



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Draft Minutes

Senior Commission

Chair Jan Woycheshin, District 3
Vice Chair Bella Comelo, District 6
David Anderson, District 1
Darlene Daevu, At Large (4)
Katherine Frates, District 2
Mary Jo Knueven, District 5
Claudia McHenry, At Large (5)
Frederick D. Simon, District 4
Kimberly Tamura, At Large (2)

Thursday, July 19, 2018

10:00 AM

Senior Community Center 13909 E. 14th St.

1. ROLL CALL

Call meeting to order. 10:01 a.m.

Present: Commissioners Woycheshin, Comelo, Daevu, Frates, Knueven,
McHenry, Tamura

Absent: Commissioners Anderson, Simon

Also in attendance: RHS Director Jeanette Dong

2. APPROVAL OF AGENDA OF JULY 19, 2018

Approved - MSC (Frates/Tamura) (7 Ayes; 0 Nays)

3. APPROVAL OF MINUTES OF JUNE 21, 2018

Approved - MSC (McHenry/Knueven) (7 Ayes; 0 Nays)

4. PUBLIC COMMENTS

Director J. Dong announced that Secretary Hwang has been promoted to
Recreation and Human Services Manager.

5. CORRESPONDENCE

None

6. PRESENTATIONS

6.A. Overview of City Budget - David Baum, Finance Director

Finance Director, David Baum, gave an overview of the Budget Presentation
for 2018-19. His presentation included the following topics: General Fund focus
and forecast, Sales and Use Tax Revenue, Anticipated Deficit, and Unfunded
Liabilities.

7. ORAL REPORT OF SECRETARY

7.A. SCC Events and Updates

Secretary Hwang shared that the Patriotic Pop-up event last June 29th, in cooperation with Homecare Assistance, had an estimated attendance of 75 seniors. It was a successful event with ice cream and door prizes.

Senior Day Trip - Cornerstone Market & Gardens had 38 registered travellers.

7.B. SCC Programs and Services FY 2017-2018

Secretary Hwang shared a summary of FY2017-2018 Senior Services program attendance.

Overall, decrease of 4,000 visits in programs compared to FY2016-2017 due to San Leandro Adult School and Spectrum Fall Prevention re-organization of classes; flu season; and instructor vacations.

8. UNFINISHED BUSINESS

8.A. SCC Patio Mural

Secretary Hwang informed the commission that the San Leandro Arts Association (SLAA) contacted Debbie Pollart, Public Works Director, regarding the proposed SCC Patio Mural.

Since the proposed mural will be done on a City-owned facility, a process will be established by the City (City Manager's Office, Public Works department, and Recreation and Human Services department).

8.B. ECA Bay Area Mini Award

The Commission will pack the Go Ready kits with the ordered supplies at 12:30pm following the commission meeting.

Emergency Preparedness classes: Tuesday, 9/11, 6pm-8pm and Thursday, 9/20, 1pm-3pm. Secretary Hwang will send the event flyer to the commissioners for approval.

ECA (Earthquake Country Alliance) will have a Regional Workshop on Wednesday, 8/15, where Mini-Award recipients are asked to present and talk about how the Mini-Award will be spent. Commissioners Woycheshin and Comelo will attend on behalf of the commission.

8.C. October Forum Topic

Commissioner Knueven contacted Steve Lustig, Ashby Village (Berkeley), and Greg Gunderson, Gentle Transitions. Pamphlets from Gentle Transitions will be sent to the SCC for the October Forum. She also suggested to have a panelist/staff that could cover a "How to" for the Lyft/Uber app.

Commissioner Daevu agreed that having representatives from Lyft/Uber come and inform seniors on transportation would be a great idea. The commission needs to clarify what is meant by "transition/transitioning".

Commissioner Comelo will contact Life Elder Care, Patricia Osage, regarding transportation.

Commissioner Frates mentioned that AARP has a "Prepare To Care" Guide; the City has the Guide to Health and Human Services; and consider legal matters as a panel topic.

Commissioner McHenry suggested to contact the presenter for the upcoming Estate Planning CEP and will contact ACFD regarding the Vials for Life/Emergency Contact Checklist.

Commissioner Comelo will contact Karen Grimsich, City of Fremont, to talk about Age-Friendly Initiative.

Commissioner Knueven will contact AARP to order "Home Guide" booklets.

Commissioner Woycheshin summarized the topics of "Transition" that the commission would like to discuss at the forum: housing (Carlton Plaza), transportation (Life Elder Care), nutrition (Meals on Wheels), downsizing - Gentle Transitions (Greg Gunderson), Age-Friendly Initiative (City of Fremont).

Agreed title of the Forum: What is your Plan B? Secretary Hwang will send the commission a draft description for marketing.

8.D. Bayfair Mall Senior Walks

Commissioner Simon submitted the Community Event Application. A request for a Certificate of Insurance has been submitted to Risk Management. Risk Management is requesting that a waiver be signed by each participant.

Commissioner Daevu requested if an app could be created for the waiver instead of collecting paper.

Assignment of commissioners per month will be tabled to next month's meeting pending clarification from Commissioner Simon.

8.E. Taxi Vouchers

Commissioner Comelo will be meeting with Councilmember Ballew and RHS Director Jeanette Dong.

9. NEW BUSINESS

9.A. Election of Chair and Vice Chair

Commissioner Comelo nominated Commissioner Woycheshin for Chair.
Approved (6 Ayes; 0 Nays)

Commissioner Daevu nominated Commissioner Comelo for Vice Chair.
Approved (6 Ayes; 0 Nays)

9.B. August Senior Commission Meeting

Motion to go dark in the month of August.
Approved - MSC (McHenry/Tamura) (7 Ayes; 0 Nays)

10. ORAL REPORT OF CHAIR

Commissioner Woycheshin thanked the commission for the nomination and re-election as Chair.

She had a great cruise to Alaska; unfortunately, it was the rainy season.
She thanked the commission for their hard work in FY2017-2018.

11. COMMISSION COMMENTS

Commissioner McHenry reminded the commission of the Dementia Conference presented by Alameda County Health Care Services Agency on September 21, 8:30am-2pm, SCC.

Commissioner Frates thanked Commissioners Woycheshin and Comelo; great meeting; would like to re-invite Maryann Sargent, Community Development, to talk about tenant relocation.

Commissioner Knueven would like to have had earlier notification regarding the Dementia Conference; she visited a senior center in Cupertino that has a \$10 membership; and she visited a senior center in the City of Capistrano where they had case managers on site assisting seniors in need and would like to know what we do in the City of San Leandro.

Secretary Hwang informed the commission that it is with the Recreation and Human Services (RHS) department where the community/seniors come to inquire for assistance; RHS provides information and referrals to non-profit agencies that provide a variety of services (legal aide, APS, etc.). RHS is also looking into hiring a staff member solely assigned to Human Services. Currently, the two supervisors at the SCC are assigned to assist any inquiries from the public. RHS also staffs the Human Services Commission.

Commissioner Daevu thanked Commissioners Woycheshin and Comelo for serving another year.

Commissioner Comelo thanked the commission for re-electing her and Commissioner Woycheshin.

Commissioner Tamura noted that it was an informative meeting.

12. ADJOURNMENT

Approved - MSC (McHenry/Knueven) (7 Ayes; 0 Nays)
Adjournment: 12:03 p.m.