



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Minutes

### Human Services Commission

*Chair, Nicholas Sermeño, At Large (2)*

*Vice Chair Zachary Borja, District 6*

*Jane Ann Abelee, At Large (5)*

*Peggy Combs, District 5*

*Darlene Daevu, District 4*

*Tiare Peña, District 2*

*Alice Sarafian, District 1*

*Susan Snell, District 3*

*Vacancy, At Large*

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Tuesday, September 28, 2021

7:00 PM

Access the meeting remotely by using this URL:  
<https://sanleandro-org.zoom.us/j/82584048215>

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#### Revised Special Meeting

#### **REVISION: UPDATED LANGUAGE ADDED TO PUBLIC PARTICIPATION**

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 to allow attendance by members of the Human Services Commission by teleconference, videoconference, or both.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Sisters Cities Gallery will not be open for the meeting. Commission Members will be participating telephonically and will not be physically present in the Sisters Cities Gallery.

If you would like to speak on an agenda item, you can access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL <https://sanleandro-org.zoom.us/j/82584048215>

If you do not wish for your name to appear on the screen, then use the drop-down menu and click on "rename" to rename yourself to be anonymous.

Or join by phone:  
Toll Free Numbers:  
1-888-788-0099  
1-877-853-5247

If in the event that the Toll Free Numbers are unavailable, dial 1-669- 900-6833.

Enter Meeting ID: 825 8404 8215

NOTE: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers as shown above.

If you want to comment during the public comment portion of the agenda, Press \*9 and we will select you from the meeting queue.

The City wants you to know that you can also submit your comments by email to [clerk@sanleandro.org](mailto:clerk@sanleandro.org). Any written Public Comment must be received no later than 11:59 p.m. the Monday prior to the Tuesday Human Services meeting. All written Public Comment submitted by the deadline will be distributed to the Human Services Commission no later than 3:00 p.m. on the day of the meeting and will be made part of the official record. Written public comment will not be read aloud.

**1. ROLL CALL**

The meeting was called to order at 7:08 p.m.  
Present: 7 - Borja, Combs, Daevu, Peña, Sarafian, Sermeño  
Absent: 2 - Abelee, Snell

**2. APPROVAL OF AGENDA OF September 28, 2021**

Motion: Combs  
2nd Motion: Daevu  
Vote: 6 Ayes; 0 Nays  
Motion passed

**3. APPROVAL OF MINUTES OF July 28, 2021**

Motion: Borja  
2nd Motion: Daevu  
Vote: 6 Ayes; 0 Nays  
Motion passed

**4. APPROVAL OF MINUTES OF May 26, 2021**

Motion: Combs  
2nd Motion: Borja  
Vote: 6 Ayes; 0 Nays  
Motion passed

**5. PUBLIC COMMENTS**

None

**6. CORRESPONDENCE**

None

**7. ORAL REPORT OF SECRETARY**

Secretary Dong discussed inviting City Manager Fran Robustelli to the October Meeting. The City Manager will be organizing small groups to discuss previous correspondence to Commissioners.

**7.A. Reopening City Hall and Returning to In-Person Meetings Update**

In accordance with Alameda County and by direction from the City Manager and City Attorney, the commission meetings will continue remotely and on a month to month basis until further notice. City Hall is open by appointment only.

**7.B. Update of Human Services Covid19 Response**

Homeless outreach is ongoing. Food programs have tripled. Additional partners coming onboard every month.

**7.C. Homeless Navigation Center Progress**

Staff is currently in negotiations with Nimitz Hotel to be a short/long term housing and navigation center. Staff is also entertaining other properties. Building Futures will be utilizing a hotel when needed.

**7.D. Warming Shelter Update**

Shelters will be mobile due to COVID until further notice.

**8. UNFINISHED BUSINESS**

**8.A. Finalize Community Assistance Program (CAP) / Community Development Block Grant (CDBG) Grant Process Recommendations and Determine Next Steps**

It was recommended that a subcommittee be formed to review the CDBG/CAP Grant recommendations list, and designate, prioritize, and assign a timeline of the five top recommendations. The remaining items will be addressed at a future meeting.

Motion: Borja

2nd Motion: Combs

Vote: 6 Ayes; 0 Nays

Motion passed

Chair Sermeño appointed Commissioners Borja, Combs, Peña and Daevu to be

members of the subcommittee.

Vote: 6 Ayes; 0 Nays

The subcommittee will announce the top five recommendations at the next Commission meeting in October.

**9. NEW BUSINESS**

None

**10. REPORT OF CHAIR**

No action report from Chair.

**11. COMMISSION COMMENTS**

No action commission comments.

**12. ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

Motion: Borja

2nd Motion: Combs

Vote: 5 Ayes; 0 Nays (Peña excused herself at 8:15 p.m.)

Motion passed