

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, JULY 17, 2018 – 7:00 P.M.
REGULAR MEETING
SAN LEANDRO PUBLIC LIBRARY
CONFERENCE ROOM B**

PRESENT: Chair P. Gee, Commissioners, A. Lum, J. Heystek, I. Polvorosa, M. Stevenson, H. Straughter, Library Manager B. Sherwood.

ABSENT, D. Prola

GUESTS:

APPROVAL OF AGENDA: It was MSC (Straughter/Lum) to approve the July 17, 2018 agenda.

APPROVAL OF MINUTES. It was MSC (Stevenson/Lum) to approve the minutes of the June 19, 2018.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A. Commissioner Lum reported the Nomination Committee for Library Historical Commission Chair and Vice Chair nominate Commissioner Monique Stevenson as Chair and Commissioner Helena Straughter as Vice-Chair.

It was a MSC (Polvorosa/Hestek) to approve the Commissioner Stevenson as Chair and Commissioner Helena Straughter as Vice-Chair.

REPORT OF THE SECRETARY:

Ms. Mallon was not feeling well and unable to attend meeting. Mr. Sherwood reported the Summer Reading Carnival is being held on August 4, 2018. Invitations to the event will be going out soon. Mr. Sherwood reminded the Commission the event is for participants who completed the program.

Mr. Sherwood provided promotional material for adult on-line learning programs Lynda.com and Universal Class, which will be available at the library.

Mr. Sherwood reported each database is different as Lynda.com is more for professional development and Universal Class provides more information on hobbies and crafts. Both databases are very popular.

Commissioner Lum asked when staff is available to go to the Chamber and train staff on programs. Mr. Sherwood thought sometime in September after the summer programs have finished.

Commissioner Heystek asked who should questions regarding the new programs be addressed to. Mr. Sherwood said questions regarding the online programs can be directed to him.

REPORT OF CHAIR:

Chair Gee thanked the Commission for selecting her to be Chair.

Chair Gee commented on the FIFA World Cup program that was available and how informational it was.

Chair Gee provided the Commission with a Library Historical Commission Historical References and Information handbook. Chair Gee reviewed the contents of each section and thought this handbook would be a nice addition to the Library Historical Commission binder.

Chair Gee read a draft thank you letter to the San Leandro Historical Society from the Library Historical Commission for Commissioners review/approval. Commissioner Stevenson asked if Mayor and Council should be copied when sending the letter. Commissioners agreed letter to be sent to Library Historical Society with copies to the Mayor and Council.

COMMITTEE REPORTS: None

COMMISSIONER COMMENTS:

Commissioner Stevenson provided an update on the Little Free Library coordinator. Ms. Strom has moved and taken her LFL to her new location.

Commissioner Polvorosa reported that Bill, the teacher who donated the built Little Free Library, has received Teacher of the Year award.

Commissioner Lum reported on her speaking event at the Manor Library on May 23, 2018.

Commissioner Heystek shared her past Summer Reading booklets that her parents saved from past years. Commissioner Heystek reported the Tinker Tots program continues to be successful and her family is enjoying.

ADJOURNMENT:

It was MSC (Stevenson/Lum) to adjourn the meeting at 7:39 p.m.

Respectfully submitted,

Theresa Mallon
Library Director

Yolanda Carrasco
Recorder