

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, MARCH 17, 2015 – 7:00 P.M.
REGULAR MEETING
SAN LEANDRO PUBLIC LIBRARY
TRUSTEES ROOM**

PRESENT: Chair J. Heystek, Commissioners P. Gee, A. Lum, C. Rinaldi, M. Siu, Support Services Manager B. Sherwood and Recorder T. Treskin.

ABSENT: None.

GUESTS: None.

APPROVAL OF AGENDA: It was MSC (Lum/Rinaldi) to approve the March 17, 2015 agenda.

APPROVAL OF MINUTES: It was MSC (Rinaldi/Gee) to approve the minutes of the February 17, 2015 meeting.

PUBLIC COMMENTS: None.

ACTIVITY REPORTS

- A. **Library Usage:** Chair Heystek asked if the museum program attendance figure of 250 is correct. There were two showings of the movie “Frozen.” Mr. Sherwood confirmed it’s correct. Chair Heystek said this was a great turnout. Commissioners Rinaldi and Lum noted the attendance at Mulford Branch has gone down. Mr. Sherwood said for a period of time staff members were filling in for a vacancy at the smaller branches and there may have been inconsistencies in keeping records. We now have someone regularly assigned to Mulford and South branches. Commissioner Lum asked how many attended the Lunar New Year event and Mr. Sherwood said close to 500. Commissioner Siu asked what the reports are for. Mr. Sherwood said the reports, most in print and more recent online, are archived as historical records of library use.
- B. **Circulation:** Noted.

CORRESPONDENCE: None.

REPORT OF THE SECRETARY:

In Director Mallon’s absence, Mr. Sherwood responded to Commissioners’ comments. Commissioner Rinaldi suggested having presentations by staff about the various library divisions. Chair Heystek said perhaps the Commissioners could be given a tour of the library. Commissioner Rinaldi said when she was a new Commissioner she was given a tour of the library building. Chair Heystek said we might want to wait until the two Commissioner vacancies are filled. Mr. Sherwood said these are all good ideas worth considering and he will pass the suggestions along to Director Mallon. Commissioner Gee said it’s wonderful that good service is offered to the community even with reduced staff levels. She said as Commissioners we would like to help and communicate with the public about the library. Mr. Sherwood said that library advocacy by the Commissioners is very important. Chair Heystek asked how the Big Read program is going. Mr. Sherwood said it’s going very well -- we ran out of books and had to order a new supply.

COMMITTEE REPORTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

REPORT OF CHAIR:

Chair Heystek reported she will contact Mayor Cutter about the two Commission vacancies. She is enjoying the Big Read program and book. Chair Heystek said she would like to see more Facebook posts. Mr. Sherwood said we are posting about 3-4 items spaced throughout the week.

COMMISSIONER COMMENTS:

Commissioner Lum said the Asian Business Council is hosting a local author talk tomorrow evening here in the Trustees Room. The book is "The Perfect Tea Thief" by Pam Chun.

Commissioner Rinaldi said she is enjoying the Big Read book, it's very good.

Youth Commissioner Siu gave a detailed report on several TAG (Teen Advisory Group) activities and plans. They are going to partner with YAC (Youth Advisory Commission) members to participate in the "Color Up" run event. The "San Leandro's Got Talent" event was well attended and earned almost \$3,000 which will be shared with YAC. They will use the money for TAG events such as activities to encourage new members to bond and work together. They will purchase merchandise to sell. Some of the funds will be set aside for planning the 2016 "San Leandro's Got Talent." To encourage members to participate in putting on next year's talent event, they will form committees to get them involved. The TAG chair, co-chair and secretary work with their advisor, Librarian Loryn Aman, to plan and implement their activities.

Chair Heystek thanked Commissioner Siu and asked him to keep the Commissioners informed if there is something we can do to help support TAG.

Commissioner Gee distributed a copy of the Friends of the Library newsletter to the Commissioners. She said the Big Read book is interesting and she's heard good comments about the program.

ADJOURNMENT:

It was MSC (Gee/Rinaldi) to adjourn the meeting at 7:47 p.m.

Respectfully submitted,

Bill Sherwood
Support Services Manager
for

Theresa Mallon
Library Director

Terry Treskin
Recorder