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**Title:** Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute a Master Agreement Between San Leandro Unified School District and the City of San Leandro for Recreational Use and Maintenance of School Sites

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**Attachments:** 1. May 2019 Draft SLUSD-City Master Agreement - CLEAN

Date	Ver.	Action By	Action	Result
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Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute a Master Agreement Between San Leandro Unified School District and the City of San Leandro for Recreational Use and Maintenance of School Sites

**SUMMARY AND RECOMMENDATIONS**

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute a Master Agreement between San Leandro Unified School District (District) and the City. The District’s Board is anticipated to consider this item at its May 7<sup>th</sup> meeting.

**BACKGROUND**

The District and City have a variety of construction, reciprocal use, and maintenance agreements in place for a multitude of mostly District-owned properties, some dating back over half a century. With the need to reconstruct Farrelly Pool, located on District property at Roosevelt Elementary School, it was collectively agreed by District and the City to consolidate and update the remaining applicable agreements into a single master agreement.

**Analysis**

In reviewing the past and current agreements between the District and the City, it was acknowledged that only three primary District-owned locations currently exist that encompass a use by the City (locations either open to the public and/or where programming is offered by the Recreation and Human Services [RHS] Department): Cherry Grove Park/John Muir Middle School (JMMS) Soccer Field; Floresta Park; and Farrelly Pool. There is also shared use of the well at Burrell Field/Pacific Sports Complex; District’s use of City-owned property at Washington Elementary; and access to Toyon Park via District-owned ingress.

The term of this proposed new Master Agreement is 20 years. In all three of the primary locations noted above, District amenities exist in proximity to City amenities and this Agreement continues the past practice of each entity maintaining its own amenities. In locations where use is shared, such as the well at Pacific Sports Complex and the ingress to Toyon park, a shared cost for maintenance is proposed.

It is acknowledged that the information currently indicated for Farrelly Pool is based on preliminary plans, and that this Agreement will be amended upon completion of the new pool.

With respect to the usage of facilities for City programming, the Agreement states:

“The CITY will develop and enforce appropriate rules and regulations for facilities with City programming. In advance of offering programming to the public at Farrelly Pool, CITY shall share programming schedule with DISTRICT to verify that no program begins or ends within 30 minutes of Roosevelt start of school and/or final dismissal, unless specifically approved by the District.”

This language is designed to give the City flexibility to set and adjust programming as needed to best meet the needs of the community, while ensuring that the District is notified and that there are no significant negative impacts to school operations.

### **Previous Actions**

Although numerous agreements and resolutions have been historically prepared for the locations noted, all of them are expired.

### **Applicable General Plan Policies**

- GOAL OSC-1 Maintain and improve San Leandro’s parks and recreational facilities.
  - Policy OSC-1.10 Scheduling and Programming. Coordinate the scheduling and programming of recreational activities to avoid conflicts and more evenly distribute activities among City parks. Improve coordination of field maintenance and scheduling between the City and the school districts to maximize the availability of recreational facilities to the public.
- GOAL OSC-4 Pursue agreements with the School Districts, the Boys and Girls Club, and other agencies and organizations to ensure that all of San Leandro’s open spaces and recreational facilities are available for public use.
  - Policy OSC-4.1 Joint Use Agreements. Promote joint use agreements between the City and the San Leandro and San Lorenzo Unified School Districts to maximize public access to school recreational facilities and grounds during non-school hours. Emphasize agreements which: (a) provide access to facilities which are currently lacking in existing City parks, such as swimming pools, gymnasiums and sports fields; and (b) benefit areas that currently lack neighborhood or community parks.
    - Action OSC-4.1.A: Joint Use Facilities Master Plan Periodically update the joint use agreements between the City and the two School Districts to address current conditions at school campuses and City parks, respond to current issues,

and maximize the potential for each school site to complement City park resources.

### **Fiscal Impacts**

Maintenance of park facilities are funded by General Fund monies, located within the Public Works Department's operating budget. With the exception of maintenance expenses associated with the new Farrelly Pool, which will be reviewed upon completion of construction, staff anticipates that on-going maintenance of facilities covered in this Agreement will be paid through existing budgeted funds.

### **ATTACHMENT**

- Master Agreement Between San Leandro Unified School District and the City of San Leandro for Recreational Use and Maintenance of School Sites

**PREPARED BY:** Debbie Pollart, Director, Public Works Department