



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Library-Historical Commission

Chair Arlene Lum, District 4
Vice Chair Jennifer Heystek, At Large (5)
Francesca Carney, Youth
Jennifer Chang, District 2
Isabel Polvorosa, District 3
Diana Prola, District 6
Kelly Ritter, District 5
Sbeydeh Viveros-Walton, District 1

Tuesday, September 21, 2021

7:00 PM

Access the meeting remotely: Use this URL
<https://us02web.zoom.us/j/84384874843>

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Library-Historical Commission by teleconference, videoconference, or both.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Library will not be open for the meeting. Library-Historical Commission will be participating telephonically.

If you would like to speak on an agenda item, you can access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL <https://us02web.zoom.us/j/84384874843>

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:
*671-669- 900-6833
Enter Meeting ID: 843 8487 4843

International numbers available: Please contact the City Clerk's Office at (510) 577-3366

If you want to comment during the public comment portion of the agenda, Press *9 and we will select you from the meeting queue.

NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council meeting, please contact the City Clerk's Office at (510) 577-3366 or TDD at (510) 577-3343.

1. **ROLL CALL**

The meeting was called to order at 7:00 PM

Chair Lum welcomed all and asked each attendee to introduce themselves.

PRESENT: Chair Lum, Vice-Chair Heystek, Commissioners F. Carney, J. Chang, J. Heystek, D. Prola, Library Services Director B. Simons, Library Manager B. Sherwood and Recorder Y. Carrasco

ABSENT: I. Polvorosa, S. Viveros-Walton

GUESTS: City Manager Fran Robustelli, Assistant City Manager Janelle Cameron, Erin Ouburg, Evelyn Gonzalez (7:35 PM)

2. **APPROVAL OF AGENDA OF September 21, 2021**

MSC: (Prola/Heystek) to approve the September 21, 2021 agenda.

3. **APPROVAL OF MINUTES OF July 20, 2021**

MSC (Prola/Chang) to approve the minutes of July 20, 2021

4. **PUBLIC COMMENTS**

See Report of the Secretary

5. **CORRESPONDENCE**

NONE

6. **UNFINISHED BUSINESS**

6.A. Expanding The Library-Historical Commission to Add Members With Focus on Historic Preservation

Library Services Director B. Simons provided the background history of the request and an update on the expanding the Library-Historical Commission to add members with focus on historic preservation. B. Simons and B. Sherwood are scheduled to take the Commissioners feedback and suggested options from the July 20, 2021 Library-Historical Commissions meeting to the City Council Rules Committee in November 2021.

Chair Lum asked if the recommendation to Rules Committee would be to add a Commissioner or if using a consultant would be an option. B. Simons and B. Sherwood will provide a number of options with pros and cons to the Rules Committee to review and discuss. Some, but not all, options include adding members, or utilizing an outside ad hoc committee of residence with historic preservation experience, or look at existing commission and perhaps changing the ordinance to add a position that focuses on historic heritage or culture to ensure they are being considered.

6.B. Mulford-Marina Branch Update

Library Services Director B. Simons provided an update on the Mulford-Marina Branch. The project remains in the Capital Improvement Project. The Engineering and Transportation Department recently did a presentation on the Capital Improvement projects and the Mulford-Marina project's new projected start timeframe is 2024. A roughly \$3.3 million shortfall remains and there are a couple of funding options being considered to be able to fund the project. Some of these considerations, but not definite or approved, could potentially be a referendum, another consideration are grants opportunities. B. Sherwood and B. Simons will be attending a webinar on a potential grant opportunity called Building Forward. The City of San Leandro has also extended its contract with Townsend Affairs to assist in finding and applying for grant opportunities for this project. Other grants being looked into are from E-Rate or applying for reimburse through the State's Broadband Fund.

7. **NEW BUSINESS**

NONE

8. **REPORTS**

8.A. **Report of the Secretary**

Library Services Director B. Simons provided an update on next phase of the Library Services Department expanded reopening.

B. Simons would like to schedule one on one meetings with each Commissioner. E-mail invitations will be sent in the near future to Commissioners that he has not met with yet.

2022 is the City of San Leandro's sesquicentennial. Events are being planned and a possible steering committee may be formed in the future. More information regarding events will be provided in the future.

B. Simons is reviewing with City staff what is needed and possible ways to fund projects such as Casa Peralta. Updates will be provided to the Commission in the future. If a Commissioner has any questions, please contact B. Simons.

Commissioner Prola asked for a possibility of having a BookMobile to serve the Mulford-Marina area. B. Simons will look into the possibilities.

Chair Lum asked for the reasoning behind the Library of Things program. B. Simons explained it is partly a sustainability effort. Library staff thought of a way to offer things that are no longer in regular use and the community may have an interest in trying.

Commissioner Chang asked about new RFID system. B. Simons explained how the new procedure at the library works.

Vice-Chair Heystek (7:35 PM) reported she received an email that members of the public were attempting to join the meeting. Assistant City Manager J. Cameron noted the meeting was in practice session. Meeting taking out of practice session and members of public, Erin Ouburg and Evelyn Gonzalez, joined the meeting.

Commissioner Chang shared she recently applied and received a replacement library card with new design.

Chair Lum asked for any public comments. Erin Ouburg expressed her disappointment in being unable to access the meeting earlier and asked what was discussed during item 6.A. B. Simons apologized and provided a recap of item 6.A. E. Ouburg provided the background regarding the Historical Society's initial request and stated that the proposal that is being considered is only a part of what the original request was, and that Councilmember Cox took it upon herself to act. The Historical Society was also requesting representation in culture and diversity. The Historical Society would like a commission that represents the diverse

demographics of San Leandro and celebrates heritage and culture both past and present and future. The Historical Society would like to have more opportunity for input before going the Rules Committee.

8.B. Report of the Chair

Due to the Delta variant the Moon Festival was cancelled. The Asian Community Cultural Association will work with the planning of the annual Lunar New Year event taking place in mid-February.

Chair Lum attended the Friends of the San Leandro Library Book Sale and provided Commissioners information on how to become a member. Chair Lum shared the programs and events the Friends of the San Leandro Library support.

8.C. Committee Reports

NONE

9. COMMISSIONER COMMENTS

Vice-Chair Heystek welcomed newly appointment Commissioners and City staff. She is looking forward to meeting everyone in person.

Commissioner Prola asked for a monthly email providing the monthly library events, so the Commissioners can help promote. B. Simons will follow up.

10. ADJOURNMENT

MSC (Heystek/Prola) to adjourn the meeting at 7:46 PM.