

**CITY OF SAN LEANDRO  
RECREATION AND PARKS COMMISSION  
WEDNESDAY, APRIL 1, 7:00 P.M.  
MEETING MINUTES  
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:15 p.m.

**PRESENT**

Commissioners Azevedo, Bolar, Borton, Fox, Wagner and Secretary Riggsbee

**ABSENT**

Commissioner Hutchison, Udemezue

**GUESTS**

Jasmine Donnelly, Recreation and Human Services  
Derick Lee  
Evelyn Gonzalez

**APPROVAL OF AGENDA OF APRIL 1, 2015, MEETING**

MSC (Bolar/Fox) to approve the agenda with the change of moving the Cherry Festival Parade to follow Public Comments (5 Ayes, 0 Nays, 2 Absent)

**APPROVAL OF MINUTES OF MARCH 4, 2015, MEETING**

MSC (Bolar/Azevedo) to approve Minutes as submitted. (5 Ayes, 0 Nays, 2 Absent)

**PUBLIC COMMENTS**

Derick Lee shared information regarding parklets, including photos and location ideas. He discussed the pros and cons, as well as common funding practices.

**GUEST PRESENTATION**

None

**REPORTS**

A. Commissioner Park Visit Reports

- Commissioner Bolar reported that all of his assigned parks look okay. He mentioned that PAC 1 and PAC 2 have significant weeds in the grass. Commissioner Azevedo reported that Halcyon, Floresta, and Toyon all look good. Commissioner Fox visited McCartney and Warden and both look fine. Warden is empty. Borton noticed no changes at Washington Manor. Wagner went to visit PAC, but could not get in. Parks Supervisor McKee provided keys. Wagner reported his assigned parks also look good.
- Parks Supervisor McKee reported the bleachers at Stenzel have been removed, but the work has been delayed. The work should continue in a few weeks.

**CONSENT ITEMS**

MSC (Bolar/Fox) to approve the consent items as submitted. (5 Ayes, 0 Nays, 2 Absent)

**CORRESPONDENCE**

None

## **REPORT OF SECRETARY**

### **Recreation and Human Services Department:**

- Riggsbee introduced Recreation Supervisor, Jasmine Donnelly, who will assume the Secretary position on the commission beginning with the May meeting.

### **Recreation and Human Services Calendar of Meetings and Events:**

- Riggsbee reported the picnic reservation season began as of April 1. Park Specialists will be scheduled on weekends. She also reported the Annual Easter Egg Hunt is on Saturday, April 4<sup>th</sup> at 10 am sharp at Marina Park.
- Secretary Riggsbee gave a brief update of the planning and organizing of the Cherry Festival on Saturday, June 6, 2015 noting the vendor application deadlines had been extended. She also announced some of the groups scheduled to perform on the Main Stage.

## **COMMITTEE REPORTS**

None

## **UNFINISHED BUSINESS**

- Cherry Festival Parade  
Evelyn Gonzalez explained the Commission's responsibilities at the Cherry Festival Parade. Day-of assignments were assigned. Commissioner Fox will be the shuttle attendant. Bolar will man the back parking lot. Azevedo and Borton will take care of the front parking lot and street. Wagner will oversee traffic during the parade.
- Community Gardens  
Commissioner Fox updated the Commission on space and funding ideas for a community garden.
- Siempre Verde Park Master Plan Project  
Riggsbee reported the Siempre Verde Park Master Plan Project was at the 60% design stage. When the design is closer to completion, plans will be shown to the Commission and a community meeting should be scheduled.

## **NEW BUSINESS**

None

## **REPORT OF CHAIR**

None

## **COMMISSION COMMENTS**

None

## **ADJOURNMENT**

MSC (Bolar/Azevedo) to adjourn the meeting at 8:00 p.m. (5 Ayes, 0 Nays, 2 Absent)

Respectfully submitted,

Breyana Riggsbee, Secretary