

**CITY OF SAN LEANDRO  
RECREATION AND PARKS COMMISSION  
WEDNESDAY, FEBRUARY 3, 7:00 P.M.  
MEETING MINUTES  
SISTER CITIES GALLERY ROOM**

The meeting was called to order at 7:02 p.m.

**PRESENT**

Chair Wagner, Commissioners Azevedo, Bolar, Fox, Hutchison, Shapiro, Udemezue, Zuber and Secretary Donnelly

**ABSENT**

Commissioner Borton

**GUESTS**

Evelyn Gonzalez

Jeanette Dong, Recreation and Human Services Director

**APPROVAL OF AGENDA OF February 3, 2016, MEETING**

MSC (Zuber/Shapiro) to approve the agenda moving item 12A. up to follow Public Comments. (8 Ayes, 0 Nays, 1 Absent)

**APPROVAL OF MINUTES OF JANUARY 6, 2016, MEETING**

MSC (Bolar/Fox) to approve Minutes as submitted. (8 Ayes, 0 Nays, 1 Absent)

**GUEST PRESENTATION**

None

**PUBLIC COMMENTS**

None

**REPORTS**

A. Oral Commissioner Park Visit Reports

- Commissioner Bolar commented on the reseeding of the fields at the Pacific Recreation Complex.
- Commissioner Wagner cited evidence of vehicles being driven onto the lawn at Halcyon Park and at Bonaire Park. Commissioner Fox questioned if a camera could be installed.
- Commissioner Shapiro reported there was not much use of the dog park at Marina Park. He also observed a few pieces of exercise equipment at the Marina Park par course that appear to be nonfunctional. He speculated that this equipment was potentially being repaired or replaced. Commissioner Fox said he had spoken with a few members of Public Works who were repairing the equipment. Shapiro commented that he was interested to see the formal Marina Shoreline Development. He reported visiting the Siempre Verde Park construction site and commented on the visual progress. Jeanette Dong, Recreation and Human Services Director informed the Commission that the project came in under budget and some reengineering was done to the Tai Chi/quiet area to better meet the needs of users.
- Commissioner Udemezue would like to see something done about the dry leaves at Washington Manor Park.

- Commissioner Zuber noted low water pressure on the accessible drinking fountains at Grover Cleveland Park and Warden Park. She also observed a damaged bench on the corner of Dutton Avenue and MacArthur Boulevard.
- Commissioner Wagner noticed a malfunctioning button on a drinking fountain at Washington Manor Middle School field near the baseball diamond on the street side. Jennifer Auletta, Deputy Public Works Director stated Public Works had received reports of both drinking fountains at the site were continuously running, so the water has been shut off until the issue can be rectified.

B. Oral Park and Open Space Operations and Maintenance Update

- Deputy Public Works Director, Jennifer Auletta shared with Commissioners that the work being done at the San Leandro Ball Park is complete and awaiting the final fire inspection. Once the inspection is complete some touchup work will take place.
- Auletta informed the Commission that the bleachers have been installed at Stenzel Park.
- Auletta reported that the Cherry Grove Park and Thrasher Park restroom buildings have new roofs.
- The trees near the tennis courts at Washington Manor Park were removed.
- Deputy Public Works Director also informed Commissioners that Winston McKee, Park Supervisor, met with Dominic LiMandri from the San Leandro Improvement Association regarding bocce ball courts at Root Park.

**CONSENT ITEMS**

A discussion ensued regarding the Park Development Fee Report. MSC (Udemezue/Bolar) to approve the consent items with an explanation of the Park Development Fee Report at the March meeting. (8 Ayes, 0 Nays, 1 Absent)

**CORRESPONDENCE**

None

**ORAL REPORT OF SECRETARY**

A. Recreation and Human Services Calendar of Meetings and Events:

- Secretary Donnelly shared with Commissioners that the Recreation and Human Services Department is hosting a free Super Bowl 50 Experience at the Bal Theater on Sunday, February 7, 2016. The event is open to all ages and was funded by the Play 60, Play On grant.
- Income tax preparation for seniors and low income individuals began on February 2, 2016. This service will be conducted one day per week at the Marina Community Center and Senior Community Center from 9:30am-2:30pm by appointment.
- Due to the popularity of the Junior Warriors Basketball program, a fourth session was added to accommodate the waiting list.
- San Leandro's Got Talent hosted by the Youth Advisory Commission and the Teen Advisory Group on Saturday, January 30 at the Main Library.

B. Oral Update on Current Projects

- Secretary Donnelly reported that the construction on Siempre Verde Park is moving slowly due to the weather.
- Donnelly shared that the bid for the Thrasher Park project will go to Council for approval on February 16, 2016.

- A new dance floor will be installed at the Marina Community Center at the end of February.
- The Recreation & Human Services Department will be rolling out a new online registration system, Active Net, this April 2016. The data entry phase of implementation is complete.

C. Washington Manor Tai Chi Space Clarification

- Secretary Donnelly reported to the Commission that the actually square footage of the Tai Chi Space at Washington Manor Park will be approximately 3,000 square feet.

**COMMITTEE REPORTS**

A. Community Gardens

- Commissioner Fox requested a meeting with Jeanette Dong, Recreation and Human Services Director. Jeanette Dong recommended the meeting be scheduled to review the documents surrounding Community Gardens in San Leandro.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

A. Cherry Festival Parade

- Evelyn Gonzalez presented the 2016 Cherry Festival Parade information to the Commission. A discussion regarding awards, judges, announcers, and day of assignments ensued among Commissioners. Commissioner Shapiro will work on securing judges for the parade. Evelyn Gonzalez shared some ideas for parade improvements.

B. New Park Assignments

- Commissioners discussed the history of park assignments. Following the discussion, Commissioners selected park and agreed to rotate park assignments on a quarterly basis.

**REPORT OF CHAIR**

Chair Wagner reported he would not be able to attend the March meeting.

**COMMISSION COMMENTS**

None

**ADJOURNMENT**

MSC (Udemezue/Bolar) to adjourn the meeting at 8:11 p.m. (8 Ayes, 0 Nays, 1 Absent)

Respectfully submitted,

Jasmine Donnelly, Secretary