

**CITY OF SAN LEANDRO  
SENIOR COMMISSION  
THURSDAY, APRIL 16, 2015 - 10:00 A.M.  
REGULAR MEETING MINUTES  
SENIOR COMMUNITY CENTER  
13909 EAST 14<sup>TH</sup> STREET**

Meeting convened at 10:00 a.m.

**PRESENT**

Commissioners Almonte, Basuino, Comelo, Daevu, Frates, Plankenhorn, Woycheshin and Secretary Riggsbee and new Secretary Cutter

**ABSENT**

Commissioner Tamura

**APPROVAL OF AGENDA, APRIL 16, 2015, MEETING**

MSC (Comelo/Almonte) to approve the agenda. (7 Ayes, 0 Nays, 1 Absent)

**APPROVAL OF MINUTES OF MARCH 19, 2015, MEETING**

MSC (Daevu/Comelo) to approve the minutes as submitted. (7 Ayes, 0 Nays, 1 Absent)

**GUEST PRESENTATION**

None

**PUBLIC COMMENTS**

A nursing student who attended the meeting introduced herself and informed the commission she was there to observe. A Chinese-American resident spoke to the Commission regarding developing a program in partnership with the School District (similar to a foreign exchange program) that invites Chinese students to stay in San Leandro to learn English over the Summer.

**CORRESPONDENCE**

None

**REPORT OF SECRETARY**

- Secretary Riggsbee introduced the Senior Services Supervisor Jessica Cutter to the Commission. All of the Commissioners introduced themselves to Supervisor Cutter. Secretary Riggsbee updated the Commission on the Cherry Festival which is scheduled for June 6, 2015. She reported that all commissioners will be invited to ride in the parade in the Commissioner Cable Car – spaces are limited. Secretary Riggsbee informed the Commission that May is Older Americans Month and City Council will be giving a proclamation at the May 4 City Council meeting. All

Commissioners were invited to attend. Secretary Riggsbee reported that the City's Volunteer Appreciation event will be held on April 30. Lastly, Riggsbee shared that with the Older Adult Education Classes held at the SCC in partnership with the Adult School have lost funding at the State level effective July 1, 2015. Secretary Riggsbee reported that she will seek the \$40,000 in additional funding needed from City Council through the Economic Uncertainty Reserve. Secretary Riggsbee informed the Commission the San Leandro Senior Resource fair will be May 20, 2016.

- **Classes**

Secretary Riggsbee highlighted a number of upcoming classes being offered at the Senior Community Center.

- **Travel Troupe**

- **Community Education Programs (CEP)**

Secretary Riggsbee reported there are a few CEP's are scheduled. Foot Pain, Wound Healing on April 9 and GERD: It isn't just a little Heartburn is on April 23.

## **COMMITTEE REPORTS**

A. County of Alameda Advisory Commission on Aging (Meets: 2<sup>nd</sup> Monday of the Month, Eastmont Mall, 3<sup>rd</sup> Flr. Dept. of Aging Serv.)  
No Report

B. Commissioner Comelo informed the Commission of the ongoing endeavors to establish an Adult Day Care program in San Leandro. Commissioner Comelo reported that there is a meeting scheduled on April 21 with Supervisor Wilma Chan's Office, Mayor Cutter, Commissioners Woycheshin and Comelo, City Staff, and the interested program providers to gather data on potential Adult Day Care programs in San Leandro. A discussion ensued and it was decided that no-subcommittee would be formed. This item will be relocated to Unfinished Business for subsequent meetings.

## **UNFINISHED BUSINESS**

A. Secretary Riggsbee reported that conferencing in to meetings is acceptable for those who are interested. To do so Commissioners need only make arrangements with City staff to set it up. Another option would be to Skype for those that are interested.

B. Hospice Informational Workshop

Commissioner Daevu had previously proposed the Commission have a community workshop with non-profit as well as for-profit Hospice Service agencies to present on hospice care. Secretary Riggsbee shared there are some rules in place regarding inviting for-profit agencies to speak to the public that doesn't fall under the Community Education Program. Riggsbee

suggested the commission invite all the potential speakers to their meeting and present to them first. A discussion ensued regarding when they could offer the workshop. October is potentially targeted for such a workshop. Commissioners agreed to obtain Hospice data from their personal health care providers including Kaiser, Blue Shield, San Leandro Hospital and Health Net.

- C. Secretary Riggsbee reported that Ethics Training is scheduled Monday, June 22. The training is required for all Boards and Commissions every two years. Those who have not received the training online and strongly encouraged to attend. The training will be held at the Main Library.

### **NEW BUSINESS**

- A. Art Council Art Displace

MSC (Frates/Daevu) to accept the Application for Art Display at the Senior Community Center for the Spring and Fall sessions. (7 Ayes, 0 Nays, 1 Absent)

### **REPORT OF CHAIR**

Vice Chair Comelo wished Chair Woycheshin a speedy recovery. She looks forward to meeting the new Senior Services supervisor.

### **COMMISSIONER COMMENTS**

Commissioner Basuino welcomed back Chair Woycheshin and informed the Commission of the Wounded Warriors Breakfast scheduled for April 18. Commissioner Comelo made some Paratransit Service suggestions and Commissioner Almonte suggested the Social Service Needs Assessment include data on the Senior population of San Leandro. Commissioner Daevu expressed her enthusiasm for the Adult Day Care meeting on April 21. Commissioner Frates and Commissioner Plankethorn both welcomed Secretary Cutter.

### **ADJOURNMENT**

MSC(Basuino/Comelo) to Adjourn the meeting at 11:46 a.m. (7 Ayes, 0 Nays, 1 Absent)

Respectfully submitted,

Secretary Breyana Riggsbee