

**CITY OF SAN LEANDRO  
LIBRARY-HISTORICAL COMMISSION  
TUESDAY, JANUARY 15, 2019 – 7:00 P.M.  
REGULAR MEETING  
SAN LEANDRO PUBLIC LIBRARY  
CONFERENCE ROOM B**

**PRESENT:** Chair M. Stevenson, Commissioners, J. Heystek, S. Lenahan, A. Lum, I Polvorosa, D. Prola, and Library Director T. Mallon and Library Services Manager B. Sherwood and Recorder Y. Carrasco

**ABSENT:** H. Straughter

**GUESTS:** None

**APPROVAL OF AGENDA:** It was MSC (Heystek/Lum) to approve the January 15, 2019 agenda.

**APPROVAL OF MINUTES.** It was MSC (Lum/Heystek) to approve the minutes of the November 20, 2018.

**PUBLIC COMMENTS:** None

**CORRESPONDENCE:** None

**UNFINISHED BUSINESS:** Chair Stevenson asked if Lynda.com has been launched and if Commissioners will receive trainer. B. Sherwood advised the Lynda.com has been launched and training will be scheduled for a future date.

**NEW BUSINESS:** Reported under Item 8A

**REPORT OF THE SECRETARY:**

- a. T. Mallon introduced newly appointed Library Historical Youth Representative Commissioner Samantha Lenahan.
- b. T. Mallon provided an update of the Tech Exchange event that took place on December 8, 2018. 160 computers, with one year of tech support, were distributed at the event. In addition, 30 IOU's were given. A variety of vendors were there to discuss affordable internet and provide tutorials. Local businesses provided demonstrations and information on what they do. Over 300 people attended the event.
- c. T. Mallon provided an overview of the wireless hotspot grant that has been awarded through Mobile Beacon. The grant will provide the library with 25 computers with hotspots that patrons can check out for 3 weeks. The computer and hotspots will allow patrons free internet access up to 5 devices at one time.
- d. B. Sherwood provided an update on the audio/visual project at the library. The Engineering and Transportation Department has been working on the design. The Request for Proposal is scheduled to go out in March 2019 and a contract should be awarded by June 2019. Construction to begin later this year.

**REPORT OF CHAIR:**

Chair Stevenson asked if Libby and cloudLibrary are the same. B. Sherwood provided overview of the databases. Libby is the app for the OverDrive database that was purchased in 2012. cloudLibrary is a

newer database and offers more. Currently both databases are available and usage stats will be evaluated to determine if the library will keep both services.

Chair Stevenson on behalf of Commissioner Straughter reported she approached by a representative of Kohl's regarding a program Kohl's has for book donations. Commissioner Straughter will reach out to the Kohl's representative to a future Commission meeting to provide overview of Kohl's program.

Chair Stevenson asked for the status of the vacant Library Historical Commissioner position. T. Mallon reported the appointments are handled through the City Clerk's Office. The appointments should be on a future City Council meeting.

#### **COMMITTEE REPORTS:**

None

#### **COMMISSIONER COMMENTS:**

Commissioner Prola asked if the library will be having ethnic events. T. Mallon reported several ethnic programs are scheduled. Lunar New Year and African American History month events are scheduled for February. A Cesar Chavez event is scheduled for March. Other ethnic events are scheduled to take place throughout the year and will be on the calendar. Commissioner Prola reported the Little Free Library at Davis Street is still successful and has a regular turnover.

Commissioner Polvorosa reminded the Commission about Historical Society memberships.

Commissioner Lum provided information about the arts and crafts program that the Asian Business Council will be having at the Lunar New Program on February 8. The craft will also be available at Manor library on February 16.

Commissioner Heystek asked when the new recreation guide will be coming out. T. Mallon said it typically goes out on Thursday with the San Leandro Times. Commissioner Heystek continues to enjoy all the things the library offers.

Commissioner Lenahan reported the Teen Advisory Groups is working on upcoming events.

#### **ADJOURNMENT:**

It was MSC (Polvorosa/Lum) to adjourn the meeting at 7:47 p.m.

Respectfully submitted,

Theresa Mallon  
Library Director

Yolanda Carrasco  
Recorder