

**CITY OF SAN LEANDRO
HUMAN SERVICES COMMISSION
WEDNESDAY, APRIL 26, 2017 - 7:00 P.M.
CITY HALL, SISTER CITIES GALLERY
MEETING MINUTES**

The meeting was called to order at 7:04 p.m.

PRESENT Chair: Aguilar, Vice Chair: Sarafian, Commissioners: Carino, Cassidy, Lancaster, Sanchez, and Snell

ABSENT Commissioners Onyemem and Trujillo

GUESTS Secretary Secretary Dong; Tom Liao, Deputy Community Development Director, City of San Leandro; Jacqui Diaz, Interim Senior Supervisor

APPROVAL OF AGENDA OF APRIL 26, 2017

MSC (Sarafian/Sanchez) to approve the agenda as submitted. (7 Ayes, 0 Nays, 0 Abstain).

APPROVAL OF MINUTES OF MARCH 22, APRIL 4, AND APRIL 6, 2017

MSC (Snell/Cassidy) to approve the March 22, 2017 minutes with one correction: add Cassidy. (5 Ayes, 0 Nays, 2 Abstain).

April 4, 2017 minutes: MSC Cassidy/Snell with one correction: add Cassidy.

April 6, 2017 minutes: MSC Cassidy/Snell with one correction: add Cassidy.

PUBLIC COMMENTS/CORRESPONDENCE

- Chair Aguilar read an emailed comment from former San Leandro Mayor Stephen Cassidy, who was not present, in support of funding Davis Street Resource Center. Commissioner Snell asked to go on record as saying that, though she “acknowledged the good intention behind it,” she found the reading of this email from the former mayor “completely irregular and inappropriate.”

NEW BUSINESS

Secretary Dong thanked Jacqui Diaz for her help with tracking the funding spreadsheet during the evening. She also reminded commissioners that their notes would eventually become part of the public record.

FORMULATION OF CAP FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2017-18

Tom Liao spoke to the commission on the recommended nonprofits for CDBG funding. In the past, Community Development has recommended that CDBG funding go to Calico, Davis Street Resource Center, SOS/Meals on Wheels, and Spectrum. Because Spectrum didn’t submit an application this year, their former share will be allotted to SOS/Meals on Wheels to provide increased food services. HUD has given CDBG grantees an extension on the deadline for getting their budget in from May 15th to later this summer, given the uncertainty surrounding the current administration’s budget priorities. Community Development is working under the assumption that they’ll have available the same level of funding for

this year. Secretary Dong mentioned that she plans to take the CAP recommendations and CDBG to city council at the same time.

Community Development staff recommended for FY 2017/18 that Calico Resource Center receive \$20,071; Davis Street Resource Center receive \$35,731; and SOS/Meals on Wheels receive \$41,737 for a total of \$97,539. Spectrum's former funding amount was apportioned to SOS/Meals on Wheels.

FUNDING RECOMMENDATIONS

After three rounds of discussion, each commissioner was polled. The final amounts agreed upon are as follows:

CAP FUNDING RECOMMENDATIONS – HUMAN SERVICES COMMISSION			
AGENCY	GENERAL FUND	CDBG FUND	TOTAL COMBINED
Building Futures	\$15,000	-0-	\$15,000
Calico	-0-	\$20,071	\$20,071
Davis Street	\$5,000	\$35,731	\$40,731
FESCO	\$20,000		\$20,000
Family Services Counseling Center	-0-	-0-	-0-
Family Violence Law Center	\$15,000	-0-	\$15,000
Girls, Inc.	\$30,000	-0-	\$30,000
La Clínica de La Raza	\$30,000	-0-	\$30,000
Restore Women's Wellness Centers	-0-	-0-	-0-
Ruby's Place	\$20,000	-0-	\$20,000
SAVE	\$10,000 (COPS)	-0-	\$10,000
SOS/Meals on Wheels	\$5,000	\$41,737	\$46,737
TOTAL by Fund	\$150,000	\$97,539	\$247,539

MSC (Sarafian/Carino) to approve final funding amounts as recommended. (7 Ayes, 0 Nays, 0 Abstain.)

REPORT OF THE CHAIR

Chair Aguilar thanked the commissioners for their civic engagement and their work during this process.

COMMISSIONER COMMENTS

- Commissioner Sarafian noted that she was honored to work with all of the other commissioners.
- Commissioner Sanchez said that she was pleased to have worked with everyone on the CAP funding recommendations.
- Commissioner Carino mentioned that, moving forward, she was very excited to have the Gap Analysis, which would provide a road map to decide on priorities. She would like to pay

attention to new nonprofits starting up with the hope of helping new organizations build capacity.

- Commissioner Lancaster thanked the Chair and Vice-Chair for doing a good job and keeping them on task. He thanked Secretary Dong for delivering documents to all of their doorsteps.
- Commissioner Snell thanked the Chair and Vice-Chair for keeping them organized and on track. She also thanked staff for helping with visuals and the spreadsheet.
- Commissioner Cassidy mentioned she would like to help other nonprofits with rent and would encourage the City to help more agencies this way.
- Secretary Dong thanked Sue Ralston and the department's intern, Kathy, for putting the binders and other documents together.

ADJOURNMENT

MSC (Lancaster/Snell) to adjourn the meeting at 9:10 p.m. (7 Ayes, 0 Nays, 0 Abstain).

Respectfully submitted,

Secretary Dong