



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Draft Minutes

Senior Commission

Chair Jan Woycheshin, District 3
Vice Chair Bella Comelo, District 6
David Anderson, District 1
Darlene Daevu, At Large (4)
Katherine Frates, District 2
Mary Jo Knueven, District 5
Claudia McHenry, At Large (5)
Frederick D. Simon, District 4
Kimberly Tamura, At Large (2)

Thursday, September 20, 2018

10:00 AM

Senior Community Center 13909 E. 14th St.

1. ROLL CALL

Call meeting to order. 10:05 a.m.

Present: Commissioners Woycheshin, Comelo, Daevu, Frates, Knueven,
McHenry, Simon, Tamura

Absent: Commissioner Anderson

Also in attendance: Senior Services Coordinator Susan Criswell

2. APPROVAL OF AGENDA OF SEPTEMBER 20, 2018

Approved - MSC (Frates/Tamura) (8 Ayes; 0 Nays)

3. APPROVAL OF MINUTES OF JULY 19, 2018

Approved - MSC (McHenry/Daevu) (8 Ayes; 0 Nays)

4. PUBLIC COMMENTS

SLRHS Senior Services Coordinator, Susan Criswell, informed the commission of the upcoming Senior Resource Fair & Flu Shot Clinic scheduled on Friday, October 12, 10:00 a.m. at the San Leandro Senior Community Center.

S. Criswell circulated a sign-up sheet for the commissioners to be assigned a shift at the Senior Commission table during the Senior Resource Fair.

S. Criswell announced that applications for vendors for the Holiday Flea Market is now available; Holiday Flea Market is scheduled for Friday, December 14 at the San Leandro Senior Community Center.

5. CORRESPONDENCE

5.A. Artist Guild of the East Bay

Artist Guild of the East Bay submitted their application for Art Display in the

Senior Community Center for Fall/Winter 2018 – October thru January.
Approved - MSC (Daevu/Knueven) (8 Ayes; 0 Nays)

6. PRESENTATIONS

None

7. ORAL REPORT OF SECRETARY

7.A. SCC Updates and Events

Secretary Hwang reminded the commission that the meeting scheuled for Thursday, September 27, 2:00 p.m. in celebration of National Senior Center Month has been cancelled.

Senior Resource Fair & Flu Shot Clinic, Friday, October 12, 10:00 a.m.
Senior Thanksgiving Luncheon, Wednesday, November 21

Secretary Hwang informed the commission that numbers for Programs & Services for FY 2018-19 will be given by next meeting; the Senior Services program is currently short-staffed due to the vacancy in the Paratransit Coordinator position.

8. UNFINISHED BUSINESS

8.A. SCC Patio Mural

Secretary Hwang informed the commission that the Public Works department has confirmed that the area suggested for the mural is acceptable; a photo of the approved area was shown to the commission.

Public Works (PW) department wanted to reiterate that Building Maintenance will not maintain the mural, any future repairs will not be their (PW) responsibility.

A discussion will be underway with the Public Works department, City Manager's Office, and Recreation and Human Services departmnt to discuss the process of vetting the project and the procedure for project approvals.

Secretary Hwang will inquire with the City Attorney if the Senior Commission is able to apply for grants available through the Arts Commission for possible funding.

8.B. ECA Bay Area Mini Award

Commissioner Woycheshin shared with the commission the presentation that was made during the ECA Bay Area Regional meeting for Mini-Award recipients on Wednesday, August 15 in Dublin, CA. Along with the San Leandro Senior Commission, the following agencies were also awarded: City of Los Altos, Oakland Technical High School PTA, Strawberry Creek Lodge Tennants Association, Easy Does It (Berkeley Nonprofit).

Commissioner Woycheshin mentioned that an event commemorating the 150th Anniversary of the 1868 "Great Shake" will be held on Sunday, October 21, 11:00 a.m., Central Park in Fremont, CA.

Commissioner Woycheshin also noted that on October 18, 2018, 10:18 a.m., the Great Shake Out Drill will be held. Commissioner Simon will register the commission as a participating group - www.shakeout.org.

An update was given regarding the Personal Emergency Preparedness (PEP) class held on 9/11/18; both classes are full (25 maximum) with waitlists.

8.C October Forum Topic

Secretary Hwang updated the commission on the marketing efforts for the October Forum - Press Release, Weekly Updates, Facebook, Alameda County Area Agency of Aging, program/class announcements, flyers to the panelists, poster board at City facilities, SCC SignEra (slideshow), San Leandro Times, and City Connect.

Secretary Hwang will be contacting the panelists via email with information regarding the forum.

October Forum program was reviewed and commissioner assignments during the forum were assigned -

- Commissioner Comelo - Opening Remarks
- Commissioner Knueven - Explanation of the Forum
- Commissioner Tamura - Panelists Introductions
- Commissioner McHenry and Simon - Audience Q & A
- Commissioner Woycheshin - Closing Remarks
- Commissioner McHenry - Timekeeper
- Commissioners Frates, Simon, and Tamura - Greeters

Commissioner Knueven shared information regarding "Mom's Meals" and inquired for flyers to be available at the Forum.

8.D. Bayfair Mall Senior Walks

Commissioner Simon informed the commission that a meeting was held with the Bayfair management team to discuss the details of the upcoming Bayfair Center Senior Walks - registration, meeting areas, raffle prizes; event flyer was reviewed by the commission for final approval.

Commissioner sign-up list was circulated to be lead volunteers of each 3rd Saturday Bayfair Center Senior Walk.

Commissioner Simon and Woycheshin discussed the walking route within the mall, refreshments (Carlton Senior Living), and possible discounts/coupons from foodcourt vendors.

Commissioner McHenry emphasized to recognize how much the commission or assigned commissioner is responsible for during the walk.

Secretary Hwang presented the commission with the Release of Liability/Waiver that the City Attorney requires for each participant to sign and

collected by the assigned commissioner for each 3rd Saturday.

For insurance purposes, the commission voted to have the event have an end date of June 30, 2019.

Approved - MSC (Simon/Tamura) (8 Ayes; 0 Nays)

9. NEW BUSINESS

None

10. ORAL REPORT OF CHAIR

Commissioner Woycheshin announced that September is Healthy Aging Month. She provided copies of related articles for discussion: 6 Simple Ways to Stay Healthy and Enjoy Life; Longevity - Japan sets record for people over 100. She shared her thoughts of the possibility of a Proclamation for the Month of September as Healthy Aging Month; a Letter from the Mayor or Senior Commission acknowledging those within the community who reached 100 years of age. She shared that based on the presentation made by CEI/PACE Center at the recent City Council meeting, CEI is finally permitted and is able to use their entire facility.

Chair Woycheshin will be attending the Dementia Conference scheduled for 9/21.

11. COMMISSION COMMENTS

Commissioner Daevu - great meeting, will not be available for the October Forum (trip to Egypt), thanked everyone for their work.

Commissioner Comelo - had a meeting with CM Ballew, Director Dong, and Secretary Hwang regarding the Taxi Voucher program. Dana Bailey, City of Hayward, is pursuing a contract with Lyft and LIFE Eldercare; asked to place the Taxi Voucher program on the November Agenda. She spoke at the recent City Council meeting regarding Age-Friendly Initiative and would like to discuss the Timeline of Commission Goals at the November meeting.

Commissioner Tamura - great meeting, looking forward to the Bayfair Senior Walks and encouraged to get the word out to our elected officials. She attended the recent Moon Festival at the Marina Park and shared her thoughts to have food trucks available.

Commissioner Simon - good meeting, learning a lot, shared his inquiry with Debbie Pollart, Public Works Director, to install an information kiosk at the Marina Park.

Commissioner Knueven - encouraged to share the October Forum flyer at the Personal Emergency Preparedness class scheduled for 9/20.

Commissioner Frates - great meeting, looking forward to the Forum since we have great topics.

Commissioner McHenry - inquired if VIP/ZIP (Lyft, Uber Health) rides is active.

12. ADJOURNMENT

Approved - MSC (McHenry/Knueven) (8 Ayes; 0 Nays)
Adjournment: 11:53 a.m.