



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Community Advisory Budget Task Force

District 1

Angela Brown, Moira Fry, Kaanon MacFarlane, Gary Offenber

District 2

Robert Bailey, Joe Camarillo, Surlene Grant, Leo Sheridan

District 3

*Susan Erb, Mike Katz-Lacabe, Michael Kim-Eubanks,
Jeromey Shafer*

District 4

Carol Cole, Arlene Lum, Celina Reynes, Melissa Wong

District 5

*Cynthia Chandler, Rebecca Day-Rodriguez, Patrick Grajeda,
Leslie Robertson*

District 6

Donna Chamberlin, Ray Davis, Melissa Graham, Jim Prola

Mayor

Juan Gonzalez, Keith Harper, Maria Magallon, Susan Miranda

Wednesday, February 10, 2021

5:30 PM

Access the meeting remotely by using this URL
<https://us02web.zoom.us/j/88303014459>

San Leandro Community Advisory Budget Task Force conducted this meeting in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020.

1. CALL TO ORDER

The meeting was called to order at 5:33 p.m.

1.A. Attendance

TASK FORCE MEMBERS PRESENT:

27 - Bailey, Brown, Chamberlin, Chandler, Cole, Davis, Day-Rodriguez, Erb, Fry, Gonzalez, Grajeda, Grant, Graham, Harper, Katz-Lacabe, Kim-Eubanks, Lum, MacFarlane, Magallon, Miranda, Offenber, Prola, Reynes, Robertson, Shafer, Sheridan, Wong

TASK FORCE MEMBERS ABSENT

1 – Camarillo (excused)

STAFF MEMBERS PRESENT:

*Fran Robustelli, Interim City Manager
Liz Warmerdam, Assistant City Manager
Richard Pio Roda, City Attorney
Kris Kokotaylo, Assistant City Attorney
Tom Liao, Community Development Director
Susan Hsieh, Finance Director
Keith Cooke, Director of Engineering & Transportation
Bill Sherwood, Library Manager
Paul Sanftner, Community Relations & Communications Manager
Sheila Marquises, Principal Engineer
Leticia I. Miguel, City Clerk
Tim McVicker, Information Technology Technician
Sally Perez, Purchasing Technician, Finance
Rachel Reside, Administrative Assistant III, Finance
Jim O'Leary, Consulting Staff*

1.B. Announcements

1. Update from Community Engagement Ad Hoc Committee (5 minutes)

No announcements were provided.

2. Update from Revenue Enhancement Ad Hoc Committee (5 minutes)

Vice Chair Gonzalez stated that the ad hoc group has met twice thus far. A meeting has been scheduled with Community Development staff for more discussion.

3. Update from Public Workshop Ad Hoc Committee (5 minutes)

Member Grant informed the group that a meeting is scheduled for the morning of February 13.

2. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA)

There were approximately two (2) public speakers that provided public comment.

Comments were made by the following individuals:

Sarah Bailey, Morgan Mack-Rose.

3. CONSENT CALENDAR

3.A. [21-085](#)

Minutes of the Community Advisory Budget Task Force Meeting of January 13, 2021

Motion to approve the consent calendar item was made. The minutes will include minor revisions as members requested.

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the consent calendar item.

4. ACTION ITEMS

4.A. Discussion and Adoption on Treatment of Submitted Written Public Comments (15 minutes)

1. Public Comments

None were provided.

2. Discussion on Submitted Public Comments

Motion was made to change treatment of submitted written Public Comments by ceasing to read them out loud during Public Comment.

Roll call vote was taken as follows:

Aye: 12 - Brown, Fry, Gonzalez, Graham, Grajeda, Grant, Katz-Lacabe, Lum, MacFarlane, Miranda, Offenberger, Prola

Nay: 13 - Bailey, Chandler, Cole, Day-Rodriguez, Erb, Harper, Kim-Eubanks, Magallon, Reynes, Robertson, Shafer, Sheridan, Wong

Absent: 3 - Camarillo, Chamberlin, Davis

Abstained: None.

By majority vote, it was decided that written Public Comments will be treated in the same manner, which is to be read out loud during Public Comment if specified.

4.B. [21-087](#)

Discussion and Adoption of a Statement of Shared Values (15 minutes)

1. Public Comments

None were provided.

2. Adoption of Shared Value Statement

Motion was made to adopt shared value statement with a friendly amendment to include a minor change to the verbiage (i.e. "greater community" to "broader community".)

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the item.

4.C. Discussion on Adjusting Meeting Schedule (10 minutes)

1. Public Comments

None were provided.

2. Discussion on Meeting Schedule

Motion was made to modify the meeting schedule.

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the item.

The following changes were made to the calendar:

- 1) Town Hall - March 6 (11am to 3pm)*
- 2) March 17, 2021 (5:30pm to 8:30pm)*

4.D. Development of Recommendations (105 minutes)

1. Public Comments

None were provided.

2. Proposed Strategy to Develop Recommendations

Motion to take a round robin approach allowing each member the opportunity to express ideas with the goal to complete the first iteration by the end of February 11. There was a suggested time limit of five (5) minutes per member.

The motion was seconded.

There being no further comments, by consensus, the Task Force approved the proposed strategy.

3. Review and Discuss City Council Guiding Principles

- Input on Community Priorities*
- Provide Budget Balancing Strategies*
- Input on how to Enhance Public Participation*
- Reallocation of \$1.7 million*
- Strategies to Create Long Term Sustainable Budget*

The Task Force collectively drafted a list of ideas and grouped them according to the City Council Guiding Principles/Directives. Discussion of recommendations will continue at the next Task Force Meeting.

**5. ADJOURNMENT TO A DATE AND TIME CERTAIN: February 11, 2021 5:30pm
(meeting adjournment in accordance with Cal. Govt. code section 54955)**

6. TASK FORCE MEMBER COMMENTS

7. ADJOURN

The meeting was adjourned at 8:26 p.m.