

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, APRIL 15, 2014 – 7:00 P.M.
REGULAR MEETING
SAN LEANDRO PUBLIC LIBRARY
TRUSTEES ROOM**

PRESENT: Chair J. Heystek, Commissioners L. Entrikin, P. Gee, A. Lum, C. Rinaldi, E. Usha-Rosato, Library Director T. Mallon, Support Services Manager B. Sherwood and Recorder T. Treskin.

ABSENT: A. Sarafian, L. Wilson.

GUESTS: None.

APPROVAL OF AGENDA: It was MSC (Lum/Entrikin) to approve the April 15, 2014 agenda.

APPROVAL OF MINUTES: It was MSC (Rinaldi/Lum) to approve the minutes of the March 18, 2014 meeting.

PUBLIC COMMENTS: None.

ACTIVITY REPORTS:

- A. Library Usage: Ms. Mallon called the Commissioners' attention to the program attendance number and said the figure is lower compared to March of last year. This is because the Big Read finale was in March last year and this year it was held in April. We're proud that our book stock figures reflect a good increase. Even with the work involved in implementing a new database we've been able to catalog new materials promptly.
- B. Circulation: —Noted.

CORRESPONDENCE: None.

REPORT OF THE SECRETARY:

Library Programs. Ms. Mallon said planning for the Summer Reading Program has begun. This year the theme is science and technology: "Fizz, Boom, READ!"

Grants. The City has hired a consulting group that helps local governments be aware of grant opportunities. The larger scale grants that the library department needs require staff time that we are not able to provide, so this consultant group will be very helpful with grant writing if an opportunity becomes available. One area of need is repair and maintenance of the Casa Peralta building. Another is Project Literacy—the program relies on grant funding because state funding has decreased over the years.

Commissioner Entrikin said she believes the San Leandro Historical Society commissioned a report on the Casa Peralta that was given to the City. Ms. Mallon said yes, and the report will be very helpful. It's a detailed historical structural report which is required in applying for grants. Also, the historical information contained in the report is used in doing docent tours at the Casa.

Commissioner Gee asked if author presentations are pro-bono. Ms. Mallon said no, some author programs are paid from grant funds and some are paid out of our programs budget. Commissioner Gee said the Big Read program was very successful and she heard good comments from people. She suggested the Commission send a thank you note to library staff. The Commissioners agreed this is a good idea. Ms. Mallon said we can include the letter in the grant report along with photos and descriptions of the program events.

Commissioner Usha-Rosato asked if we have to reapply each year for grants. Ms. Mallon said yes, although the First 5 of Alameda County is a 2-year grant.

Branch Libraries. Commissioner Lum said there are plans to re-build Mulford/Marina Branch. What about South Branch? Ms. Mallon said this is possible if funds become available.

Youth Commission Member. Ms. Mallon said the City Council appointed Laurel Wilson as the youth member to the Commission.

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

REPORT OF CHAIR: Chair Heystek asked for an update on the bike rack installation. Mr. Sherwood said the racks have been received. The Public Works Department added this task to their queue of City facility projects. Chair Heystek said she appreciates library staff's efforts in receiving the Big Read grant for the 4th year in a row. Attendance at the finale was great and the dancing was a hit. She commented that the program was a job well done and said a thank you letter to staff is a good idea.

Chair Heystek commented on the poor condition of the arm chairs in the Children's Library. She asked if these could be traded for chairs in better condition. Ms. Mallon said yes, we can arrange this. We're aware of the worn out condition of some of the library furniture and we're planning to replace some of the items.

COMMISSIONER COMMENTS:

Commissioner Lum distributed flyers about the Taste of San Leandro event and said she has tickets for sale.

Commissioner Entrikin distributed information about a fund raiser for the San Leandro Historical Society: a performance by Brian Copeland.

Commissioner Usha-Rosato said she will be starting a new job in San Francisco, so she will keep in touch if she is delayed in arriving for the 7:00pm commission meetings. She asked if the library catalog doesn't list a book, does this mean the library doesn't have it? Ms. Mallon said if it's not a title the library carries, we can order it.

Commissioner Gee said she would like to have a book fair, perhaps in collaboration with other libraries.

ADJOURNMENT:

It was MSC (Entrikin/Rinaldi) to adjourn the meeting at 7:34 p.m.

Respectfully submitted,

Theresa Mallon
Library Director

Terry Treskin
Recorder