

**CITY OF SAN LEANDRO
RECREATION AND PARKS COMMISSION
WEDNESDAY, NOVEMBER 4, 7:00 P.M.
MEETING MINUTES
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:01 p.m.

PRESENT

Chair Wagner, Commissioners Azevedo, Bolar, Fox, Hutchison, Shapiro, Udemezue and Secretary Donnelly

ABSENT

Commissioners Borton and Zuber

GUESTS

Cynthia Battenberg, Ed Miller, Scott Cooper, Breyana Brandt

APPROVAL OF AGENDA OF NOVEMBER 4, 2015, MEETING

MSC (Azevedo/Fox) to approve the agenda as submitted. (7 Ayes, 0 Nays, 2 Absent)

APPROVAL OF MINUTES OF OCTOBER 7, 2015, MEETING

MSC (Bolar/Fox) to approve Minutes as submitted. (7 Ayes, 0 Nays, 2 Absent)

GUEST PRESENTATION

A. Cynthia Battenburg, Shoreline Development

- Community Development Director, Cynthia Battenburg, along with two Cal-Coast representatives, shared with Commissioners the history, community outreach efforts, current status, and future plans for the Shoreline Development. Features and amenities, along with timeline were discussed, as well as sample design features. A conversation ensued followed by a question and answer period.

PUBLIC COMMENTS

None

REPORTS

A. Commissioner Park Visit Reports

- Commissioner Bolar indicated that all looks well at his parks. Commissioner Udemezue reported that everything looks good at Washington Manor Park. Azevedo noted Halcyon and Toyon both look good as well. Hutchison reported Stenzel and Washington Manor both look beautiful. Wagner commented that Bonaire Park looks great and noted he did not see the windows in yet at Pacific Recreation Complex. Commissioners Shapiro and Fox had no report.

B. Park and Open Space Operations and Maintenance Update

- Deputy Public Works Director, Jennifer Auletta shared with Commissioners the proposed bench placement for five benches at Washington Manor Park and discussed the cost of this addition. MSC (Fox/Azevedo) to support the addition of five benches to Washington Manor Park using Park Development Fees (7 Ayes, 0 Nays, 2 Absent)
- Auletta also informed the Commission that the bleachers had received approval and are scheduled to be shipped. She also reported that the Downtown Association is

filling up a truck with well water from Thrasher Park to water the potted plants downtown. The trees near the tennis courts at Washington Manor Park are going to be removed to prevent further damage to the courts.

CONSENT ITEMS

MSC (Bolar/Hutchison) to approve the consent items as submitted. (7 Ayes, 0 Nays, 2 Absent)

CORRESPONDENCE

An updated copy of the City Council, Boards and Commissions, and City Officials Roster was distributed to Commissioners.

REPORT OF SECRETARY

Recreation and Human Services Calendar of Meetings and Events:

- Secretary Donnelly reported that the Siempre Verde project is officially underway. She thanked Commissioners who were able to attend the groundbreaking on October 26. The project is expected to be completed by late May 2016, but it must be completed no later than June 30, 2016.
- Donnelly also shared that picnic reservation season ended on October 31. She shared with Commissioners that she expects to do a large hiring of Park Specialists in February.
- Secretary Donnelly gave a brief recap of the Halloween Carnival and shared that the Senior Thanksgiving Luncheon will be on November 25 at the Marina Community Center and Senior Community Center. Tickets are still available for the Marina Community Center location.

COMMITTEE REPORTS

- A. Community Gardens
No report.

UNFINISHED BUSINESS

- A. Tai Chi Space
- Commissioner Hutchison reported that he met with the Recreation and Human Services Director to discuss the need in the community for a dedicated Tai Chi space at Washington Manor Park. Jeanette Dong, Recreation and Human Services Director, Jasmine Donnelly, Recreation Supervisor, Winston McKee, Park Supervisor, and Commissioner Hutchison met with Tai Chi users at Washington Manor Park. The needs and preferred spaces were discussed to support this endeavor moving forward. It was agreed that a flat, concrete area near the front play area would be the first priority.
 - Secretary Donnelly reported that following this meeting, Breyana Brandt, Assistant Recreation and Human Services Director, met with the Engineering Department to discuss the feasibility of putting in a concrete pad at the front play area measuring approximately 30,000 square feet. The cost would be approximately \$13 per square foot for the concrete. Once a concrete contractor has been approved by Council, the project could potentially be completed in the Spring of 2016.

NEW BUSINESS

None

REPORT OF CHAIR

Chair Wagner requested Commissioners to review the Boards and Commissions Handbook that was emailed to all by Vivian Chiu three weeks prior.

COMMISSION COMMENTS

Commissioner Hutchison wanted to thank staff for their assistance on the Tai Chi space process. Commissioner Fox said he was deeply disappointed that more questions could not be asked about the Shoreline Development.

ADJOURNMENT

MSC (Udemezue/Bolar) to adjourn the meeting at 8:16 p.m. (7 Ayes, 0 Nays, 2 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary