



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Disaster Council

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Thursday, March 19, 2020

1:30 PM

Senior Community Center, Main Hall  
13909 E. 14th Street

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#### Special Meeting

San Leandro City Council conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

#### 1. CALL TO ORDER

*The meeting was called to order at approximately 1:36 p.m.*

##### 1.A. Attendance

###### COMMITTEE MEMBERS PRESENT:

*Mayor Pauline Russo Cutter*

*Vice Mayor Pete Ballew*

*Councilmember Corina Lopez*

*Alameda County Fire Department – Chief Rocha, Deputy Chief Moore, Deputy Chief Thomas, L. Casimere*

*San Leandro Unified School District – R. Medeiros*

*Alameda County OES – T. Langdon*

*American Red Cross – R. Fateman, M. Gregory*

*San Leandro Chamber of Commerce – E. Griego*

*San Leandro Hospital – S. Williams, L. Byrd*

*Kaiser Hospital – A. Apodaca*

###### STAFF MEMBERS PRESENT:

*Jeff Kay – City Manager*

*Liz Warmerdam – Assistant City Manager*

*Eric Engelbart – Deputy City Manager*

*Leticia I. Miguel – City Clerk*

*Tom Liao – Community Development Director*

*Richard Pio Roda – City Attorney*

*Jeanette Dong – Recreation and Human Services Director*

*Debbie Pollart – Public Works Director*

*Keith Cooke – Engineering & Transportation Director*

*Hoi-Fei Mok – Sustainability Manager*

*Theresa Mallon – Library Director*

*Tony Batalla – Chief Technology Officer*

*Michael Hamer – IS Manager*

*Police Chief Tudor*

*Police Captain Torres*

*Police Lieutenant Khan*

*Police Lieutenant Moretti  
Police Sgt. Corti  
Catrina Christian – Emergency Services Manager*

*FAITH BASED ORGANIZATIONS:  
Davis Street Family Resource Center– R. Johnson  
Interfaith Homeless Network/ April Showers – M. Fry  
First United Methodist – M. Bernadel-Huey  
Creekside Community – J. Bruce  
All Saints – J. Cannon  
St. James Lutheran – B. Peronteau  
First Presbyterian – L. Patrus-Betzel*

## 1.B. Announcements

*Members of the Disaster Council introduced themselves and the agencies they represent.*

## 2. DISCUSSION ITEMS

### 2.A. City of San Leandro response to COVID-19

- San Leandro City Council
- San Leandro City Manager
- San Leandro Police

*Mayor Cutter thanked everyone for attending and thanked staff for putting together the meeting on such short notice. The City will work with partnering jurisdictions, businesses and citizens to provide up to date and factual information. The State of the City presentation has been postponed*

*Vice Mayor Ballew thanked everyone in attendance and those on the front lines.*

*Councilmember Lopez thanked all those participating in this meeting and looks forward to working with everyone and exploring how the public can volunteer to assist.*

*Jeff Kay, City Manager, provided an overview of how the City is prepared for the COVID-19 pandemic and set up a webpage [www.sanleandro.org/c19](http://www.sanleandro.org/c19) for up to date information, questions or comments can be emailed to [citycomments@sanleandro.org](mailto:citycomments@sanleandro.org).*

*Chief Tudor, San Leandro Police, provided an overview of how delivery of services have changed, that the Shelter-in-Place order was released to the public and staff, testing is being set up for first responders and there was a call with Cal-OES regarding the National Guard humanitarian mission and assistance. We have been in regular communication with County OES.*

### 2.B. Alameda Public Health Department response to COVID-19

- Hospitals

*San Leandro Hospital, as part of Alameda Health System, they have been preparing since January and in constant communication with Alameda County Public Health, State, Federal and Local Agencies discussing health care needs, prevention, protection and treatment in relation to this outbreak. They will report bed availability on*

*a daily basis to the County. The safety of patients, staff and the community is a priority.*

*Kaiser Hospital, has drive-thru testing available in San Leandro to isolate infected people and protect staff. Testing is done with recommendation from a doctor, it is not open to first responders at this time. The safety of patients, staff and the community is a priority.*

*American Red Cross, is working to adapt to the current situation and if shelter is needed, will put people in hotels first before setting up the traditional shelter to help prevent the spread. Blood drives have been cancelled, they encourage people to donate blood at a Red Cross facility, hoping to prevent a blood shortage.*

## 2.C. Alameda County Office of Emergency Services

- Alameda County Fire

*Alameda County Office of Emergency Services, the Emergency Operations Center (EOC) has been partially activated, using Veoci to share information with local jurisdictions, including the City of San Leandro, and to send information to the State. A Joint Information Center (JIC) has been set up, any PIO can access, all agencies should share one message to quell any rumors before they start. National Guard has not been requested by the County. Any and all testing questions shall be directed to Alameda County Public Health as this is a health emergency. Daily conference calls between Public Health and agencies and jurisdictions have started.*

*Alameda County Fire Department, has been preparing for this event recently, no changes in call volume but an increase in concern about having COVID. Fire does not have field test kits, they will continue to treat calls based on what they see. Will work with the County to ensure enough supplies to stay ahead of the curve.*

## 2.D. School Districts

- San Leandro
- San Lorenzo

*San Leandro Unified School District -*

*Utilizing Parent Square, the district has been able to communicate with all stakeholders related to the school district, day to day and for emergency purposes. Schools will tentatively be closed March 16, 2020 through April 3, 2020. Their Pandemic Flu and Disease Response Plan has been implemented as well as their Continuity of Operations Plan (COOP) and only have one essential employee working. The School District EOC is activated.*

*A home learning program has been implemented and long term curriculum is being built out if the closure is extended. Emotional support to staff and families is available using a free system on the district website, Care Solace. Curbside meal delivery began March 16, providing breakfast and lunch and on Fridays enough food for the weekend, open from 12:00 pm to 12:45 pm daily at three sites and will be modified on 3/23 to go to three days a week (M, W, F), available to any child 18 or younger, proof of residency is not needed, only information necessary is the number of children receiving meals. Providing an average of 800 meals per day and expecting to expand. All schools will be disinfected and deep cleaned on March 30.*

## 2.E. Utilities

*No report*

**2.F. Other Agencies within the City**

- Chamber of Commerce
- Faith Based
- Davis Street

*Chamber of Commerce, set up a COVID-19 page on the Chamber website to provide updates from different agencies and community partners. Working with San Leandro Eats and social media to maintain a list of open restaurants. Creating a survey to see who has been affected, would like to expand outreach as well. The Small Business Association (SBA) will possibly open up loans with different and more lenient criteria. Safeway is hiring for in-store staff and delivery and local corner stores like 7-11 are still open.*

*Creekside Community Church, working on providing online services and a text service to connect people for errands. Would like to know what message to provide people so as to be aligned with the other agencies and to know where the need is and where to give.*

*Interfaith Homeless Network/April Showers, continued operation of April Showers in the parking lot and social room at Creekside Church socially distant with only 4 of the 8 showers and providing lunches to go. Warming shelters are still open. Working with the San Leandro Community Food Pantry with contactless bags of food Thursday nights.*

*First United Methodist Church, the State has asked that their Kids Connect Preschool remain open as a drop-in for First Responders. On the Dolores side of the building there is Homeless and Business Future. All Northern California and Nevada Methodist Churches have been asked to close during the Shelter-In-Place and worship and work remotely.*

*Davis Street Family Resource Center, all non-essential services have been suspended, the primary care clinic is open and limited to acute or sick and critical patients, adding urgent patients next week. Hours have been reduced due to limited staffing. There are test kits since we are federally funded. The Food bank is open daily still with modified food distribution to minimize contact, many coming in are seniors. Working with the School District to provide meals and care for children at Jefferson and Lakeside Housing. Food bank donations have diminished per the Mayor, the City will be looking at ways to assist. Davis Street has partnered with Amazon Link for canned protein and personal care items, and diapers.*

**3. PUBLIC COMMENTS**

*Public Comment was received from Mr. Kenneth W. Fox*

**4. ADJOURN**

*The meeting was adjourned at 2:56 p.m.*