

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, SEPTEMBER 18, 2018 – 7:00 P.M.
REGULAR MEETING
SAN LEANDRO PUBLIC LIBRARY
CONFERENCE ROOM B**

PRESENT: Chair M. Stevenson, Commissioners, P. Gee, A. Lum, J. Heystek, I. Polvorosa, D. Prola, H. Straughter, Library Director T. Mallon and Library Manager B. Sherwood.

ABSENT: None

GUESTS: C. Simons

APPROVAL OF AGENDA: It was MSC (Heystek/Straughter) to approve the September 18, 2018 agenda.

APPROVAL OF MINUTES. It was MSC (Prola/Lum) to approve the minutes of the July 17, 2018.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- a. Ms. Mallon introduced Cindy Simons from the Historical Society who is requesting the Commission's approval of a painting project at the Little Brown Church. The church is currently yellow and in need of painting. After consulting with Erin Ouburg of Page and Turnbull, a historic preservation company, it was agreed that the church siding be painted a medium brown, the trim painted dark brown and the window sashing will be painted a classic white. Based on Erin's analysis of the paint found on the building, these colors are historically accurate and would be appropriate for the period when the church was built.
Chair Stevenson asked if the colors selected are based on the capability to manufacture these colors during the period the church was built. Ms. Simons confirmed yes.
Commissioner Heystek asked when the project would begin. Ms. Simons said the contractor, Mark Miller, could begin in approximately 2 to 3 weeks.
Ms. Simons provided the Commission with Historical Society's newsletter and information regarding their upcoming Gala. The Gala is scheduled to have a speaker who will be talking about historical buildings and architecture in San Leandro.

It was MSC (Gee/Heystek) to approve the proposal to paint the Little Brown Church.

- b. Library Statistics Report: Ms. Mallon provided the Commissioners with the annual report for City of San Leandro Library Services for 2017-2018 with a copy of the 2016-17 report for comparison. The report, "Up Close 2017-2018" provides a snap shot of the many services the department provided throughout the year and includes a page for branch location statistics. Added to this year's report is statistics for computer use for 2017-2018. The statistic is based on the number of log-ins on the library owned computers and does not include the usage number for those using the public wi-fi on their personal device. San Leandro library card holders are

allotted 1 hour per day to log-in and use the public computers, but the report does not provide the name or information of the user.

REPORT OF THE SECRETARY:

Ms. Mallon provided the report under New Business.

REPORT OF CHAIR:

Chair Stevenson reminded the Commission about The Great American Read program airing at 8:00 PM on Tuesdays on KQED.

Chair Stevenson thanked Commissioner Gee for her service at Chair.

COMMITTEE REPORTS:

None

COMMISSIONER COMMENTS:

Commissioner Heystek commented that she frequents the library regularly and it is nice to have access to this resource.

Commissioner Lum asked if Lynda.com was active. Mr. Sherwood reported Lynda.com is active. Chair Stevenson asked about scheduling training. Mr. Sherwood reported it is being worked to determine when the best time to fit it into the programing schedule.

Commissioner Straughter commented on her experience with the City's website. Commissioner will try a different browser to see if that will help.

Commissioner Prola suggested a program for working moms that would allow quiet time for working moms to read. Commissioner Prola is in need of children's books and asked for any commissioner attending the Fall Book Sale to purchase her a bag. Ms. Mallon will get the bag for her.

Commissioner Polvorosa asked if a response had been sent to the San Leandro Times Letter to the Editor submission regarding Little Free Libraries. Chair Stevenson reported Ms. Strom, the Little Free Library liaison had sent a letter.

Commissioner Polvorosa expressed concern over staff response to voice mail messages. Ms. Mallon and Mr. Sherwood will advise staff of concerns.

Commissioner Gee reminded the Commissioners about the Fall Book Sale. Commissioner Gee provided the group with flyers and encouraged the Commissioners to join the Friends of the Library.

ADJOURNMENT:

Chair Stevenson adjourned meeting at 8:10 p.m.

Respectfully submitted,

Theresa Mallon
Library Director

Yolanda Carrasco
Recorder