



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Arts, Culture and Library Commission

*Chair Khilynn Fowler, District 4*  
*Vice Chair Brody Scotland, At-Large*  
*Laura Alvarez, At-Large*  
*Stephen Cassidy, At-Large*  
*Terry Guillory, District 6*  
*Mimi Hiraki, District 1*  
*Alana Miller, District 2*  
*Vacancy, District 3*  
*Vacancy, District 5*

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Tuesday, October 17, 2023

6:30 PM

Main Library, 300 Estudillo Ave, Trustees Room

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Public Comments may be made live during the meeting in-person, or through the eComment feature at <https://sanleandro.legistar.com>. Please note that the eComment period will close at 11:59 pm the Monday before the scheduled Commission meeting and distributed to the commission members prior to the start of the Arts, Culture and Library Commission meeting. Written public comments will not be verbally read out loud.

#### 1. **ROLL CALL**

The meeting was called to order at 6:49 PM

PRESENT: Chair K. Fowler, Vice-Chair B. Scotland, Commissioners, L. Alvarez, S. Cassidy, A. Miller, Assistant Library Services Director B. Sherwood and Recorder Y. Carrasco

ABSENT: M. Hiraki, T. Guillory

GUESTS: None

#### 2. **APPROVAL OF AGENDA OF OCTOBER 17, 2023**

The motion was made by Vice-Chair Scotland, seconded by Commissioner Miller to approve the October 17, 2023 agenda. The motion was carried. (5 Ayes, 0 Nays)

#### 3. **APPROVAL OF MINUTES OF SEPTEMBER 19, 2023**

The motion was made by Commissioner Miller, seconded by Commissioner Cassidy to approve the September 19, 2023 minutes. The motion was carried. (5 Ayes, 0 Nays)

**4. PUBLIC COMMENTS - NONE**

**5. PRESENTATIONS - NONE**

**6. CORRESPONDENCE - NONE**

**7. UNFINISHED BUSINESS**

**7.A. Discussion and Possible Action Regarding the Artist Survey**

Vice-Chair Scotland provided an update on the Artist Survey

No public comments.

Commissioner comments were made by Commissioner Cassidy, Commissioner Miller, Chair Fowler and Commissioner Alvarez.

**7.B. Discussion and Possible Action Regarding the East Bay Yesterday Podcast**

Commissioner Miller provided overview of East Bay Yesterday Podcast

No public comments.

Commissioner Comments were made by Vice-Chair Scotland, Chair Fowler, Commissioner Cassidy and Commissioner Alvarez

Commissioner Miller will follow up with a proposal for Commissioner review/approval.

**8. NEW BUSINESS**

**8.A. Discussion and Possible Action on Publicity for the Arts, Culture and Library Commission FY24 Grants Program**

Commissioners discussed possible ways to publicize/promote the Arts, Culture and Library Commissions FY24 grants program.

No public comments.

Commissioner comments were made by Commissioner Cassidy, Commissioner Alvarez, Commissioner Miller, Chair Fowler and Vice-Chair Scotland

Discussion and possible action regarding the Commission hosting a mixer event to promote the program is continued to the next agenda as old business.

**8.B. Discussion and Possible Action on the Unallocated Arts, Culture and Library Commission FY24 Budget**

Bill Sherwood provided update on the FY24 budget.

No public comments.

Commissioner comments were made by Commissioner Cassidy, Chair Fowler, Commissioner Miller and Commissioner Alvarez.

The motion was made by Commissioner Cassidy, seconded by Commissioner Alvarez to allocate an additional \$60,000.00 to grants and \$2,000.00 for advertising. The motion was carried. (5 Ayes, 0 Nays)

The motion was made by Commissioner Cassidy, seconded by Commissioner Miller to allocate \$20,000.00 to encourage partnerships and strategic alliances to conceive and implement possible projects for the history room and history museum. The motion was carried. (5 Ayes, 0 Nays)

**9. REPORTS**

**9.A. Report of the Secretary**

B. Sherwood informed the Commission of Commissioner Hiraki's resignation. B. Sherwood informed the Commission the City Council has nominated Natalie Risdale as the District 5 Representative on the Arts, Culture and Library Commission. The nomination should be approved and Natalie sworn in by the November Commission meeting.

**9.B. Report of the Chair - NONE**

**9.C. Committee Reports**

**a. Arts Endowment Ad-Hoc Sub-Committee**

Vice Chair Scotland provided an update.

No public comments.

Commissioner comments were made by Commissioner Cassidy.

**b. Grants Ad-Hoc Sub-Committee**

Commissioner Miller provided an update

No public comments.

Commissioner comments were made by Commissioner Cassidy.

The motion was made by Commissioner Cassidy to nominate Vice-Chair Scotland to the Grants Ad-Hoc Sub-Committee. Vice-Chair accepted the nomination.

**10. COMMISSIONER COMMENTS**

Commissioner comments made by Commissioner Alvarez.

The motion was made by Commissioner Alvarez, seconded by Commissioner Cassidy for the formation of the Arts Grants mixer event sub-committee and appoint Commissioner Alvarez and Chair Fowler to the sub-committee. The motion was carried. (5 Ayes, 0 Nays)

No public comments.

**11. ADJOURNMENT**

The motion was made by Vice-Chair Scotland, seconded by Commissioner Miller to adjourn the meeting at 8:26 PM.

The motion was carried.

(5 Ayes, 0 Nays)