter Ballew  
Councilmember Lee Thomas*

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Monday, September 24, 2018

8:30 AM

City Hall, Sister Cities Gallery

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#### 1. CALL TO ORDER

*The meeting was called to order at 8:37 a.m.*

##### 1.A. Attendance

*Staff present:*

*Katie Bowman  
Jeanette Dong  
Eric Engelbart  
Marian Handa  
Tom Liao*

**Present** 3 - Pauline Russo Cutter; Lee Thomas and Peter Ballew

##### 1.B. Announcements

*There were no announcements.*

#### 2. DISCUSSION ITEMS

##### 2.A. [18-505](#)

Update on AB 1884-Straws on Demand Legislation and Local Implementation

*Deputy City Manager Engelbart reported that Gov. Brown signed AB 1884 into law last week. The legislation applies only to dine-in restaurants, and Environmental Services staff will perform outreach to affected businesses.*

##### 2.B. [18-487](#)

Staff Report for Discussion of Vetting Procedures for Financial Support Requests from Community Organizations

*Staff provided an overview of the funding programs they manage:*

- Community Action Program--Jeanette Dong, Recreation and Human Services Director*
- Community Development Block Grant--Tom Liao, Community Development Director*
- Business Incentive Programs--Katie Bowman, Business Development Manager*

*Committee comments:*

- ensure the personal information listed on the grant proposals is kept confidential*
- would like information on Stepping Stones' situation*

- provide information to non-profits on the application process
- include information on the application process in the Council Handbook
- funding through Measures NN/OO/PP should be on a staggered cycle from the CAP funding
- the "basic needs" category is too broad

*The Committee raised questions regarding the process for auditing the use of grant funds. Staff will request information from the Finance Director.*

**2.C. [18-506](#)**

**Future Agenda Items**

*October - mobile home rent control ordinance*

**3. PUBLIC COMMENTS**

*Virginia Madsen*

**4. COMMITTEE MEMBER COMMENTS**

*Councilmember Ballew requested that future Rules Committee items be listed at the bottom of the agenda, for the Committee to review and prioritize.*

**5. ADJOURN**

*The meeting was adjourned at 9:38 a.m.*