

Description		Current Fee	Reference																																																																																																																												
RECREATION AND HUMAN SERVICES DEPARTMENT																																																																																																																															
1 Facility/Parks/Fields Rental Fees																																																																																																																															
USERS are classified into the following groups for the purpose of determining applicable fees and charges.																																																																																																																															
-- Group Eligibility A:	Programs administered by or for the City of San Leandro.																																																																																																																														
-- Group Eligibility B:*	San Leandro non-profit organizations with ten or more members of whom at least 50% are San Leandro residents.																																																																																																																														
-- Group Eligibility C:*	Non-San Leandro Non-profit organizations which serve San Leandro residents.																																																																																																																														
-- Group Eligibility D:	San Leandro resident using the facility for private purposes.																																																																																																																														
-- Group Eligibility E:	Non-resident individuals using the facility for private purposes																																																																																																																														
-- Group Eligibility F:	San Leandro businesses with company facility located within San Leandro city limits.																																																																																																																														
-- Group Eligibility G:	Non San Leandro businesses, commercial groups and non-profit organizations.																																																																																																																														
* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays.																																																																																																																															
Rental fees are determined by group eligibility and facility used. Operational costs, setup & cleanup time, minimum rental hours, liability insurance fees, and security fees may also be applicable. Minimum rental is two hours. Hourly rates are not prorated for parts of an hour.																																																																																																																															
A. Facilities																																																																																																																															
Marina Community Center:			<table><tr><th colspan="7">MARINA COMMUNITY CENTER FEES</th></tr><tr><th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th></tr><tr><td>Patio Conference Room</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$12</td><td>\$12</td><td>\$40</td><td>\$61</td><td>\$61</td><td>\$71</td></tr><tr><td>Multipurpose Room A, B, C, Thunderbolt Room</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Kitchen (Flat Rate)</td><td>Flat Rate Coincides with Duration of Room Rental</td><td></td><td>N/A</td><td>\$100</td><td>\$100</td><td>\$100</td><td>\$150</td><td>\$150</td><td>\$175</td></tr><tr><td>Kitchen (Hourly Rate)</td><td>Hourly Rental Rate - for hours used in addition to the flat rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Titan Auditorium</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$58</td><td>\$58</td><td>\$175</td><td>\$263</td><td>\$263</td><td>\$306</td></tr></table>	MARINA COMMUNITY CENTER FEES							A	B	C	D	E	F	G	Patio Conference Room	Hourly Rental Rate		N/A	\$12	\$12	\$40	\$61	\$61	\$71	Multipurpose Room A, B, C, Thunderbolt Room	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Kitchen (Flat Rate)	Flat Rate Coincides with Duration of Room Rental		N/A	\$100	\$100	\$100	\$150	\$150	\$175	Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Titan Auditorium	Hourly Rental Rate		N/A	\$58	\$58	\$175	\$263	\$263	\$306																																																												
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Senior Community Center:			<table><tr><th colspan="7">SENIOR COMMUNITY CENTER FEES</th></tr><tr><th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th></tr><tr><td>Main Hall</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$58</td><td>\$58</td><td>\$175</td><td>\$263</td><td>\$263</td><td>\$306</td></tr><tr><td>1/2 Main Hall A (Not Available on Saturday)</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$30</td><td>\$30</td><td>\$93</td><td>\$140</td><td>\$140</td><td>\$163</td></tr><tr><td>1/2 Main Hall B (Not Available on Saturday)</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$30</td><td>\$30</td><td>\$93</td><td>\$140</td><td>\$140</td><td>\$163</td></tr><tr><td>Kitchen (flat rate)</td><td>Flat Rate Coincides with duration of Room Rental</td><td></td><td>N/A</td><td>\$100</td><td>\$100</td><td>\$100</td><td>\$150</td><td>\$150</td><td>\$175</td></tr><tr><td>Kitchen (Hourly Rate)</td><td>Hourly Rental Rate - for hours used in addition to the flat rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Activities Room</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Meeting Room C</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Meeting Room D</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Arts & Crafts Room</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$24</td><td>\$24</td><td>\$65</td><td>\$96</td><td>\$96</td><td>\$112</td></tr><tr><td>Health & Fitness Room</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$30</td><td>\$30</td><td>\$96</td><td>\$140</td><td>\$140</td><td>\$163</td></tr><tr><td>Computer Lab</td><td>Hourly Rental Rate</td><td></td><td>N/A</td><td>\$40</td><td>\$40</td><td>\$120</td><td>\$175</td><td>\$175</td><td>\$204</td></tr></table>	SENIOR COMMUNITY CENTER FEES							A	B	C	D	E	F	G	Main Hall	Hourly Rental Rate		N/A	\$58	\$58	\$175	\$263	\$263	\$306	1/2 Main Hall A (Not Available on Saturday)	Hourly Rental Rate		N/A	\$30	\$30	\$93	\$140	\$140	\$163	1/2 Main Hall B (Not Available on Saturday)	Hourly Rental Rate		N/A	\$30	\$30	\$93	\$140	\$140	\$163	Kitchen (flat rate)	Flat Rate Coincides with duration of Room Rental		N/A	\$100	\$100	\$100	\$150	\$150	\$175	Kitchen (Hourly Rate)	Hourly Rental Rate - for hours used in addition to the flat rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Activities Room	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Meeting Room C	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Meeting Room D	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Arts & Crafts Room	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112	Health & Fitness Room	Hourly Rental Rate		N/A	\$30	\$30	\$96	\$140	\$140	\$163	Computer Lab	Hourly Rental Rate		N/A	\$40	\$40	\$120	\$175	\$175	\$204
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Halcyon Park Building	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112																																																																																																																						
Washington Manor Park Building	Hourly Rental Rate		N/A	\$24	\$24	\$65	\$96	\$96	\$112																																																																																																																						
Additional Fees for Facility Rentals:	(Fees are the same for all categories)																																																																																																																														
Opening/Closing Fee (when needed)	\$35																																																																																																																														
Liability Insurance	Fees determined for each use.																																																																																																																														
San Leandro Police Dept. Security	Fee determined by current overtime rates for police personnel.																																																																																																																														
Private Vendor Security	Fee determined by current hourly rates, nature of event, and number of participants.																																																																																																																														
Meeting Room Damage Deposit	Titan Auditorium \$625; All Other Rooms \$125																																																																																																																														

Description		Current Fee	Reference
Overtime Fee	Reservations that exceed the scheduled rental time may be billed at twice the hourly rental rate applicable to their applicable room for additional time used.		

Description		Current Fee	Reference
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)			
A. Facilities (continued)			
Change/Amendment Fee	Changes to reservations (date/time/location) made within 30 days of the rental date will be charged a \$25 administrative fee.		
<u>Cancellation Policy for Facilities:</u>			
If cancelled more than 60 days prior to event:	Full refund of deposit and fees minus a \$25 administrative fee		
If cancelled between 60 days and 30 days prior to event:	Forfeit full damage deposit.		
If cancelled between 30 days and 10 days prior to event:	Forfeit full damage deposit and one half (1/2) of all fees collected.		
If cancelled less than 10 days prior to event:	Forfeit all deposits and fees collected.		
B. Parks			
Capacity - Under 40			
Bonaire Park - Area 5			
Cherry Grove Park - Areas 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12			
Tony B. Santos Park - Front Area, Playground Area			
Halcyon Park - Areas 2, 3, and 4			
Marina Park - Areas 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 18			
Mulford Point Areas 1, 2, 3, and 4			
Memorial Park - Rear Area*			
Root Park			
Siempre Verde Park, Areas 1 and 2			
Stenzel Park - Areas 1, 2, and 3			
Washington Manor Park - Areas 2, 3, 4, 5, 6*, 7, and 8*			
B. Parks (continued)			
Capacity 40-75			
Bonaire Park - Pods 1 & 2* and Pods 3 & 4*			
Cherry Grove Park - Area 2			
Floresta Park - Lawn Area*, Playground Area*			
Halcyon Park - Areas 1* and 5*			
Marina Park - Heron Area, Mallard Area*, Behind Seagull Area, and Area 19 (Pescadero Point)			
Memorial Park - Front Area*			
Thrasher Park*			
Toyon Park*			
Capacity 75-150			
Bonaire Park - All Pods*			
Chabot Park*			
Marina Park - Otter Area*, All Mulford Point Area			
Washington Manor Park - Area 1*			
Capacity 150+			
Marina Park - Seagull Area*			
<u>Additional Fees for Parks:</u>			
Park Special Event Fee (Groups 350+)	\$250		
Vehicle Access Fee for Permitted Parks Only: Allows permitted vehicles to load and unload within the park	\$30		

Description	Current Fee	Reference
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)		
B. Parks (continued)		
Overcapacity Fee: Allows for estimated attendance to exceed the set capacity for a picnic area. Attendance cannot exceed double the set capacity.	\$25	
Inflatable Fee	\$5	
Cancellation Fee: A non-refundable fee will be charged for changes or cancellations within 30 days.	\$25	
* Resident fees charged for all facility and picnic area use during peak weekend hours (Fridays after 5pm, Saturdays, Sundays) and holidays		
C. Pools		
All Facility Buy-Outs, must provide own pool insurance or purchase through Gales Creek (inquire when reserving pool)		
San Leandro Boys & Girls Club Pool Buy Outs:		
-- 1 to 75 Participants	90 Minute Rate	
-- 76 to 99 Participants	90 Minute Rate	
-- More than 100 Participants	90 Minute Rate	
Farrelly Pool Buy Outs:		
-- Party Package-Space for 3hours and the per person rate; Maximum capacity 40 people per area	3 Hour Rate	
-- Area A and B (additional per person fee required)	3 Hour Rate	
-- Whole Facility Buy-out (1-150)	2 Hour Rate	
-- Whole Facility Buy-out (151-300)	2 Hour Rate	
-- Whole Facility Buy-out (1-150) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate	
-- Whole Facility Buy-out (151-300) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate	
San Leandro Family Aquatic Center Buy Outs:		
-- Event Room-No Pool Usage & Non-Rec Swim hours; Max. capacity=40 seated,70 standing	60 Minute Rate	
-- Party Package-Space for 3hours and the per person rate; Maximum capacity 40 people per area:		
---- Event Room (additional per person entrance fee required)	3 Hour Rate	
---- Areas A, B and C (additional per person entrance fee required)	3 Hour Rate	
-- Whole Facility Buy Out (1-150)	2 Hour Rate	
-- Whole Facility Buy Out (151-300)	2 Hour Rate	
-- Whole Facility Buy Out (1-150) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate	
-- Whole Facility Buy Out (151-300) ADDITIONAL HOURS	Additional Hours - 60 Minute Rate	
D. Field / Facility Rentals		
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three (3) practices or games must have insurance. Arrangements must be made when reserving the facility. Participants must comply with any and all regulations as established by the City of San Leandro. Field fees are for each 1 Hour use period.		
Damage Deposit:		
Stenzel #1- 4, Washington Manor Middle School Soccer & Softball Field, Thrasher Park Field, Muir Soccer Field, Washington Manor Park #1 & #2	\$300.00 per season	
San Leandro Ball Park	\$500.00 per season	
Field Rental:		
Category B User Groups/Organizations:		
SL Youth Organizations (Field Only)	Hourly Rate	
-- Add lights (additional to field rental fee)	Hourly Rate	
-- Add field preparation, with bases (additional to field rental fee)**	Day Rate	
-- Add Scorebooth (additional to field rental fee)	Day Rate	
-- Kitchen Fee (additional to field rental fee)	Day Rate	
**Only charged after both a verbal and written warning have been issued, and compliance with requirements is still not being met		

Description		Current Fee	Reference						
RECREATION AND HUMAN SERVICES DEPARTMENT (continued)									
D. Field / Facility Rentals (continued)			FIELD RENTAL						
Category C thru G User Groups/Organizations:			A	B	C	D	E	F	G
-- Field Rental	Hourly Rate		N/A	N/A	\$20	\$20	\$30	\$30	\$35
-- Add lights (additional to field rental fee)	Hourly Rate		N/A	N/A	\$25	\$25	\$38	\$38	\$44
-- Add field preparation with bases (additional to field rental fee)	Day Rate		N/A	N/A	\$37	\$56	\$56	\$64	\$64
San Leandro Ball Park - (games only, no practice):									
-- Field rental (with prep and bases)	Hourly Rate		N/A	N/A	\$54	\$80	\$80	\$94	\$94
-- Add lights (additional to field rental fee)	Hourly Rate		N/A	N/A	\$25	\$25	\$38	\$38	\$44
--Add score booth (additional to field rental fee)	Day Rate		N/A	N/A	\$20	\$20	\$32	\$32	\$36
-- Kitchen Fee (additional to field rental, prep and bases)	Day Rate		N/A	N/A	\$30	\$30	\$32	\$32	\$36
Tournament Fees:									
Youth Rate	Per Day Per Field *		N/A	\$150	\$150	\$150	\$225	\$225	\$263
Adult Rate:	Per Day Per Field *		N/A	\$325	\$325	\$325	\$488	\$488	\$569
* Additional Fee: Current hourly staff cost if required for tournament									
Soccer Fees:									
Muir Soccer Field (games only), Washington Manor Middle School Soccer Field, McCartney Field, Stenzel Field, Washington Manor Park									
<ul style="list-style-type: none"> All fields are available for youth play. Adult Groups/Leagues may only play at Muir Soccer Field (games only). 			SOCCER FEES						
Category B User Groups/Organizations:			A	B	C	D	E	F	G
SL Youth Organizations									
-- Field Rental	Hourly Rate		N/A	\$10.00	N/A	N/A	N/A	N/A	N/A
-- Add lights (additional to field rental)	Hourly Rate		N/A	\$7.00	N/A	N/A	N/A	N/A	N/A
Category C thru G User Groups/Organizations									
-- Field Rental	Hourly Rate		N/A	N/A	\$37	\$37	\$56	\$56	\$64
-- Add Lights (Additional to field rental)	Hourly Rate		N/A	N/A	\$25	\$25	\$38	\$38	\$44
E. Tennis Courts									
A field or facility may be rented by groups or individuals for the exclusive use upon payment of a specified service fee. Groups wishing to use field facilities for tournaments, leagues or more than three									
-- Individual and League Play			\$9.00 per hour per court						
-- Tournament Play			\$9.00 per hour per court						
FOR ALL OTHER RECREATION FEES AND PROGRAMS, SEE THE CURRENT RECREATION PROGRAM GUIDE.									