



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Minutes

Library-Historical Commission

Chair Arlene Lum, District 4
Vice Chair Jennifer Heystek, At Large (5)
Francesca Carney, Youth
Jennifer Chang, District 2
Isabel Polvorosa, District 3
Diana Prola, District 6
Kelly Ritter, District 5
Sbeydeh Viveros-Walton, District 1

Wednesday, January 19, 2022

7:00 PM

Access the meeting remotely: Use this URL
<https://us02web.zoom.us/j/84384874843>

SPECIAL MEETING

This meeting is being held in accordance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and AB 361, under which a resolution was approved by the City Council on January 4, 2022 to allow attendance by members of the Library-Historical Commission by videoconference and teleconference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, Conference Room B at the San Leandro Public Library will not be open for the meeting. Commission Members will be participating telephonically and will not be physically present in Conference Room B.

If you would like to speak on an agenda item, you can access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL
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NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above.

If you want to comment during the public comment portion of the agenda, Press *9 and we will select you from the meeting queue.

The City wants you to know that you can also submit your comments. Members of the public may submit written comment under eComment. To leave a comment users click on eComment on our agenda page City of San Leandro - Calendar (legistar.com), select the item they wish to comment on and submit their written comment. eComment begins at 5:00 p.m., Friday of the week before the Commission meeting, and closes at 11:59 p.m. on the Monday immediately prior to the upcoming regularly scheduled Library-Historical Commission meeting. All Public comment submitted by the deadline will be distributed to the Commission Members no later than 3:00 p.m. on the day of the meeting and will be made part of the official record. Written public comment will not be verbally read out loud.

1. ROLL CALL

This meeting was called to order at 7:05 PM

PRESENT: Chair Lum, Vice-Chair Heystek, Commissioners F. Carney, J. Chang, I. Polvorosa, D. Prola, K. Ritter, S. Viveros-Walton, Library Services Director B. Simons, Library Manager B. Sherwood and Recorder Y. Carrasco

ABSENT: None

GUESTS: Planning Manager Andrew Mogensen, Associate Planner Anne Wong, Jason Bernstein (Duke Realty), Danae Hall (Kimley-Horn), Erin Ouborg, Janet Galvez

2. APPROVAL OF AGENDA OF JANUARY 19, 2022

Chair Lum requested a motion to amend the January 19, 2022 agenda to move New Business items 7, 7.A., 7.B. and 7.C., after Public Comments, item 4., and to approve the amended agenda.

The motion was made by Commissioner Viveros-Walton, seconded by Vice-Chair Heystek to approve the amended January 19, 2022 agenda. The motion was carried by the following vote.

Aye: 7 - Lum, Heystek, Carney, Chang, Prola, Ritter, Viveros-Walton

Abstain: 1 - Polvorosa

3. APPROVAL OF MINUTES OF NOVEMBER 16, 2021

The motion was made by Commissioner Chang, seconded by Commissioner Prola, to approve the minutes of November 16, 2021. The motion was carried by the following vote.

Aye: 7 - Lum, Heystek, Carney, Chang, Prola, Ritter, Viveros-Walton

Abstain: 1 - Polvorosa

4. PUBLIC COMMENTS

NONE

7. NEW BUSINESS

7.A. Presentation on Historic Preservation of 1919 Williams Street (A. Mogensen)

Library Services Director B. Simons introduced City of San Leandro Planning Manager Andrew Mogensen and Associate Planner Anne Wong who provided a presentation to the Commissioners with a recommendation for consideration and action regarding historic preservation of the industrial property located at 1919 Williams Street.

Erin Ouborg from the San Leandro Historical Society requested a copy of the Environmental Impact Report (EIR) for the project. Based on her professional opinion, as a historic preservation expert, the City should try to keep the 1950's portion on the building as much as possible, or at least some features.

Commissioner Viveros-Walton asked if recommendations 2 and 3 are pro forma or is it due to the location of the property and the possibility of finding artifacts from the people who once lived in the region. A. Wong clarified the recommendations are from the California Environmental Quality Act (CEQA) consultants who are currently assisting the City in the draft EIR. They are common recommendations or conditions of approval.

A. Mogensen confirmed they are standard conditions of the General Plan and a long standing City policy outside of CEQA.

K. Ritter asked about next steps of this project. A. Mogensen clarified what the current recommendations presented before the Commission are. CEQA requires the City to study the project and provide an analysis for disclosure. The current recommendation for consideration are reflective of that disclosure.

D. Prola asked if the property is currently in use, if the property is the one with the murals, and if the tenants will keep the garden space. A. Wong reported it is vacant. A. Mogensen introduced the applicant, Jason Bernstein from Duke Realty, who provided information the applicants intent.

J. Bernstein thanked the Commission for their consideration and introduced Danae Hall from Kimley-Horn, who would later provide the historic aspects of CEQA and how they are being complied with.

J. Bernstein confirmed the building is currently vacant and has been actively marketed for 2 years. The majority of potential renters stated that the challenges of the current structural elements of the space are not conducive to what they are looking for. The decision to move forward with an alternative project was due to the inability to find a user for the property.

D. Hall provided an overview of the process the consultants have gone through to study and provide public disclosure under CEQA, and where the project is currently at under the CEQA process.

S. Viveros-Walton asked there were renderings of the interior space described in paragraph 3 of the applicant statement. J. Bernstein advised there are no renderings of the interior space.

S. Viveros-Walton asked to confirm if the vote before the Commission was to accept the report that has been presented. A. Mogensen confirmed the request is to accept the report that has been presented.

The motion was made by Commissioner Prola, seconded by Commissioner Viveros-Walton to accept the "Historic Resources Evaluation" completed in April 2021 by MacRostie Historic Advisors, LLC and recommend to the Board of Zoning Adjustments the following for Site Plan Review and Conditional Use Permit for PLN20-0044:

1. Building Documentation. The applicant shall prepare archival documentation of as-built and as-found conditions of the property at 1919 Williams Street. Prior to

issuance of demolition permits, the City of San Leandro shall ensure that documentation of the buildings and structures proposed for demolition is completed that follows the general guidelines of Historic American Building Survey (HABS) -Level III documentation. The documentation shall include high resolution digital photographic recordation, a historic narrative report, and compilation of historic research. The documentation shall be completed by a qualified architectural historian or historian who meets the Secretary of the Interior's Professional Qualifications Standards for History and/or Architectural History (36 CFR Part 61). The original archival-quality documentation shall be offered as donated material to organizations and repositories that will make it available for current and future generations, including the City of San Leandro and the San Leandro Historical Society where it would be available to local researchers. Prior to the issuance of demolition permits, the City shall confirm documentation has been provided to all applicable organizations, including the City of San Leandro and the Historical Society.

2. Unanticipated Discovery of Archaeological Resources. If cultural resources are encountered during ground-disturbing activities, work within 50 feet of the find shall be halted, and an archaeologist meeting the Secretary of the Interior's Professional Qualifications Standards for archaeology (National Park Service 1983) shall be contacted immediately to evaluate the find. If the discovery proves to be significant under CEQA, additional work, recommended by the qualified archaeologist, the City, and if appropriate, local Native American Tribes, such as data recovery excavation, Native American consultation, and archaeological monitoring may be warranted to mitigate significant impacts to cultural resources.

3. Unanticipated Discovery of Tribal Cultural Resources. In the event that cultural resources of Native American origin are identified during construction, all earth-disturbing work within 50 feet of the find shall be temporarily suspended or redirected until an archaeologist has evaluated the nature and significance of the find and an appropriate Native American representative, based on the nature of the find, is consulted. If the City, in consultation with local Native Americans, determines the resource is a tribal cultural resource and thus significant under CEQA, a mitigation plan shall be prepared and implemented in accordance with state guidelines and in consultation with Native American groups. The plan would include avoidance of the resource or, if avoidance of the resource is infeasible, the plan would outline the appropriate treatment of the resource in coordination with the archaeologist, if applicable, and the appropriate Native American tribal representative(s). The plan shall be reviewed and approved by the City and the consulting Native American tribal representative(s) prior to implementation.

The motion carried by the following vote.

AYE: 7 - Lum, Heystek, Carney, Chang, Polvorosa, Prola, Ritter, Viveros-Walton

7.B. Library-Historical Commission 2022 Meeting Dates

B. Simons reviewed the future meeting dates for 2022.

No public comments on the Library-Historical Commission 2022 Meeting Dates.

No Commissioner comments on the Library-Historical Commission 2022 Meeting Dates.

7.C. San Leandro Public Library FY2021 Annual Statistical Report

B. Simons provided the annual statistical report for City of San Leandro Library Services Department for FY2021. The report provides a snap shot of the many services the department provided throughout the year.

No public comments on the Library-Historical Commission 2022 Meeting Dates.

Chair Lum asked to clarify the time period for FY2021 is July 2020 through June 2021. B. Simons confirmed.

5. CORRESPONDENCE

NONE

6. UNFINISHED BUSINESS

6.A. Expanding The Library-Historical Commission to Add Members With Focus on Historic Preservation - Update on Rules Committee Timing

B. Simons provided an update on the timing of the presentation to the Rules Committee. Due to staffing changes in the City Managers Office and the surge in COVID cases, items for the Rules Committee are delayed. B. Simons plans to present to the Rules Committee in February or possibly March 2022.

No public comments on Expanding The Library-Historical Commission to Add Members With Focus on Historic Preservation - Update on Rules Committee Timing

No Commissioner comments on Expanding The Library-Historical Commission to Add Members With Focus on Historic Preservation - Update on Rules Committee Timing

6.B. Mulford-Marina Branch Update

B. Simons provided an update on the preliminary grant application that was submitted. Updates will be provided as they are received.

No public comments on the Mulford-Marina Branch update.

Commissioner Prola asked to confirm the grant is for the Marina-Mulford Branch. B. Simons confirmed.

Chair Lum asked to confirm the grant was for infrastructure only. B. Simons provided information on the grant and funding possibilities.

8. REPORTS

8.A. Report of the Secretary

B. Simons provided an update on staffing and the tentative plan for expansion of hours of operation of library facilities.

B. Simons reported the library received approximately \$183,000 dollars in funding from the American Rescue Plan Act funds the City received. The library plans to use the monies towards diversifying the library's physical collection to reflect the diversity of the community.

B. Simons provided an update on the sesquicentennial events, and an overview of the library and museum planned programming approach.

B. Simons reported the Summer Reading Program is in the planning stages and will provide updates at the March meeting. The plan is to bring back the Summer Reading Carnival.

B. Simons reported a Memorandum of Understanding has been signed with First 5 of Alameda County, who will be providing early childhood education kits in English, Chinese and Spanish. The funding will also provide for staff training and programming for early childhood education.

No public comments on Report of the Secretary.

Commissioner Polvorosa asked if the Friends Book Store is open. B. Simons confirmed they are open.

8.B. Report of the Chair

Chair Lum provided information regarding the February 5, 2022 Lunar New Year event at the Library. Entertainment will be provided from 11:00 AM to 1:00 PM in the plaza. A red envelope lantern project will be held in the Trustees Room from 11:00 AM to 3:00 PM.

No public comments on Report of the Chair.

No Commissioner comments on Report of the Chair.

8.C. Committee Reports

NONE

9. COMMISSIONER COMMENTS

Commissioner Prola asked if masks are still required in the Library. B. Simons confirmed masks are still required and social distancing is encouraged.

Commissioner Carney provided an update on Teen Advisory group activities. The Teen Advisory Group is working on a project involving the social disconnect in teens due to social distancing, and how this affects their educational and mental health. The group has just finished their research and will provide a report in the future. Chair Lum asked for a copy of the report. Commissioner Carney will provide a copy to the Commission when finished.

No public comments on Commissioner Reports

10. ADJOURNMENT

The motion was made by Commissioner Polvorosa, seconded by Commissioner Chang to adjourn the meeting at 8:33 PM.