



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Personnel Relations Board

Chair James Andrew Browne, At Large (1)
Vice Chair Dewayne Cornelious, At Large (1)
Jane Ann Abelee, At Large (5)
Orval Badger, At Large (1)
Louis Neira Heystek, At Large (5)

Thursday, July 19, 2018

5:30 PM

City Hall, Human Resources Conference Room

1. CALL TO ORDER

The meeting was called to order at 5:32pm.

2. ROLL CALL

Present - Chair Heystek, Vice Chair Browne, Members Abelee, Badger, Cornelious

3. PUBLIC COMMENTS

No members of the public were present.

4. APPROVAL OF MINUTES

4.A. April 19, 2018 meeting

M | S | P (Badger/Cornelious) to approve the minutes of April 19, 2018 (5 ayes, 0 nays).

5. NOMINATION OF OFFICERS

M | S | P (Badger/Heystek) to approve the nomination of James Browne to serve as Chair (4 ayes, 0 nays, 1 abstention)

M | S | P (Browne/Abelee) to approve the nomination Dewayne Cornelious to serve as Vice Chair (5 ayes, 0 nays)

6. EXTENSIONS OF EMPLOYMENT LISTS

6.A. None

7. ADOPTION/REVISION OF CLASSIFICATIONS

7.A. Senior Collections System Maintenance Worker (Revisions)

M | S | P (Badger/Cornelious) to approve the proposed title change from Senior Collections System Maintenance Worker to Collections System Maintenance Worker III (5 ayes, 0 nays)

8. REPORT OF HUMAN RESOURCES MANAGER

8.A. Activity Report: April 1, 2018 - June 30, 2018

8.B. Informational Listing: April 1, 2018 - June 30, 2018

Secretary Hung provided an update on personnel and recruitment activities, and answered questions about current trends in staff attrition.

9. MEMBER COMMENTS

Member Heystek encouraged board members to contact the Mayor, Councilmembers, City Clerk or City Attorney when they have questions about documents or communications sent to them.

10. ADJOURN

The Personnel Relations Board meeting was adjourned at 6:04pm.