



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Disaster Council

---

Thursday, April 30, 2020

2:00 PM

Access the meeting remotely: Use this URL  
<https://zoom.us/j/586541650>

---

#### Special Meeting

San Leandro Disaster Council conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### 1. CALL TO ORDER

*The meeting was called to order at 2:00 p.m.*

##### 1.A. Roll Call

*Mayor Pauline Russo Cutter  
Vice Mayor Pete Ballew  
Councilmember Corina Lopez  
Councilmember Victor Aguilar, Jr.  
Alameda County Fire Department – Chief Rocha, Deputy Chief Thomas, L. Casimere, J. Dutchover  
San Leandro Unified School District – R. Medeiros, E. Gonzalez  
San Lorenzo Unified School District – D. Marr, P. Peck  
Alameda County OES – T. Langdon  
American Red Cross – R. Fateman  
San Leandro Chamber of Commerce – E. Griego  
Kaiser Hospital – A. Apodaca  
San Leandro RACE/ARES – J. Carbino  
PG&E – J. Walsh, T. Reid*

##### **STAFF MEMBERS PRESENT:**

*Jeff Kay – City Manager  
Liz Warmerdam – Assistant City Manager  
Eric Engelbart – Deputy City Manager  
Leticia Miguel – City Clerk  
Tom Liao – Community Development Director  
Richard Pio Roda – City Attorney  
Jeanette Dong – Recreation and Human Services Director  
Debbie Pollart – Public Works Director  
Hoi-Fei Mok – Sustainability Manager  
Keith Cooke – Engineering and Transportation Director  
Theresa Mallon – Library Director  
Tony Batalla – IS Director  
Michael Hamer – IS Manager  
Police Chief Tudor*

*Police Captain Torres  
Catrina Christian – Emergency Services Specialist*

*FAITH BASED ORGANIZATIONS:*

*Davis Street Family Resource Center – R. Johnson  
Rose Gate Living/ SL Elder Care Alliance – K. Knox, C. Garcia  
First United Methodist – M. Bernadel-Huey  
Creekside Community – J. Bruce  
Unity Church – D. McDaniel*

**1.B. Announcements**

*Members of the Disaster Council introduced themselves and the agencies they represent.*

**2. DISCUSSION ITEMS**

**2.A. City of San Leandro response to COVID-19**

- San Leandro City Council

*Mayor Cutter thanked everyone for joining the meeting. The City is looking to start looking at high priority projects, developing a plan to use Community Development Block Grant (CDBG) funding to assist with the recovery and reviewing applications for 60 small business emergency grants.*

*Vice Mayor Ballew disclosed information on the Small Business Grants, which will be \$5,000 each and closed on Monday.*

*Councilmember Lopez commented on the hope to have a testing site in the City and how the CDBG funds will help with food and rent for the public and was pleased to see that the Public Health dashboard shared information based on demographics.*

**2.B. Alameda County**

- Office of Emergency Services
- Alameda County Fire Department
- Alameda Public Health Department

*Alameda County Office of Emergency Services provided the total number of cases in the county, the messages that are being developed and the changes in the health order. The food bank is distributing food in Oakland and more hotels for the unsheltered were added. OES has developed an interactive dashboard for food, includes testing sites and other services. An overview of test sites was also provided.*

*Alameda County Fire Department (ACFD) provided an update on increase in call volume and how they continue to work with ACPH to provide testing at skilled nursing facilities and in congregate living settings.*

**2.C. San Leandro City**

- San Leandro City Manager
- San Leandro Police

*Jeff Kay, City Manager, provided an overview of how the City is coordinating with Eden Health Care District for a testing site, reviewing the new health orders focusing on*

*childcare and recreation programs, and plans for reopening City facilities and what that will look like. The City contracted with an industrial hygienist and is putting a team together to develop a plan to keep everyone safe.*

*Chief Tudor, San Leandro Police, reported that the Department had responded to over 330 calls regarding COVID-related incidents and that officers are trying to educate first and cite as a last resort. The department is also monitoring the call volume, as well as the number of cases within the city, while trying to maintain the safety of employees by instituting protocols and installing Plexiglas barriers.*

## 2.D. Healthcare Services

- Hospitals
- Davis Street Family Resource Center
- Red Cross
- SL Elder Care Alliance

*Kaiser Hospital is looking at the CDC guidelines and preparing for what the county will be putting out and they are still seeing patients. The first week in May is Nurses week.*

*Davis Street Family Resource Center distributed groceries to nearly 500 families, using volunteers obtained from the SL Kindness website and they are partnering with local producers to supply them directly with excess food and highlighted how the request for food has increased. The Center received funds from the city for housing support for families. The Jefferson childcare site is open with spots for essential workers. The clinic continues to have outside testing.*

*SL Elder Care Alliance has a website that provides information on testing and other information in multiple languages and is in the process of developing a two-sided postcard type of mailer that will include phone numbers. They are looking at how to share information about affected assisted care facilities, without causing harm.*

## 2.E. School Districts

- San Leandro
- San Lorenzo

*San Leandro Unified School District provided an update on the food distribution program, cleaning and disinfecting program, construction projects and distribution of Chromebooks and the distance learning program. The district is developing plans for when they are able to reopen for inperson learning in the fall and how they are working with labor unions. The district is working to develop a virtual graduation program.*

*San Lorenzo Unified School District provided an overview of the Chromebook distribution and what they are doing to assist those without Wi-Fi connections. There are now four sites distributing meals daily.*

## 2.F. Utilities

*PG&E shared information on what the company is doing for COVID-19 and how they are keeping staff safe, while also planning for the Public safety Power Shutoffs (PSPS) and Community Resource Centers (CRC) and how to limit the impact, including setting up a CRC at the Main Library.*

**2.G. Other Agencies within the City**

- Chamber of Commerce
- Faith Based Organizations
- Building Futures with Women and Children

*Chamber of Commerce provided information about how they have connected with Bay Cities Produce who provide free produce for nonprofits. This is just one example of how businesses are assisting others through the Chamber.*

*Unity Church – thank you for the calls and the information*

*First United Methodist Church - continues to observe all SIP orders and hold all worship and small groups remotely.*

**3. PUBLIC COMMENTS**

*None*

**4. ADJOURN**

*The meeting was adjourned at 3:22 p.m.*

**MEETING ACCESSIBILITY**