



Legislation Details (With Text)

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Date	Ver.	Action By	Action	Result
3/19/2012	2	City Council	Received and Filed	

Staff Report for Adoption of City of San Leandro Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan Update

**RECOMMENDATIONS**

It is recommended that the City Council adopt the 2012 update of the City of San Leandro Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan.

**BACKGROUND**

In 2009, following a review of the City’s policies and procedures by the Fair Housing and Equal Employment Opportunity Division (FHEO) of the Housing and Urban Development Department (HUD), the City was asked to update its Transition Plan for compliance with Title II of the Americans with Disabilities Act. This was done in 2010 and adopted by Minute Order 2010-042. Staff further agreed to update the City’s Self-Evaluation Plan. Both plans have been consolidated into one document and are ready for adoption by the City Council.

**Analysis**

While the City’s ADA Transition Plan addresses the City’s facilities and removal of barriers to disabled individuals to provide them full access to public facilities, the Self-Evaluation Plan reviewed the City’s Programs and Services to ensure that all programs and services are fully accessible.

With the assistance of the consulting firm of Moore, Iacofano and Goltsman (MIG), each department completed a review of its operations to be sure that all programs, services, meetings and events are fully accessible to all members of the community. MIG then compiled the data into an updated Self-Evaluation Plan, and combined that with the already adopted Transition Plan to provide one document. An Executive Summary of the City of San Leandro Self-Evaluation and Transition Plan is attached to this report.

The review of City programs and services resulted in a number of recommended actions; some which have already been implemented or are already City practice (e.g. providing sign language translation services for meetings or meeting materials in alternative formats if a request is made; annual publication of the City's Reasonable Accommodation Policy and Complaint procedures), and others that will be implemented upon adoption of the Plan (e.g. providing information to each department on how to produce printed information in alternative formats for persons with disabilities; identifying department-specific emergency evacuation plans to assist persons with disabilities).

### **Previous Actions**

Minute Order 2010-042 adopting the City of San Leandro Americans with Disabilities Act (ADA) Transition Plan 2010 Update

### **Committee Review and Actions**

The City Council Rules and Communications Committee, at its January 24, 2012 meeting, approved for staff to circulate the drafted Plan to community service agencies in the area that provide services to persons with disabilities.

### **Summary of Public Outreach Efforts**

On February 1, 2012, letters of introduction and CD copies of the Drafted City of San Leandro ADA Self-Evaluation and Transition Plan Update were mailed to 20 community service agencies, and an invitation to comment on the Draft was printed in the San Leandro Times and on the City's website. Comments were requested to be received by Wednesday, February 29, 2012. No comments were received.

### **Fiscal Impacts**

No new fiscal impacts identified. The procedures and practices of the City to comply with the recommendations in Self-Evaluation portion of the drafted Plan can be implemented by staff at no cost to the City.

### **ATTACHMENTS**

- Executive Summary of the City of San Leandro ADA Self-Evaluation and Transition Plan Update

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