

**CITY OF SAN LEANDRO
LIBRARY-HISTORICAL COMMISSION
TUESDAY, NOVEMBER 19, 2019 – 7:00 P.M.
REGULAR MEETING
SAN LEANDRO PUBLIC LIBRARY
CONFERENCE ROOM B**

PRESENT: Chair S. Viveros-Walton, Commissioners, J. Heystek, A. Lum, H. Straughter, Library Services Director T. Mallon, Library Services Manager B. Sherwood and Recorder Y. Carrasco

ABSENT: M. Barloga, I. Polvorosa, D. Prola

GUESTS: None

APPROVAL OF AGENDA: It was MSC (Heystek/Lum) to approve the November 19, 2019 agenda.

APPROVAL OF MINUTES: It was MSC (Straughter/Lum) to approve the minutes of the September 17, 2019. It was MSC (Lum/Heystek) to approve the minutes of the October 1, 2019 Special Meeting.

PUBLIC COMMENTS: None

CORRESPONDENCE: None

UNFINISHED BUSINESS: Elimination of library fines to be discussed in January 2020,

NEW BUSINESS:

- A. Ms. Mallon provided history of the Youth Commissioner. Historically the youth representative has been a member of the Library's Teen Advisory Group. Commissioner Prola reached out to the high school and identified a student interested in serving on the Commission. In addition, a member of the Teen Advisory Group is interested in serving on the Commission. Ms. Mallon has provided applications to both and is awaiting the completed applications. The hope is that both applicants can co-serve on the Commission.
- B. Ms. Mallon provided an update on the public art installation at the library. The Arts Commission has selected the artist Mildred Howard, a San Francisco native, to commission an art piece to be placed in front of the library. More details of the project will be discussed at the January 2020 Arts Commission meeting.
- C. Ms. Mallon provided overview of meeting frequency of City Boards and Commissions. Commissioners were asked to provide topics they would like to see discussed at future meetings. Library staff will draft a calendar outlining the topics to be discussed at 2020 meetings. Tentative future topics to be discussed:
 - Fines and Fees
 - Meeting Rooms
 - Project Literacy
 - Streaming Video

REPORT OF THE SECRETARY: Provided under New Business.

REPORT OF CHAIR: Provided under Commissioners Comments

COMMITTEE REPORTS: None

COMMISSIONER COMMENTS:

Commissioner Lum provided a report on the Halloween event at the Manor Branch Library which was well attended. Commissioner Lum shared samples of bags provided by First 5 that are available for children to check out at Storytime.

Chair Viveros-Walton praised the outreach on the library's social media pages.

Commissioner Heystek provided a report on Halloween Costume Swap at the Main Library which was also well attended and organized.

Chair Viveros-Walton provided recap of items:

- Youth Commissioner to be at January 2020 meeting
- Date of Arts Commission meeting to discuss artwork at the library will be provided by T. Mallon
- Draft calendar with topics and frequency of Commission meetings will be discussed at January meeting

ADJOURNMENT:

It was MSC (Heystek/Lum) to adjourn the meeting at 7:37 p.m.

Respectfully submitted,

Theresa Mallon
Library Director

Yolanda Carrasco
Recorder