



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Senior Commission

*Chair Jan Woycheshin, District 3*  
*Vice Chair Bella Comelo, District 6*  
*David Anderson, District 1*  
*Darlene Daevu, At Large (4)*  
*Katherine Frates, District 2*  
*Mary Jo Knueven, District 5*  
*Claudia McHenry, At Large (5)*  
*Frederick D. Simon, District 4*  
*Kimberly Tamura, At Large (2)*

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Thursday, September 17, 2020

10:00 AM

Access the meeting remotely by using this URL  
<https://us02web.zoom.us/j/84899557250>

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This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Senior Commission by teleconference, videoconference, or both.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Senior Community Center will not be open for the meeting. Senior Commissioners will be participating telephonically and will not be physically present at the Senior Community Center.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL  
<https://us02web.zoom.us/j/84899557250>

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:

\*67 (877) 853-5247 (Toll Free) or (888) 788-0099 (Toll Free)  
Enter Meeting ID: 848 9955 7250

If you want to comment during the public comment portion of the agenda, Press \*9 and we will select you from the meeting queue.

**NOTE:** Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers as shown above.

**1. ROLL CALL**

The meeting was called to order at 10:05am.

Present 8: Woycheshin, Comelo, Anderson, Daevu (joined the meeting at 10:09am), Frates, Knueven, McHenry, and Simon

Absent Unexcused: Tamura

Also in attendance: City Staff Susan Criswell, Michael Hamer and Ely Hwang, guest Carol Cole.

**2. APPROVAL OF AGENDA OF September 17, 2020**

Motion to amend the Agenda to move Item 8.A. before Item 4.

Approved - MSC (Anderson, Comelo) (8 Ayes, 0 Nays)

**3. APPROVAL OF MINUTES OF August 20, 2020**

Approved - MSC (Anderson, Knueven) (8 Ayes, 0 Nays)

**4. PUBLIC COMMENTS**

Guest Carol Cole stated she was observing the meeting and had no comments.

**5. CORRESPONDENCE**

None.

**6. PRESENTATIONS**

None.

**7. ORAL REPORT OF SECRETARY**

Secretary Criswell reported that the Senior Community Center remains closed to the public due to no significant changes in Public Health orders. It continues to serve as a base for staff performing essential services. Staff continue to distribute Spectrum Senior Meals and Mercy Brown Bags, make wellness calls, facilitate group calls, and is preparing for a series of on-line community education programs to launch this fall. Topics will include Age Well Drive Smart, Medicare Open Enrollment and others. The content on the Virtual SCC page is modified every two weeks.

Staff distributed FLEX RIDES informational literature and applications in three languages in this week's Mercy Brown Bag distribution. Work continues on a marketing plan to increase FLEX RIDES awareness and membership. Staff met with paratransit consultant Nelson/Nygaard last Friday to begin work on the FLEX RIDES expansion plan. The FLEX RIDES logo survey has been completed with a clear majority for the color palette that will be adopted.

Alameda County plans to locate a ballot drop box near the SCC west entrance.

Criswell encouraged the Commission to participate in the Climate Change Action Plan Survey and Workshop.

## **8. UNFINISHED BUSINESS**

### **8.A. Discussion of Age Friendly Initiative Draft Application and Draft Letter of Commitment presented by Ad Hoc Committee**

Woycheshin introduced the item with the statement that the Senior Commission is an advisory body, tasked with proposing programs that benefit seniors to the Mayor and City Council for their consideration. She urged the Commission to speak as a body for maximum effect to promote the Age Friendly Initiative application. Operational matters are under the direction of the City Manager, and the City is submitting the application, not the Commission.

Daevu stated the application asks for the name of a volunteer as a contact. She commented that Criswell is paid staff, not a volunteer. She recommended amending the first paragraph of the application to describe the Commission's role in the Age Friendly Initiative closer to the beginning of the response.

Motion to forward Age Friendly Initiative Draft Application to the City Manager's Office with the addition of Vice Chair Comelo as a second contact, and incorporating language describing the Commission's role closer to the beginning of the response in the first paragraph of the application.

After further discussion, Woychesin called for a roll call vote.

Approved by roll call vote - MSC (Simon, Daevu) (5 Ayes - Anderson, Comelo, Daevu, Knueven, Simon, 3 Nays - Frates, McHenry, Woycheshin)

Daevu left the meeting at 10:32am.

## **9. NEW BUSINESS**

None.

## **10. ORAL REPORT OF CHAIR**

Woycheshin reported the passing of Linda Trowbridge, the CEO of Center for Elder's Independence. Criswell has sent a sympathy card to Linda's family in care of Lenore MacDonald at CEI on behalf of the Commission.

Woycheshin remarked that she discovered an excellent resource for seniors at [www.caliresources.org](http://www.caliresources.org). California Social Resource Database provides information regarding food, housing, employment, education, utilities and other services specific to each county in California.

## **11. COMMISSION COMMENTS**

Anderson - no comments. Anderson left the meeting at 10:48am.

McHenry - no comments.

Comelo - asked to add GoGo Grandparent fees to the next meeting's agenda.

Frates - encouraged all to stay safe, wear masks, wash hands.

Simon - thanks staff; stay safe everyone.

Knueven - expressed concern about her experience with surge pricing when using FLEX RIDES On Demand and requested that all Commissioners that are FLEX members use the RIDES On Demand service before the next Commission meeting. Climate Change Plan for City of San Leandro - she reported that she responded to Dr. Mok stating that there are no consequences for the use of styrofoam products at SCC.

## 12. ADJOURNMENT

Approved - MSC (Knueven, Frates) (6 Ayes, 0 Nays)

Adjournment: 10:56am