



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Recreation and Parks Commission

Wednesday, January 3, 2024

7:00 PM

City Hall, Sister Cities Gallery

1. ROLL CALL

The meeting was called to order at 7:00 PM

PRESENT: Commissioner Kline, Maes, Moore, Mui, Wagner.

ABSENT: Chair DeQuincy, Vice Chair Lamb.

Additional attendance: City Staff - Erwin Gonzales, Recreation and Park Commission Secretary, Jennifer Auletta, Parks Services Manager.

2. APPROVAL OF AGENDA OF JANUARY 3, 2024

Motion: Commissioner Kline

Second: Commissioner Moore

Ayes: 5

Nays: 0

Abstentions: 0

3. APPROVAL OF MINUTES OF DECEMBER 6, 2023

Motion: Commissioner Moore

Second: Commissioner Kline

Ayes: 5

Nays: 0

Abstentions: 0

3.A. Recreation and Parks Commission December 2023 Draft Minutes

Attachments: [December 2023 RAPC Minutes](#)

4. PUBLIC COMMENTS

Comments were made inquiring for more information about the Recreation and Parks Master Plan and when the public meetings will be held. Concern was expressed about how WRT is not doing enough outreach for their report.

5. REPORTS

5.A. COMMISSIONER PARK VISIT REPORT

Commissioners provided updates on their recent visits to various parks. Each commissioner shared their findings, focusing primarily on areas in need of maintenance and programming improvements. These included observations such as wheel tracks and mud on park lawns, instances of off-leash dogs, pet

waste issues, lack of pet waste bags, and the closure of the pickleball court gate at Washington Manor Park during the holiday break. Additionally, concerns were raised about the need for repairs to the play structure at Cherry Grove Park and the continued closure of the tennis court in the park despite the completion of construction by PAUSD.

5.B. PARK AND OPEN SPACE OPERATION AND MAINTENANCE REPORT

-Jennifer Auletta, Public Works Services Manager

Parks Services Manager Jennifer Auletta reported that the department is looking into making a phone number available to the public for after-hours maintenance issues. Currently dispatch is contacted by the public, and they contact the staff assigned to be on call, to respond to after-hours calls. The department does not have an issue with locking broom/squeegees being locked inside the court area for public use.

5.C. RECREATION AND PARKS MASTER PLAN

- Ely Hwang, Recreation Services Manager

In the absence of Recreation Manager Ely Hwang, Commission Secretary Erwin Gonzales provided the commission with an update on the status of the Recreation and Parks Master Plan. WRT conducted two stakeholder meetings on December 13 and December 18. Furthermore, they actively participated in the Youth Advisory Commission meeting and are scheduled to be present at the upcoming MLK event for outreach purposes.

6. NEW BUSINESS

6.A. COMMISSION GOALS OVERVIEW 2023

Priorities includes public safety in parks, park master plan, new park projects, fund raising, pickle ball, current recreation program overview, public outreach/education of park rules and review of joint use agreements.

6.B. COMMISSION GOALS 2024

New priorities include additional pickleball courts, assuring there are staff for new and old programs, and Shoreline Park development.

7. CORRESPONDENCE

East Bay Regional Calendars

8. REPORT OF SECRETARY

Commission Secretary Erwin Gonzales provided the commission with updates on upcoming recreation activities, including the impending release of the Spring Activity Guide, registration dates for spring programs, the MLK event, and the commencement of the Junior Warriors program. Additionally, it was noted that two nominations for the Recreation and Parks Commission are currently on the City Council's Agenda. Furthermore, the Cherry Festival and Parade are scheduled to take place on June 1, 2024.

9. REPORT OF CHAIR

Commissioner Wagner reminded everyone that flu season is coming and to be prepared.

10. COMMISSION COMMENTS

The Commission expressed concern with how the Recreation and Parks Master Plan outreach and data collection is being conducted.

11. ADJOURNMENT

Motion: Commissioner Wagner

Second: Commissioner Mui

Ayes: 5

Nays: 0

Abstentions: 0

The meeting adjourned at 7:41 PM.