



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Facilities & Transportation Committee

*Mayor Pauline Russo Cutter*  
*Councilmember Deborah Cox*  
*Councilmember Corina N. Lopez*

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Wednesday, April 4, 2018

4:00 PM

City Hall, Sister Cities Gallery

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#### 1. CALL TO ORDER

##### 1.A. Attendance

Committee members present: Mayor Pauline Cutter, Council Member Corina Lopez and Council Member Deborah Cox

City staff present: Engineering & Transportation Director Keith Cooke, Interim City Manager Jeff Kay, Finance Director David Baum, Principal Engineer Michael Stella, Senior Engineer Austine Osakwe and Chief Building Official Jerome Smith

Public present: See list

##### 1.B. Announcements

Resident's question was addressed during the City Council meeting regarding striping project.

#### 2. DISCUSSION ITEMS

##### 2.A. [18-154](#)

Capital Improvement Process (CIP) for 2020 & 2021 and CIP Funding

Director Cooke led the discussion on introducing the development of the capital improvement process in anticipation of the new budget document. Outreach by way of on-line and paper surveys will be available during the next Town Hall to solicit information from residents.

The CIP committee will conduct community outreach and will have an opportunity during the Cherry Festival to gather input from residents. The committee will review projects that are relevant based on preliminary scores gathered through July. After Finance has reviewed the CIP budget, the committee will discuss this further during next scheduled meeting.

The committee reviewed strategies to help understand the scoring measures and criteria to provide a benchmark for review of all of the funded and unfunded projects, such as:

- Traffic safety improvements
- Grant programming
- Collaborating with other agencies for rail studies to provide state and federal funding eligibility

- Additional sanitary sewer inspection / storm drain projects

The Finance Director David Baum reviewed with the committee strategies to meet cash flow requirements.

**Committee Requests/Direction to Staff:**

The committee would like to include previous results from past surveys with the input and help from the public to kick off the upcoming CIP survey.

The committee would like more publicity to feature the History Museum in the library.

The committee would like to create a contingency plan to avoid budget restriction and to ensure completion of a project. The committee would like staff to monitor the various funding source to ensure that the City remains competitive for grant funding opportunities.

**2.B. [18-155](#)**

**Staff Report for a Presentation on the 2017-18 Neighborhood Traffic Calming Program**

Principal Engineer Michael Stella presented an overview of the program; speed cushions, radar signs, raised crosswalks, curb extensions/bulb-outs and related costs associated with the program. The program relies on neighborhood support. Applications submitted are scored by traffic volume, speed, collision history and pedestrian generators which allows for the development of a prioritized list of streets. The committee reviewed the submitted and prioritized residential and collector streets that are eligible and not eligible to participate in the program.

**Committee Requests/Direction to Staff:**

The committee would like targeted speed enforcement in specific location(s) and have traffic officers patrol the problem areas more frequently.

The committee would like to review a final list of application when available before approval for the next program.

**2.C. [18-156](#)**

**Staff Update on Capital Improvement Program**

Director Cooke is waiting on more information regarding new regulations for sewer waste and water treatment requirements from the Water Pollution Control Plant regarding the land for the Eden Road extension to Davis Street.

Design contracts for the Manor Park competition pool, Farrelly pool, Boys and Girls Club pool are coming along. A new UV cleaning system has been added as a County permit requirement to the Boys and Girls Club pool.

**2.C.1 [18-157](#)**

**Flood Protection Project Status**

Chief Building Official Jerome Smith indicated that the flood maps were preliminarily approved last year, and informed the committee that Oakland airport and some of the municipalities indicated the data was incorrect. The flood maps were preliminarily approved but delayed several months now.

Director Cooke discussed the changes to the map based on the assessments

and design work on Neptune Drive near the Marina, working with the County on the levee work, survey work near the plant, and on the Mission Bay mobile home park.

2.D. [18-158](#) Discussion Regarding Future Agenda Items

**3. PUBLIC COMMENTS**

None

**4. COMMITTEE MEMBER COMMENTS**

**5. ADJOURN**