

**CITY OF SAN LEANDRO
ARTS COMMISSION
WEDNESDAY, JULY 8, 2015 - 7:00 P.M.
CITY HALL, SISTER CITIES GALLERY ROOM**

MEETING MINUTES

The meeting was called to order at 7:04 p.m.

PRESENT

Commissioners Cassidy, Edwards, Herrera, Gonchar, Ott-Davis, Pershing, Wong and Secretary Justice

ABSENT

Harlow-Schott and Engler

APPROVAL OF AGENDA OF JULY 8, 2015

MSC (Cassidy/Edwards) to approve the agenda as submitted. (7 Ayes, 0 Nays, 2 Absent)

APPROVAL OF MINUTES OF JUNE 10, 2015

MSC (Gonchar/Ott-Davis) to approve the minutes as submitted. (7 Ayes, 0 Nays, 2 Absent)

GUEST PRESENTATIONS

- A. Brown Act Training & Government Transparency
Kris Kokotaylo, Associate at Meyers Nave gave a presentation of the Brown Act and Robert's Rules.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

REPORT OF SECRETARY

- A. Department Update
Secretary Justice reported SLRHS summer programs are full swing. July is Parks and Recreation months and several activities have been planned. Tonight is the first in a series of free movies in the Park. The movie is Maleficent and it is showing at Washington Manor Park beginning roughly around 8:30 pm. Justice also reported she is working on the Family Bike Party on Sunday, September 13.

COMMITTEE REPORTS

- A. Launching Arts Commission Subcommittee (Cassidy, Edwards, Herrera and Ott-Davis)
Justice reported the subcommittee was tasked with a potential Arts Commission launch date and identifying collaborative art projects for the launch event. Chair Herrera forwarded her notes and information to Cassidy, Edwards and Ott-Davis and she stepped down from the sub-committee. Commissioner Edwards reported the remaining members did not have time to meet. Edwards decided it would be best for everyone to write down what they thought individually and report back to the group. The subcommittee shared their ideas and a discussion ensued. The group agreed to continue to work on the launch and report back to the Commission. MSC (Cassidy/Gonchar) to add Commissioner Pershing to the subcommittee. (7 Ayes, 0 Nays, 2 Absent)

UNFINISHED BUSINESS

A. Ethics Training – Online reminder

Secretary Justice reminded the Commissioners the Ethics training is required for those that were not able to attend the recent training they must complete the online training and it must be completed within the first year of commission service.

B. Arts Master Plan RFP

Secretary Justice reported she had hoped to have more information to report back to them but she will continue to work on it and is trying to find other City's RFPs for Arts Master Plans. Commissioner Cassidy asked if she will provide a draft to review and she said she will. A discussion ensued about the process of the Arts Master Plan.

NEW BUSINESS

A. August Dark

MSC (Cassidy/Gonchar) to follow City Council and go dark in August. (7 Ayes, 0 Nays, 2 Absent)

B. Arts Commission Logo

Commissioner Pershing inquired with the City Attorney to make sure it wasn't violating any rules for her to work on the logo and it is not. She passed around a first draft of the Arts Commission logo she is working on for input. Commissioner Gonchar shared that she is concerned that the commission is getting ahead of themselves with developing a logo and brand when they haven't established a Master Plan. A discussion ensued about it and they agreed that a few of the commissioners would bring their art renderings and ideas back to the group in September.

REPORT OF CHAIR

Chair Herrera reminded the Commission of the children's production of Into the Woods at the San Leandro High Performing Arts Theatre on August 14-16 by Sunnyside Production.

COMMISSION COMMENTS

- Commissioner Cassidy reported that he is interested in an update at a future commission meeting on the City of San Leandro Theatre at South Offices. What is exactly it is going to be used for and what plans City Council has for it. He feels as part of developing the RFP for a master plan he feels the process should include public input. Also, Cassidy would like to draft a letter from Chair Herrera and him to the Mayor and City Council requesting authorization from the Council for the Arts Commission to develop a Public Arts Ordinance. Plus the assignment of the City Attorney to work with the Commission on the project. Finally he brought up the subject about the Truth is Beauty artwork letters to the newspaper. He clarified the sculpture is on private property and funded by private development dollars; the Council did not have input.
- Commissioner Edwards introduced Dean McCoy from the public. She invited him to attend their meeting.

ADJOURNMENT

MSC (Ott-Davis/Pershing) to adjourn the meeting at 8:26 p.m. (7 Ayes, 0 Nays, 2 Absent)

Respectfully submitted,

Dena Justice, Secretary