



CITY OF SAN LEANDRO - PERSONNEL RELATIONS BOARD MINUTES

Regular Meeting


Thursday, July 21, 2016

City Hall, Human Resources Conference Room
Second Floor, 835 East 14th Street, San Leandro, California

- I. **CALL TO ORDER:** Chair Louis Heystek called the meeting to order at 5:31 p.m.
- II. **ROLL CALL:** Emily Hung, Human Resources Manager and Board Secretary, called the roll.
BOARD MEMBERS PRESENT: Chair Louis Heystek, Vice Chair Pete Ballew (via teleconference), and Member O.B. Badger were present. Member Jane Abelee and Member James Browne were absent.
- III. **PUBLIC COMMENTS:** No members of the public were present.
- IV. **MINUTES:** Approval of the minutes of the January 21, 2016 meeting.
M | S | P (Badger/Ballew) 3 ayes, 2 absent to approve the minutes of January 21, 2016.
- V. **NOMINATION OF OFFICERS:** With the absence of two members, Member Badger moved to postpone the election of officers to the October meeting. Chair Heystek seconded the motion.
M | S | P (Badger/Heystek) 3 ayes, 2 absent to postpone the election of officers to the October meeting.
- VI. **EMPLOYMENT LISTS:** No extensions were requested.
- VII. **ADOPTION OF AMENDED PERSONNEL RULES:** Secretary Hung introduced San Leandro Police Captain Rick DeCosta who was present to speak to the recommended changes to the definition of Lateral Applicant-Public Safety Dispatcher in the Personnel Rules. Captain DeCosta explained the change is to address or clarify the minimum requirement of applicants to have a California Peace Officer Standards and Training (P.O.S.T.) certification. Secretary Hung said that the definition has always included the P.O.S.T. requirement; however it was not clear that it was a *California* P.O.S.T. certification.
M | S | P (Ballew/Badger) 3 ayes, 2 absent to adopt the Amended Personnel Rules as presented.
- VIII. **HUMAN RESOURCES MANAGER'S REPORT:** Secretary Hung provided an overview of the recruitment activities completed and/or in progress. She also noted that the HR Department has concluded negotiations with the SLCEA, SLMO and SLPMA groups; however, the SLPOA would be going to mediation. Secretary Hung also provided the Informational Listings of the full-time personnel actions for review.
- IX. **MEMBER COMMENTS:** Chair Heystek adjourned the meeting in memory of Garry Loeffler who was a District 5 Councilmember and School District Administrator. It was noted that former Councilmember Loeffler was a fixture in the City even after moving to Idaho. Member Badger and Vice Chair Ballew also shared memories of former Councilmember Loeffler. A moment of silence was observed.
- X. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:46 p.m.

Signed:

Date:


Chairperson Louis Heystek

