



Legislation Details (With Text)

File #: 18-559 **Version:** 1 **Name:** Staff Report for a Resolution Approving Annual Renewal with Accela for Citizen Access and Platform Automation Systems for Permitting

Type: Staff Report **Status:** Filed

On agenda: 11/19/2018 **In control:** City Council

Enactment date: **Final action:** 11/19/2018

Enactment #:

Title: Staff Report for a City of San Leandro City Council Resolution to Approve the Annual Renewal with Accela for Citizen Access and Platform Automation Systems for Permitting

Sponsors: Jeff Kay

Indexes:

Code sections:

Attachments:

| Date | Ver. | Action By | Action | Result |
|------------|------|--------------|--------------------|--------|
| 11/19/2018 | 1 | City Council | Received and Filed | Pass |

Staff Report for a City of San Leandro City Council Resolution to Approve the Annual Renewal with Accela for Citizen Access and Platform Automation Systems for Permitting

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve a resolution that authorizes the City Manager to approve payment to Accela for annual renewal of the Permitting System, which includes the Citizen Access and Platform Automation systems in use by the Community Development and Engineering & Transportation Departments. The annual renewal cost is \$80,940.07.

BACKGROUND

The City of San Leandro has maintained an annual subscription contract with Accela since 2013.

Analysis

The City of San Leandro subscribes to the Accela Civic Platform and Automation system, which is hosted by Accela and delivered over the Internet. This Software-as-a-Service (SaaS) system provides all of the core functions required to the Community Development and Engineering & Transportation Departments to issue, track, and report on the City’s building and encroachment permits.

The City is charged an annual subscription license fee that provides Staff with access to the online systems. In addition, Accela provides software updates and technical support. This annual renewal covers all of the licenses needed by staff to make full use of the software.

Legal Analysis

The City Attorney's office reviewed and approved the purchase agreements.

Fiscal Impacts

The total annual software and maintenance cost is \$80,940.07.

Budget Authority

The Finance Director has determined there are sufficient funds in Account 688-13-001-5311 for the annual payment.

PREPARED BY: Tony Batalla, Information Technology Manager, City Manager's Office