

**CITY OF SAN LEANDRO  
RECREATION AND PARKS COMMISSION  
WEDNESDAY, FEBRUARY 4, 7:00 P.M.  
MEETING MINUTES  
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:01 p.m.

**PRESENT**

Commissioners Azevedo, Bolar, Fox, Hutchison, Shapiro, Wagner, Secretary Riggsbee, Recorder Kika Myers

**ABSENT**

Commissioner Jackson

**APPROVAL OF AGENDA OF FEBRUARY 4, 2015, MEETING**

MSC (Wagner/Hutchison) to move agenda item 5A. which has been updated to the General Plan Update (not just the housing element) to after the approval of the minutes. (6 Ayes, 0 Nays, 1 Absent)

**APPROVAL OF MINUTES OF JANUARY 7, 2015, MEETING**

MSC (Wagner/Azevedo) to approve Minutes as submitted. (6 Ayes, 0 Nays, 1 Absent)

**PUBLIC COMMENTS**

None

**GUEST PRESENTATION**

**REPORTS**

A. Presentation on General Plan Update.

Tom Liao, Deputy Director of the Community Development Department and the Barry Miller, City Planning Consultant gave a PowerPoint presentation regarding the general plan update. The plan will include policies and action programs on how the City of San Leandro will manage growth and the impacts of growth during the next 15 years. It is being presented to the RAPC because the plan will include parks and open spaces and is relevant to the work they do.

B. Commissioner Park Visit Reports

- Commissioner Wagner said the bleachers are gone at Stenzel Park and asked when they will be replaced. McKee reported the project is being pushed along as quickly as possible. Wagener reported that on the South end of Stenzel park a large "Y" shaped branched has t-boned on another branch which is causing strain on the tree.
- Commissioner Fox inquired about the Tennis court at Washington Manor Park. The court net has been removed. McKee said that the court has been compromised by the tree roots and the net was removed to eliminate play on the court.
- Commissioner Hutchison reported that he visited many parks and they all look really good. He shared that league representatives have expressed interest in having a bathroom built near the T-Ball field at Stenzel park (and he acknowledged there are portable restrooms). McKee said the biggest issue would be accessing water but that he would take note.

C. Open Space Operations and Maintenance Update

- Parks Supervisor McKee shared a resident that lives next door to Halcyon Park did follow through and spend \$3,000-\$4,000 of her own money to remove diseased

trees and plant new trees and plants. She hired a contractor that is currently contracted with the City to do the work. McKee said that he coordinated with the contractor and the job progressed smoothly and seamlessly because the contractor already works on other projects with the City. Commissioner Shapiro suggested approaching City Council to acknowledge the resident for her efforts.

### **CONSENT ITEMS**

MSC (Shapiro/Hutchison) to approve the consent items as submitted. (6 Ayes, 0 Nays, 1 Absent)

### **CORRESPONDENCE**

None

### **REPORT OF SECRETARY**

#### **Recreation and Human Services Department:**

- Riggsbee gave an update on the progress of hiring the Senior Services Supervisor.

#### **Recreation and Human Services Calendar of Meetings and Events:**

- Riggsbee reported the bulk of the customer service calls being handled are for scheduling AARP Tax Assistance appointments for both Community Centers. The big event this week is "San Leandro's Got Talent" on Friday, February 6, 2015 at the Senior Community Center put on by the Youth Advisory Commission and the Teen Advisory Group.

### **COMMITTEE REPORTS**

None

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

- Parade Committee:  
Former Commissioner González said that even though she is no longer a member of RAPC that she would continue to chair the Cherry Festival Parade and asked the commission if they would commit to assist her and the commission agreed. González reported all the float participants from last year have expressed interest in participating for Cherry Festival 2015 plus many more. She gave an overview of the route and the different areas and tasks as assigning the commissioners the same tasks as last year and asked them to start working on their areas.
- New Park Assignments  
Recorder Kika Myers assisted the Commission with reassigning parks for their park visits.
- Siempre Verde Park Master Plan Project  
Secretary Riggsbee reported the history of the project and the length of time it has been in the works. She shared the conceptual design of the park and all the parties involved with the process as well as the history on possible funding for the project. Riggsbee feels like the timing may be right to move forward and is working with McKee to present the information to City Council.

### **REPORT OF CHAIR**

Secretary Riggsbee reported an event production company, SASCO that specializes in organizing special events has been brought on to assist with the Cherry Festival. She gave an overview of the progress with the planning and possible entertainment for the event.

**REPORT OF CHAIR**

None

**COMMISSION COMMENTS**

Commissioner Wagner reported he will not be able to attend the March RAPC meeting.

**ADJOURNMENT**

MSC (Wagner/Hutchison) to adjourn the meeting at 8:20 p.m. (6 Ayes, 0 Nays, 1 Absent)

Respectfully submitted,

Breyana Riggsbee, Secretary